



# Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

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Minutes for the General Meeting of the Board of Directors  
February 9th, 2017 - 7:00 p.m. - Sunset Beach Woman's Club

**Directors present:** Treasurer Greg Griffin, Secretary Graham Hoad, Director Bernard Hartmann, and Director Jon Regnier.  
**Staff present:** Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.  
**Community:** None.

In President Woods absence, Treasurer Griffin called the meeting to order at 7:05 p.m.

Community Input: None.

Review and Possible Approval of the January 12th, 2017 General Meeting of the Board Minutes: After Directors reviewed the January 12<sup>th</sup>, 2017 General Meeting of the Board Minutes, Director Regnier moved to approve as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the February 9th, 2017 Claims Transmitted for Payment (by the County Auditor-Controller) in the amount of \$108,048.18. After review and discussion, Director Hartmann moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of January 31, 2017 to be \$911,042.

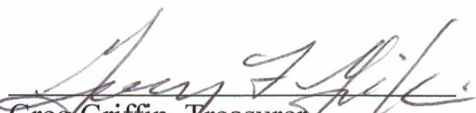
Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that all year-end and quarterly payroll reports had been prepared and timely filed. The Clerk also reported that the 2016 Annual State of California Special District Transaction report was prepared and electronically filed and that the financial statement audit was underway.

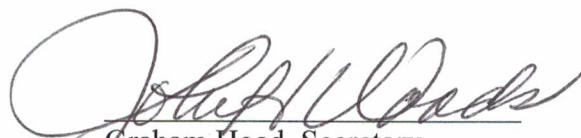
Superintendent's Report: - See attached.

Engineer's Report: - See attached.

New Business / Board Member Items: None.

Adjournment: There being no further business to come before the Board, the Closed Session was tabled until next month, and Director Hartmann moved to adjourn the meeting. Director Regnier seconded, and the meeting was unanimously adjourned at 8:15 p.m.

  
Greg Griffin, Treasurer

  
Graham Hoad, Secretary



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## Superintendent's Report Board Meeting

February 9, 2017

1. Numerous "Smart Cover" emergency call-outs due to system being overwhelmed with extreme amounts of infiltration from rain and high tides. Basically due to the large amount of water entering the system, our pipes and pump station could not handle the volume causing the "Manholes" to reach record levels. Eleven (11) manholes were between 2" to 12" from top before there would have been a major spill. This whole scenario was caused by broken or missed aligned private laterals. Discussion and Recommendations. **(Performance Pipeline and Staff).**
2. After numerous attempts, the lateral on South Pacific has been lined and the connections to our pipeline replaced. **(Performance Pipeline, Chase Engineering and Staff).**
3. Still awaiting "Dial-Up" alarm to be replaced at Broadway Pump Station.
4. Due to extremely high volume of flows, Check Valves needed to be cleaned at Broadway again. **(Flo-Services and Staff).**
5. Safety Meeting conducted:  
  
Subject: Slips, Trips and Falls.
6. Annual Generator Services completed. **(Quinn Power Systems & Staff).**
7. All updates to this report will be presented at the Board meeting.

# MEMORANDUM

February 3<sup>rd</sup>, 2017

To: Board of Directors of the Sunset Beach Sanitary District  
District Counsel  
Superintendent  
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the February 9<sup>th</sup>, 2017 Regular Board Meeting.

## **1. Broadway Pump Station Emergency Generator Building.**

Everything is done except the sheet metal on the roof. The project is operationally complete, and it works.

We have clearances from Public Works and the Fire Department, but not the Building Department, because of the roof. We know of no issues that would prevent a sign-off, except the roof. The building, grounds and the older restroom have all been cleaned up and all look great.

After a 2 month delay, the roofer came out and had the wrong panels. The current plan is to have the new panels by February 15<sup>th</sup>, and install them on the 16<sup>th</sup> and 17<sup>th</sup>. I've lost hope in this subcontractor; I've told the contractor this is the last delay we will tolerate.

I plan to bring the close-out agreement, change orders 2 and 3, and the final progress pay to you at the March Board Meeting. Change order 3 is the adjustment of quantities, with no work changes.

Change Order No. 2 will include about 10 changes, with a net added cost. One of the items is the possible sale of the trailer our generator used to be mounted on. We have no use for it, and the contractor has offered to buy it for \$500. It would be an easy 'as-is' sale; it's not been registered. I'll seek your advice on this at the meeting.

## **2. Odor issues at the City of H. B new pump station.**

The Orange County Sanitation District has gotten involved with this odor issue for reasons that seem unclear to me. OCSO says they get odor complaints that they say come from the offshore drilling activities, and somehow that led them to us.

At any rate, they have a program to mitigate odors in the collection system that I'll go over with you at the meeting. They may want to do some testing for odor in our manholes, and who knows what might come of that.



### **3. Refuse Collection: Contract update.**

Director Hartman and I had a kick-off meeting with Republic (Rainbow). We will discuss some of the issues at the Board meeting; however we set goals that include finalization of a new agreement at the April Board meeting and a discussion of issues at the March meeting. One issue is this: are there any services that the community we serve wishes we offered that the directors might want to include in our new contract?

We want to be able to require Rainbow to pick up refuse containers when not put away by the residents, as happened last year in Surfside Colony. I think we should add something like this to the Rainbow contract:

*In the event of a residential or commercial violation of the District's Refuse Ordinance, District may direct Contractor to remove said containers from the premise to a site of the Contractors' choosing. Upon correction of said violation, the premise owners may pick-up the containers, or request Contractor to deliver same, upon payment of an appropriate fee to Contractor.*

The City of HB has a very inclusive agreement with Rainbow, about 30 pages long. We could easily 'piggy-back' on that agreement, deleting sections that do not apply to us. I would guess ours would be about 20 pages long. That City agreement provides a formula for future cost increases, with the CPI counting for 76%, tipping fees 16%, and fuel 8%.

The City provides weekly collection of refuse, recyclables, and green waste: 3 truck trips/week. We provide refuse and recyclable collection twice a week: 2 trucks twice a week, or 4 truck trips/week. Our cans are smaller. I'm sure we generate less tonnage per week per house than in the rest of the City. Note: Republic also owns the company that collects refuse in Seal Beach.

### **4. High Flows.**

Over the past week, we have had high flows, nearly double pre-storm flows. We didn't get the very high flows when it was raining, but later on, when in fact it was not raining. That tells me that the high flows are not the result of gutters etc. connected to the system, but the result of infiltration through laterals, exacerbated by high tides.

This was clear by the poor condition of the Wells lateral, where there were multiple breaks and repairs were hampered by very high groundwater. I suspect we have lots of laterals like this.

I plan to discuss this issue with you at the meeting.