

Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors
December 3rd, 2015 - 7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Director Bernard Hartmann, and Jon Regnier.

Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.

Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input/Board Member Items: None.

Review and Possible Approval of Minutes of the November 12th, 2015 General Meeting of the Board: After the Directors reviewed the minutes of the November 12th, 2015 General Meeting of the Board, Director Regnier moved to approve the minutes as prepared. Director Hartmann seconded, and the motion was passed unanimously.

Current Bills: Clerk Montana presented the December 3rd, 2015 Claims Transmitted for Payment, in the amount of \$41,429.36. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Director Regnier seconded and the motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as November 30, 2015 to be \$893,431.

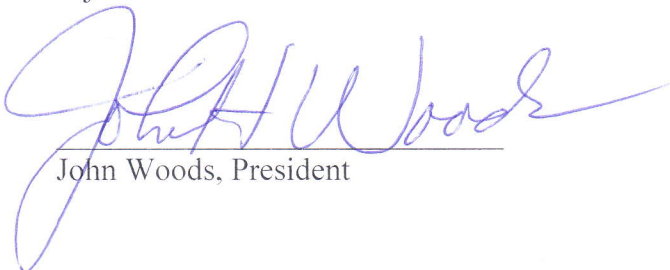
Clerk's Report: Clerk Montana reported that No-Spill reports, bank reconciliations and website were up to date; the District was successfully registered with the Department of Industrial Relations, and the Audited Financial Statements were distributed. Also public information requests and County CAPs issues were being handled.

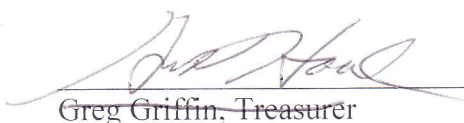
Superintendent's Report: - See attached.

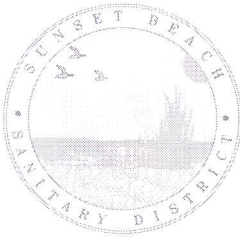
Engineer's Report: - See attached.

New Business / Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 7:30 p.m., Treasurer Griffin seconded and the meeting was unanimously adjourned.


John Woods, President


Greg Griffin, Treasurer



Sunset Beach Sanitary District

Of Orange County

P.O. Box 1185

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Superintendent's Report

Board Meeting

December 3, 2015

1. Review Flow Reports. High Tide's caused no significant problems for the District. Pump hours were near normal.
2. No emergency callouts during this reporting period.
3. During this month, we will be doing the semi-annual cleaning of our system.
4. This reporting period was uneventful as far as any maintenance or operational issues, as all systems are functioning normally at this time.
5. Merry Christmas and Happy New Year to all!!!!
6. Any updates to this report will be presented at the Board Meeting.
7. New building in Surfside

MEMORANDUM

November 25th, 2015

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the December 3rd, 2015 Regular Board Meeting.

1. Emergency Generator for Broadway Pump Station.

The project has slipped schedule. We have received the draft agreement from Counsel and I will review it with the City next week.

We have addressed all the comments we received from the building, plumbing, electrical and fire divisions and expect to re-submit the plans around the Board meeting date. I hope to submit the Contract Documents to Counsel about the same time for review. We have an address for the generator enclosure: 16808 South Pacific Avenue.

2. Warner Avenue Gravity Sewer Meter.

ADS removed a second set of flow restrictors and on some days the flows seem in order; on others they seem high. (The restrictors were placed to get a higher water level so measuring low flows would be more accurate. They should, in theory, not affect measurements much). I'll update you at the meeting.

3. Topics from the November 19th, OCWDR Meeting.

This is a group of sewerage agency personnel that meets every 2 months to review SSMP regulations and related issues. I want to go over some of the topics discussed with you at the Board meeting and have briefly listed the following:

1. Fines. Our regional board (SARWQB) fined Costa Mesa SD nearly \$553,000 for two spills in 2013. CMSD appealed the fine to the RWQCB and had a 4-1/2 hour hearing in July that resulted in a lowering of the fine to \$360,000. CMSD believes this is still too high of a fine, and plans to appeal again to the State Water Quality Control Board. If relief doesn't come from them, they may sue in Superior Court. The latter two actions have not been done before.

The City of Alhambra, located in the LARWQCB, has been fined \$2.6 million dollars including penalties and suspended penalties. The suspended penalties can be waived if certain improvements are done on a schedule. The fines date back to spills since 1997.

2. Odors. Everybody is dealing with them and at the meeting I'll hand out a document IRWD prepared outlining their program.
3. The RWQCB must think these OCWDR meetings are worthwhile, they asked for, and received, a list of who attends.
4. SSMP Revisions and Audits. You will recall that at the last meeting, you certified an Audit of our SSMP. We are up to date. It appears that little mercy is shown for agencies that are not. Based on the new state guidance document for revisions and audits of the SSMP, we should plan on a revision in two years. (One or the other must be done every two years).
5. Traffic Control Training. I've requested that the OCWDR committee sponsor a traffic control training session for staff. This is one of the training areas our insurance review identified.
6. SCE. There was discussion among attendees that many are moving to on site emergency generators, like us, because of increased power outages.

4. Invoice for Professional Engineering Services.

I have submitted an Invoice for professional services and expenses at cost in the amount of \$4,753.45 for the two month period ending November 30th, 2015. If you have any questions, I will be happy to answer them at the meeting.