



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

April 13th, 2017 - 7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Bernard Hartmann, and Director Jon Regnier.

Staff present: Superintendent Jim Caslin, Clerk Chris Montana.

Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the March 9th, 2017 General Meeting of the Board Minutes: After Directors reviewed the March 9th, 2017 Minutes of the General Meeting of the Board, Treasurer Griffin moved to approve as prepared. Director Regnier seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the April 13th, 2017 Claims Transmitted for Payment (by the County Auditor-Controller) in the amount of \$58,452.59. After review and discussion, Treasurer Griffin moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of March 31, 2017 to be \$796,648.

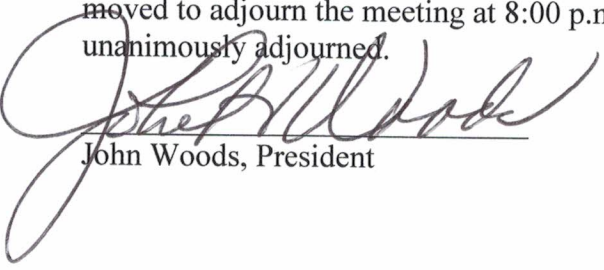
Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that Notice of Completion for generator was filed and recorded and that all District projects were logged in the DIR database. The annual SDRMA questionnaire had been completed and filed, the OCSD wastewater permit was received upon completion of questionnaire, and the annual Flo-Services service agreement was presented for signature.

Superintendent's Report: - See attached.

Engineer's Report: - See attached.

New Business / Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 8:00 p.m., Director Regnier seconded and the meeting was unanimously adjourned.


John Woods, President


Graham Hoad, Secretary



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

Superintendent's Report

Board Meeting

April 13, 2017

1. Manhole lining repair inspections are scheduled for later in the month. I will report at the May meeting of repairs needed or completed. **(Ayala Engineering and Staff).**
2. Quarterly Maintenance & Safety inspections completed at Broadway Pump Station and Electrical Components in Generator Building. **(Flo-Services and Staff).**
3. Check Valves cleaned at Broadway Station. **(Flo-Services and Staff).**
4. Smart Cover (F-2) repaired. **(Hydronex and Staff).**
5. TV'ing completed on North End of "C" Row. The results are what I suspected for years.
Out of 32 laterals surveyed, 27 were bad 5 were good.
There is no reason not to believe that the rest of the laterals in the "Colony" are not in the same condition.
The damage to the laterals was caused by previous road construction projects and the use of heavy equipment.
Infiltration from the "Colony's" laterals is a major concern of Staff as our pipes are running at capacity from Surfside during rain and high tide cycles. **(Pro-Pipe and Staff).**



6. One New Building Permit issued (\$1,000). **(Staff)**
7. Monthly Training Completed:

 Subjects:
 - a. Diversity
 - b. Driven to Distraction II
8. Review Flow Reports.
9. “Dial-up” Alarm System that was damaged during “start-up” of Emergency Generator Building has been replaced. **(Flo-Services and Staff)**.
10. No Emergency call-outs for March.
11. Quarterly “Hot Spot” cleaning completed. **(Performance Pipeline and Staff)**.
12. All Updates to this report will be presented at the Board Meeting.

MEMORANDUM

April 7th, 2017

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the April 13th, 2017 Regular Board Meeting.

1. Broadway Pump Station Emergency Generator Building.

The 'As-Built' of the project are completed; the project is done.

2. Odor issues at the City of H. B new pump station.

The Orange County Sanitation District placed several hydrogen sulfide monitors in sewers tributary to the new City of Huntington Beach Pump Station, including one in our line near Jack in the Box at Warner Avenue and found high levels of hydrogen sulfide at all locations. Previously I sent those results to you. Since then, nothing has occurred.

3. Refuse Collection: Contract update.

Director Hartmann and I have met with Republic and we believe we will have a new agreement that we will recommend to you for approval at the May Board meeting. There are still some reviews to make, and we will soon submit it to District Counsel for approval as to form. If all goes as expected, the new agreement will be effective July 1, 2017 and provide for the following:

- The rate effective July 1, 2017 will be \$20.00 per residential unit. Effective July 1, 2018, the rate will be \$20.60 per unit. Effective July 1, 2019 the rate will be \$21.20 per unit. Each July 1 starting in 2020, the rate will change by the change in the WST-CPI, a Bureau of Labor Statistics measure of price change. The WST is based on the refuse, wastewater industry.
- The agreement will exempt us from price changes caused by AB 1594, which places restrictions on green waste. One restriction stops the use of green waste as daily landfill cover.
- Each resident will be entitled to 4 pick-ups per year of large items at no cost.
- Provisions will be included to pick up containers left out, and to wash containers, both at the residents cost.
- For the first time, we will have a commercial license fee. The commercial charges and our fee will match the agreement Rainbow has with the City of HB, currently 5%.

For the first year, our charges will go up about \$600 per month. Our license fee revenue will be about \$450 per month. We should be able to avoid a Prop. 218 increase for 1 year.

4. High Flows.

I'm still working on a report giving options for long range reduction of inflows, nearly all of which is due to leaks in private sewer laterals. I plan to make a report at the May Board meeting.

5. Lots B-104 and C-30 in Surfside Colony and C-Row lateral Replacement.

The Superintendent will give a report on the condition of the C-Row laterals recently TV'd as part of the roadway replacement project Surfside Colony has under design. You will recall that SC will replace bad laterals at their cost as part of the project. The results were miserable. Most laterals, including the lateral serving C-30, need replacement.

I sent a second letter to Seal Beach telling them what we found. We know B-104 is connected to C-30. Again we requested they not issue a notice of occupancy until our issues are resolved. Additionally I voided the 2 permits issued 2 years ago.

When the lateral for C-30 is replaced as part of the road project, I plan to plug it at the property line.