



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

January 9th, 2014

7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Jon Regnier, Director Bernard Hartmann.

Staff present: Engineer Tom Dawes, Superintendent Jim Caslin, Clerk Chris Montana.

Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Minutes of the December 12th, 2013 General Board Meeting: The Directors read the minutes of the December 12th, 2013 General Meeting of the Board of Directors. Treasurer Griffin moved to approve the minutes as prepared. Director Regnier seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated January 9th, 2014, totaling \$48,018.27. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Director Regnier seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of December 31, 2013 to be \$1,821,208.

Clerk's Report: Clerk Montana reported that no-spill reports had been filed with CIWQS. The Clerk also referred to Register/O.C. Watchdog articles included in packets. Clerk gave District Engineer OCSD application for review and completion and reported that quarterly and annual payroll reports and Forms W-2 were in the process of being completed. Lastly, Clerk reported that County Assessor's office had stated that the District will continue to receive residual Seal Beach RDA dissolution monies, but that amounts are difficult to estimate.

Review and Possible Approval of Annual Director Stipends: After review of calculations for annual director stipends, a motion was made and carried as follows:

MOTION: Director Regnier moved to approve total Annual Director Stipends in the amount of \$7,734.11. Secretary Hoad seconded and the motion passed unanimously.

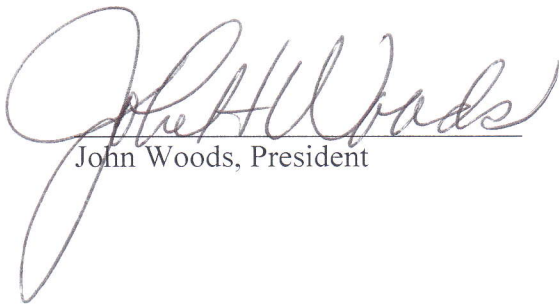
Superintendent's Maintenance Report: - See attached.

Sunset Beach Sanitary District
January 9th, 2014 Minutes
Page 2 of 2

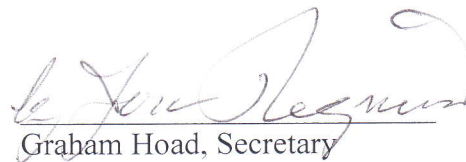
Engineer's Report: See attached. Engineer Dawes reported that Director Regnier was able to obtain an area within Surfside for contractor equipment related to the sewer main replacement. Engineer Dawes also discussed the relocation of the water line and rehabilitation of fire hydrants necessary as part of the project.

New Business / Board Member Items: President Woods discussed with the Board the effects of Community Association's kitchen remodel on the District's investigation into the possible placement of an emergency generator on the Community lot. Secretary Hoad suggested reconsidering the placement of an emergency generator on the greenbelt and conversation ensued.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 8:10 p.m. Director Regnier seconded. Meeting was unanimously adjourned.



John Woods, President



Graham Hoad, Secretary



Sunset Beach Sanitary District

Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report

Board Meeting
January 9, 2013

1. Semi-Annual jetting and wet well cleaning will be completed this week.
(Performance Pipeline, Flo-Systems & Staff)
2. Quarterly Maintenance & Safety inspections completed at Warner and Broadway Pump Stations. **(Flo-Systems & Staff)**
3. Monthly Training Conducted **(Staff)**:
 - a. Respect for People.
 - b. Winter Driving.
4. Scheduled Edison Power Outage at Broadway Station cancelled again by Edison.
5. Three Emergency call-outs. Edison issue at Broadway Station again. **(Staff)**
6. Phase Two of Water Main Replacement and Paving Project from Anderson to Warner will commence on January 14, 2014 through April 21, 2014. All affected Residents will be notified by Huntington Beach. **(Staff)**
7. Review Flo Reports.
8. All updates to this report will be presented at the Board Meeting.

MEMORANDUM

January 3, 2014

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Agenda for the January 9, 2014 Regular Board Meeting

1. Surfside Avenue Sewer Extension.

We have completed draft construction plans and specifications and submitted draft waterline relocation plans to the City of Seal Beach. We are behind on the schedule I gave you a couple of months ago, and because of that, I'm not requesting approval of Plans and Specifications at this meeting. I anticipate requesting same at the February meeting. There are a few loose ends I'll review with you at the meeting.

2. Broadway Channel Siphon.

I've done a bit of investigation on the siphon. The original plans show that it was built in 1936 and is a 6-inch cast iron pipe. A plastic liner was installed around 25 years ago, I believe, but the job didn't go as planned, and the siphon did not receive a smooth liner. We don't know the condition of the liner but are suspect of it. I have nothing on the liner contract. I plan to go through District files to see what I can find.

The siphon is on the north side of the Broadway Bridge and the bottom of the siphon is about 9½- feet below MSL. (For reference, the top of the roadway over the bridge is about 8-feet above MSL.)

The City of Huntington Beach now owns the bridge and the steel sheet piling on the channel sides. Our siphon is within the City's road right-of-way, which I suspect is a road easement. We will have to permit this job through the City of HB. So far, I haven't found out anything about who installed the side sheet piling, or how deep it goes. I suspect it was installed by the old County Harbors and Parks District.

We also need a permit from the Coastal Commission and I'm told this could take 2 years. I hope to complete my investigation in the next few weeks, and then file a permit application with the Coastal Commission to get the clock started. The most likely scenario is the boring of a new siphon under the channel; if we do something else we can amend the application.

I'm almost certain we'll have to 'probe' the sheet piling and siphon to know for certain where they are. I'll have more on that when I see what additional information I can come up with.

3. Invoices to SCE and Jack in the Box for Repairs.

SCE tells me they are processing our payment. I've talked to a manager at JITB with no success. I asked District Counsel to send a letter to the owner of the JITB, which he did. I'm sending you a copy of the letter by separate e-mail.