



# Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

## Minutes for the General Meeting of the Board of Directors

August 11th, 2011

7:30 p.m. - Sunset Beach Woman's Club

**Directors present:** Secretary Robert Hendler, Treasurer Greg Griffin and Director Graham Hoad.  
**Staff present:** Superintendent Jim Caslin, Engineer Tom Dawes, Clerk Chris Montana.  
**Community Members/Others:** None.

President Pro-Tem/Treasurer Griffin called the meeting to order at 7:30 p.m.

Community Input: None.

Minutes of the July 14<sup>th</sup>, 2011 General Board Meeting: The Directors read the minutes of the July 14th, 2011 General Board meeting. Director Hoad moved to approve the minutes as prepared. Secretary Hendler seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated August 11th, 2011, totaling \$55,001.84. Director Hoad moved to approve the Claims Transmitted for Payment as prepared. Secretary Hendler seconded. The motion was passed unanimously.

Treasurer's Report - Fund Balance: Treasurer Griffin reported the Fund Balance as of July 31, 2011 to be \$1,583,521.

Clerk's Report: Clerk Montana reported that the July 2011 No Spill Report had been filed with CIWQS. Clerk Montana discussed with the Board that the County has required written contracts for several vendors, including herself, if future payments are to be made. The approval of contracts must be included in the minutes. The Clerk presented the Board with a written contract for her position. After review and discussion a motion was made as follows:

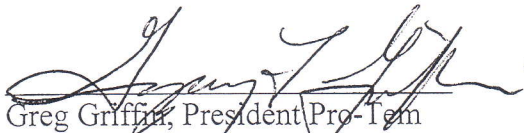
**MOTION:** Secretary Hendler moved to approve Clerk Montana's Professional Services Agreement as presented. Director Hoad seconded. Passed unanimously.

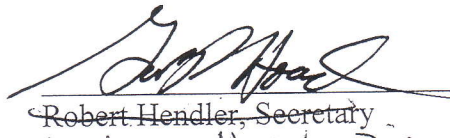
The Clerk also discussed transferring more reserved funds to LAIF. The Board requested that this item be placed on next month's agenda.

Superintendent's Maintenance Report: See attached.

Engineer's Report: See attached.

Adjournment: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Secretary Hendler seconded. Meeting was unanimously adjourned at 8:23 p.m.

  
Greg Griffin, President Pro-Tem

  
Robert Hendler, Secretary

Graham Hoad, Director

I certify that this is a copy of the original minutes. Chris Montana, Clerk