



# **Sunset Beach Sanitary District**

**P.O. Box 1185**

**Sunset Beach, CA 90742**

**(562) 493-9932**

**[www.sunsetbeachsd.org](http://www.sunsetbeachsd.org)**

**Minutes for the General Meeting of the Board of Directors**  
**December 1st, 2016 - 7:00 p.m. - Sunset Beach Woman's Club**

**Directors present:** President John Woods, Treasurer Greg Griffin, Director Bernard Hartmann and Director Regnier.

**Staff present:** Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.

**Community:** None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the November 10th, 2016 General Meeting of the Board

Minutes: After Directors reviewed the November 10th, 2016 General Meeting of the Board Minutes, Director Regnier moved to approve as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the December 1st, 2016 Claims Transmitted for Payment (by the County Auditor-Controller) in the amount of \$306,310.27 as well as Check #1795 in the amount of \$130,938.50 payable to Rio Jordan Construction, Inc. for invoice #130-003 from funds transferred from the LAIF General Reserve account to the District's Unreserved Bank of America account in accordance with the District's 2016-17 Operating Budget. After review and discussion, Treasurer Griffin moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: As the County General Ledger for the month of November 2016 had not yet been finalized, there was no Fund Balance to present.

Clerk's Report: Clerk Montana distributed Dig Alert contact information to the District Engineer and Superintendent. The Clerk reported that LAFCO was in process of developing a "roadmap" for MSR's of all cities and special districts to begin in 2018. Also reported was the City of Huntington Beach's repeal of its organic waste ordinance and the non-passage of a state law which would have required grand juries to give special districts a chance to provide comments before issuing a report.

Superintendent's Report: - See attached.

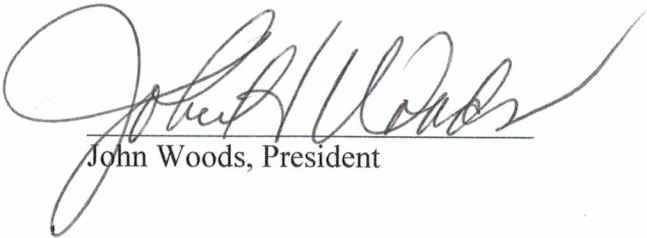
Engineer's Report: - See attached. In addition, after discussion of the Engineer's recommendations per his report, the following motion was made and carried:

**Sunset Beach Sanitary District  
General Meeting of the Board  
December 1st, 2016 Minutes**


**MOTION:** Director Regnier moved to approve Change Order No. 1 adding \$14,104.56 and 4 calendar days to the Rio Jordan Construction, Inc. contract for the construction of the generator building. Treasurer Griffin seconded and the motion passed unanimously.

New Business / Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting, Director Regnier seconded, and the meeting was unanimously adjourned at 7:40 p.m.



John Woods, President



Greg Griffin, Treasurer



# Sunset Beach Sanitary District

Of Orange County

P.O. Box 1185

Sunset Beach, CA 90742

Superintendent's Report

Board Meeting

December 1, 2016

1. New Smart Cover "E-Boxes" replaced. Cost \$ 3,000.00 each, covered under maintenance contract. (Smart Covers and Staff)
  2. While reviewing daily flow levels and volume, I noticed erratic flows (High, Low levels) indicating a partial blockage in the South Pacific Line again. This is the same line on South Pacific that had a root blockage. The Line was Jetted again and TV'd. Found "Root Ball" that was from previous problem a week before blocking main channel. Problem resolved (see photos). (Performance Pipeline and Staff)
  3. Review Flow Reports. (Staff)
  4. Monthly Training Completed. (Staff)
- Subject: Holiday Stress
5. "Smoke Tested" emergency generator electrical installation to Pump Station. I am pleased to report "No Smoke Showing". All systems worked perfectly.
  6. All updates to this report if any will be presented at the Board meeting.
  7. Merry Christmas to everyone!!!! Enjoy all the goodies the Holiday brings.



# MEMORANDUM

November 20<sup>th</sup>, 2016

To: Board of Directors of the Sunset Beach Sanitary District  
District Counsel  
Superintendent  
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the December 1<sup>st</sup>, 2016 Regular Board Meeting.

## **1. Broadway Pump Station Emergency Generator Building.**

By the time of your Board Meeting, the project will be largely done. I expect all work will be completed by the end of December, with a few caveats, such as the delivery of the doors. Change Order No. 1 addresses some omissions from the contract documents, certain quantity mistakes in the bid documents, and changes requested by the City. New and replaced concrete driveways and road asphalt were incorrectly calculated or missed, and the quantities stated were low. At the request of the City, complete panels of sidewalk were removed and replaced, as opposed to repairing trenches. Most of the changes in quantities are relatively minor, and can be accounted for as adjustments in bid quantities. Those items are included in Progress Payment No. 3. Items 1 and 2 of Change Order No. 1 cannot.

Item 1, the driveway, is a 6-inch steel reinforced drive that was increased in width from that shown on the plans, and reshaped for better drainage. There is a bid item for 6-inch reinforced concrete, the actual curb return, and it was bid at \$550.00 per square foot. The contractor wanted to 'extend' that price; apparently he caught that omission. We finally agreed to \$20 per square, largely because of the special shaping. Item 2, the paving and striping of the electrical trench was also omitted, and caught by the contractor. Again we have a similar repaving item for 17 square feet that was also bid at \$550.00 per square foot. Again we would not allow the extension, and settled at just under \$20 per square foot.

Item 4 was a drain we added because we were concerned about puddling in front of the building. Items 3 and 5 were added by Huntington Beach Inspectors. We added pads to reduce any vibration on the generator under Item 6.

We continue to be pleased with the project. We have secured all approvals from our inspectors and have had no complaints from neighbors.

**RECOMMENDED ACTION: Approve Change Order No.1 adding 14,104.56 and 4 Calendar Days to the Contract.**

## **2. OCWDR Meeting.**

On November 17<sup>th</sup>, I attended the 5 time per year meeting of the Orange County Waste Discharge Requirements Committee, a group set up to help each member's agency comply with the State mandated Waste Discharge Requirement ( under which we are required to prepare and update our SSMP). The WDR is now 10 years old and we were told that new requirements are expected, particularly on private sewers and laterals. Our recent blockages on North Pacific (discussed below) are the result of poor laterals. I don't know when the new requirements will be out, but probably in a year.

We also discussed the high fines (in my opinion) the Regional Boards are levying for spills. They could be as high as \$10 per gallon spilled, but are usually in the \$2 to \$5 per gallon range.

We had a presentation on fixing bad spots in sewer pipes without digging. I'll report on this at the meeting.

## **3. SCE Bill for Damage to PCH Sewer.**

I re-billed SCE for the repair of the pipe in PCH that their contractor drilled through. They never acknowledged our first bill. We'll see what happens.

## **4. Blockage on South Pacific.**

I sent you a copy May 2014 letter we sent to Mr. Wells. He took out his Fichus trees, but did not repair his lateral. It's filled with roots, which we cut away. We have had a couple of blockages since. We'll seek direction from you at the meeting.

## **5. Invoice for Professional Services.**

I have submitted an invoice in the amount of \$8,852.17 for professional services and expenses at cost for the 2 month period of October 1 through and including November 30, 2016. Please call me if you have any questions.