



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

July 14th, 2016 - 7:30 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Bernard Hartmann, and Director Jon Regnier.
Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.
Community: None.

President Woods called the meeting to order at 7:35 p.m.

Community Input: None.

Review and Possible Approval of the June 9th, 2016 General Board Meeting Minutes: After Directors reviewed the June 9th, 2016 Minutes for the General Meeting of the Board, Secretary Hoad moved to approve as prepared. Director Regnier seconded, and the motion passed unanimously.

Review and Possible Approval of the June 9th, 2016 Closed Executive Session Meeting Minutes: Directors reviewed the June 9th, 2016 Minutes for the Closed Executive Session Meeting of the Board regarding employee compensation under the Personnel Exception, Performance Review and Labor Negotiations per Government Code Sections 54957.6 and 549.57(b). Director Regnier moved to approve as prepared. Secretary Hoad seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the July 14th, 2016 Claims Transmitted for Payment in the amount of \$68,627.76 for review, discussion and possible approval. Treasurer Griffin moved to approve as prepared, Secretary Hoad seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of May 31, 2016 to be \$1,093,396.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk presented the 2016-17 Employee Agreements drafted in accordance with the Board's actions taken in June's Executive Session. After review and discussion, a motion was made and carried to accept the 2016-17 Employee Agreements as follows:

MOTION: Director Regnier moved to accept the 2016-17 Employee Agreements for Jim Caslin, Jim Myers, Keith Gladieux, Rolf Pridham and Brad Van Malsen as presented to reflect Board actions taken during the June 9, 2016 Closed Executive Session Meeting. Treasurer Griffin seconded and the motion passed unanimously.

The Clerk discussed the upcoming CSDA election. The following motion was made and carried as follows:

**Sunset Beach Sanitary District
General Meeting of the Board
July 14th, 2016 Minutes**

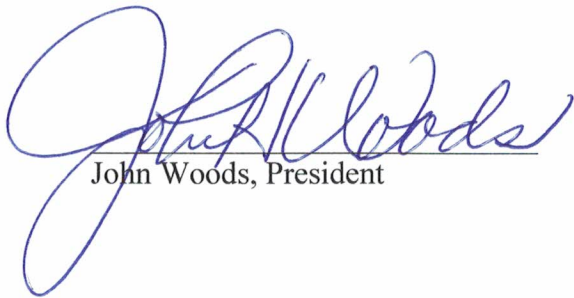
MOTION: Director Regnier moved to vote for Bill Nelson in the upcoming election to the CSDA Board. Director Hartmann seconded and the motion passed unanimously. The Clerk agreed to mail in ballot.

Superintendent's Report: - See attached.

Engineer's Report: - See attached.

New Business / Board Member Items: President Woods reported that he had received a phone call from a property owner responding to the Prop. 218 fee increase notice who requested that the District go out to bid for trash collection services.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting. Secretary Hoad seconded, and the meeting was unanimously adjourned at 8:03 p.m.



John Woods, President



Graham Hoad, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

July 14, 2016

1. Quarterly Maintenance & Safety Inspections completed. System jetted and cleaned. Wet well at Broadway cleaned and intake pipes inspected for flow restrictions. Nothing out of the ordinary discovered. Check Valves cleaned again. Still trying to resolve the issue. **(Flo-Service, Performance Pipeline and Staff)**.
2. Smart Cover personnel repaired unit at Park Avenue, replaced E-Box (sending unit). Covered under Warranty. **(Hydronex and Staff)**.
3. Planned Power Outage by Edison. **(Staff)**.
4. Monthly Training Conducted: **(Staff)**
 - a. Subject: Sprains and Strains.
5. Review Flo-Reports.
6. Annual Flo-Report set to O.C.S.D.. Total was: 90,298,896 gallons.
7. Quarterly Equipment maintenance and operation inspection conducted.
8. All updates to this report will be presented at the Board Meeting.

MEMORANDUM

July 8rd, 2016

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the July 14th, 2016 Regular Board Meeting.

1. Broadway Pump Station Emergency Generator.

To date, 7 contractors have requested plans and specifications for the project. That's low, but it's early in the process. Bids are due August 24th; the non-mandatory job walk is August 17th.

2. Warner Meter.

July is the last month with both meters; we will pull our Shark in August, clean it up, and store it. We will disconnect the SCE meter.