



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

August 9th, 2017 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Bernard Hartmann, John Regnier
Staff present: Superintendent Jim Caslin, Engineer Thomas Dawes, Clerk Chris Montana
Community: None

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the July 13th, 2017 General Board Meeting and Annual Board of Equalization Meeting Minutes: After Directors reviewed both the July 13th, 2017 General Board Meeting and Annual Board of Equalization Meeting Minutes, Director Regnier moved to approve both as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the August 9th, 2017 Claims Transmitted for Payment in the amount of \$65,357.50 for current bills. After review and discussion, Treasurer Griffin moved to approve as presented, Secretary Hoad seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of July 31, 2017 to be \$1,061,149.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that the Annual Worker's Compensation Insurance report had been timely filed and to expect an invoice from SDRMA due to increased salaries. Also presented were cover letters and invoices to both Surfside Colony Ltd. (for damaged manhole antennas) and the City of Huntington Beach (for sewage fees due per Agreement) for review. Total sewage/trash units per permits issued by the District had been reconciled to the Assessor's Report as requested at last month's meeting. Lastly, the Clerk reported that the California DIR has changed its reporting requirements for public contracts now requiring awarding agencies to only report public construction and repair projects exceeding \$25,000 and maintenance projects exceeding \$15,000.

Review and Possible Adoption of Resolution No. 2016-08-01 to Approve the 2017-18 County of Orange Special District Budget, Reserves, and Investment Policies: Clerk Montana presented the Orange County Auditor-Controller 2017-2018 Special District Budget in the amount of 1,724,939. After review and discussion, as well as a review of current Reserve and Investment Policies, a motion was made and carried as follows:

Sunset Beach Sanitary District
General Meeting of the Board
August 9th, 2017 Minutes

MOTION: Treasurer Griffin moved to approve the Orange County Auditor-Controller 2017-2018 Special District Budget in the amount of \$1,724,939, and Reserve and Investment Policies as presented. Secretary Hoad seconded and the motion passed unanimously.

Superintendent's Report: See attached.

Engineer's Report: - See attached report and recommended actions. After Board review and discussion of the District Engineer's recommended actions, the following motions were made and carried:

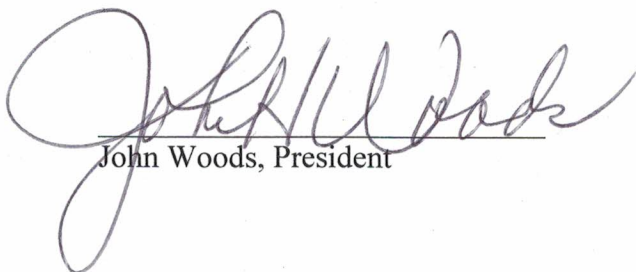
MOTION: Treasurer Griffin moved to approve District Engineer's recommended actions to:

(1) Direct the District Clerk to work with District Counsel and invoice the City of Huntington Beach \$6,000 per year for fiscal years 2015-16 and 2016-17, based on a charge of \$150 for 8 residential units per restroom, 5 restrooms; and for 2017-18 and thereafter \$8,000 at the current rate of \$200 for 8 residential units per restroom, 5 restrooms, until such time as the residential rate changes.

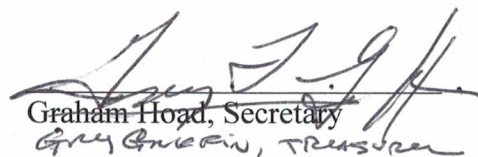
(2) Approve the Settlement Agreement memorializing this settlement with the City of Huntington Beach and authorize the President and Secretary of the Board of Directors to execute same on behalf of the District, all in a manner meeting District Counsel's approval.

New Business / Board Member Items: In regards to late correspondence received from a law firm representing the Southern California Gas Co. regarding damages to a gas line in Surfside, the Board unanimously agreed to authorize its District Counsel to reject the claim on the basis of time lapsed.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting to closed session at 7:47 p.m., Director Regnier seconded and the meeting was unanimously adjourned.



John Woods, President



Graham Hoad, Secretary
Greg Griffin, Treasurer