



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

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www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

June 8th, 2017 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad
Staff present: Superintendent Jim Caslin, Engineer Thomas Dawes
Community: Wes Beverlin of Lewis Brisbois Bisgaard & Smith LLP (District Counsel)

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the May 11th, 2017 General Meeting of the Board Minutes:
After Directors reviewed the May 11th, 2017 Minutes of the General Meeting of the Board, Secretary Hoad moved to approve as prepared. Treasurer Hoad seconded, and the motion passed unanimously.

Current Bills: The June 8th, 2017 Claims Transmitted for Payment (by the County Auditor-Controller) in the amount of \$51,073.19. After review and discussion, Treasurer Griffin moved to approve as presented, Secretary Hoad seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of May 31, 2017 to be \$1,134,538.

Clerk's Report: Updated salary agreements were distributed for Board and staff approval and signed by President Woods. ISDOC ballot to revise bylaws in order to better protect its members was presented for a vote. After discussion, a motion was made and carried as follows:

MOTION: Treasurer Griffin moved to vote "Yes" to revise ISDOC bylaws, Secretary Hoad seconded, and the motion passed unanimously. President Woods signed accordingly.

Review and Establishment of 2017-2018 Trash and Sewage Fees for Publication: The Notice of Filing Report for publication in the local newspaper in accordance with Prop. 218 was distributed for review and approval. It was agreed that a phrase stating "no increase from prior year" should be added to the Notice if possible. After deliberations motions were made and carried as follows:

MOTION: Treasurer Griffin moved to set the annual trash collection charge at \$240.00 per each residential or commercial unit. Secretary Hoad seconded and the motion passed unanimously.

MOTION: Treasurer Griffin moved to set the annual sewage transport and treatment charge at \$200.00 per each residential or commercial unit. Secretary Hoad seconded and the motion passed unanimously.

Sunset Beach Sanitary District
General Meeting of the Board
June 8th, 2017 Minutes

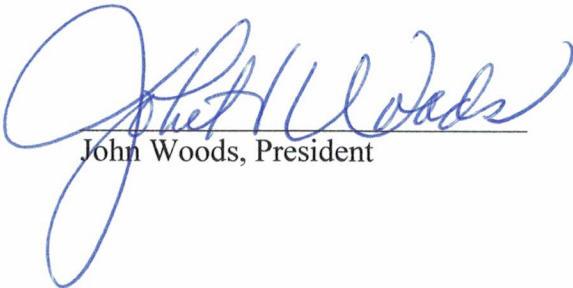
MOTION: Treasurer Griffin moved to set the annual sewer cleaning charge at \$475.00 per each restaurant unit. Secretary Hoad seconded and the motion passed unanimously.

Superintendent's Report: See attached. Superintendent Caslin reviewed his report with the Board.

Engineer's Report: - See attached.

Adjournment to Closed Executive Session: There being no further business to come before the Board, Secretary Hoad moved to adjourn the meeting into Closed Executive Session at 7:40 p.m., under the Personnel Exception, Performance Review and Labor Negotiations Pursuant to Govt Code Sec. 54957.6 and 54957(b).

Reconvene to Open Session, Report of Action Taken, and Adjournment: After conclusion of the Closed Executive Session, President Woods reconvened to Open Session. There being no further business to come before the Board, Secretary Hoad moved to adjourn the meeting at 8:00 p.m., Treasurer Griffin seconded and meeting was unanimously adjourned.



John Woods, President



Graham Hoad, Secretary



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Superintendent's Report
Board Meeting

June 8, 2017

1. Review Flow Reports **(Staff)**.
2. Report outlining "C Row Project" in Surfside **(Staff)**.
3. Alarm System at Broadway Pump Station should be completed during this week, on a Temporary Basis. A new updated System will be installed as soon as new computer equipment is made available from "Mission Communications" At this time, Mission is updating all of their computer programs/equipment to new operating systems. Our equipment is first generation and is no longer compatible with the new system . **(Flo-Services and Staff)**.
4. No Emergency Call-Outs this period.
5. All Updates to this report will be presented at the Board Meeting.

MEMORANDUM

June 2nd, 2017

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the May 8th, 2017 Regular Board Meeting.

1. New Refuse Collection Ordinance.

I've sent you a new draft of an Ordinance that addresses the new refuse Agreement with Rainbow and tries to comply with state and regional requirements. I've received some comments and will incorporate all that I can. I will submit the Ordinance to you for the first reading at the July meeting.

2. Broadway Pump Station Monitoring.

Previously I sent you a plan for getting our power monitor to work. Nothing's happened since then. Hopefully we'll have some progress to report at the meeting.

3. Report from recent OCWDR meeting.

The OCWDR (Orange County Waste Discharge Requirements) is a committee of operators that meet 5 times per year to help keep up with the ever-changing discharge requirements. At the May meeting, I learned a couple of things.

First, while we have problems with wipes jamming our pump station check valves, it seems to me our troubles are less than our neighbors. The Regional Board, when investigating spills caused by wipes, wants to know what the agency has done to inform the public about wipes; for this reason we are adding some information to our web site.

Second, I've been keeping you updates about the CMSD fine for a sewage spill that partially got into receiving waters (back-bay). The fines seem to be based on the regional board's calculations of about 10-12 factors that add together to get a fine per gallon spilled. For CMSD, the original fine was about \$550,000 for a 2013 spill. The negotiated with Board Staff and got it lowered to \$364k, \$4.28/gallon. That was still much higher than other fines around the state, so they sued. They lost. They are considering an appeal. Each step cost CMSD about \$20k.