



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

February 14th, 2013

7:00 p.m. - Sunset Beach Women's Club

Directors present: President John Woods, Secretary Bob Hendler, Treasurer Greg Griffin, Director Graham Hoad, and Director Jon Regnier

Staff present: Engineer Tom Dawes, Clerk Chris Montana, and Superintendent Caslin

Community: None

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Minutes of the January 10th, 2013 General Board Meeting: The Directors read the minutes of the January 10th, 2013 General Meeting of the Board of Directors. Treasurer Griffin moved to approve the minutes as prepared. Secretary Hoad seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated February 14th, 2013, totaling \$39,878.58. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Director Hendler seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of January 31st, 2013 to be \$1,628,543.

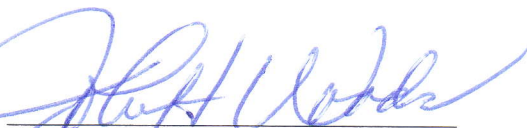
Clerk's Report: The Clerk reported that the January 2013 No Spill Report was timely filed, and distributed material to the Superintendent for the March Safety Meeting. The Clerk reported that all annual and quarterly payroll tax returns had been timely filed. Lastly, the Clerk distributed a memo regarding required procedures to raise trash and sewer fees, and recommended no increase in the 2013-14 fiscal year.


Superintendent's Maintenance Report: See attached.

Engineer's Report: See attached. Engineer Dawes presented and discussed the Program Audit dated February 14th, 2013. After consideration, Treasurer Griffin moved to Certify the Program Audit, and Secretary Hoad seconded. **The motion passed unanimously.**

New Business: The Clerk reported that OCLAFCO reconfirmed the District's MSR and SOI until 2018.

Adjournment: There being no further business to come before the Board, Director Regnier moved to adjourn the meeting. Secretary Hoad seconded. Meeting was unanimously adjourned at 8:15 p.m.


John Woods, President


Graham Hoad, Secretary