

# Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

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## Minutes for the General Meeting of the Board of Directors

June 11th, 2015

7:00 p.m. - Sunset Beach Woman's Club

**Directors present:** President John Woods, Treasurer Greg Griffin, Director Bernard Hartmann, and Director Jon Regnier.  
**Staff present:** Superintendent Jim Caslin, Engineer Dawes, and Clerk Chris Montana.  
**Community:** None.

President Woods called the meeting to order at 7:00 p.m.

Community Input/Board Member Items: None.

Minutes of the May 14th, 2015 General Board Meeting: The Directors read the minutes of the May 14<sup>th</sup>, 2015 General Meeting of the Board of Directors. Director Regnier moved to approve the minutes as presented. Treasurer Griffin seconded. The motion was passed unanimously.

Current Bills: Engineer Dawes presented invoice dated June 4, 2014 from the City of Huntington Beach, in the amount of \$468,077.18, for "Construction Services on the SBSD New Gravity Sewer Connection", per Agreement dated July 17, 2006. Discussion ensued regarding change orders required due to gas utilities. This invoice was not included in the County Claims Transmitted for Payment, since funds had been reserved in the District's LAIF account. After discussion, a motion was made and carried as follows:

**MOTION:** Director Regnier moved to pay the invoice from the City of Huntington Beach in the amount of \$468,077.18 for Construction of the District's New Gravity Sewer Connection, per contract dated July 17, 2006 and related change orders, and to authorize District Clerk to pay such invoice from reserved LAIF account. Treasurer Griffin seconded, and the motion passed unanimously. *and the Bank of America petty cash account.*

Clerk Montana presented the June 11, 2015 Claims Transmitted for Payment, in the amount of \$52,163.68, to be submitted to County Auditor for payment. Director Regnier moved to approve the Claims Transmitted for Payment as prepared. Treasurer Griffin seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of May 31, 2015 to be \$1,649,380.

Clerk's Report: Clerk Montana reviewed the May 31, 2015 trial balance with the Board. The Clerk reported that the Assessor would be conducting a "drive-through" with herself and Superintendent on Friday and that a Safety Consultation was scheduled for Monday. Also, public information request had been responded to, the Annual CIWQS SSO Questionnaire had been completed and financial statement audit was in progress.

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General Meeting of the Board  
June 11th, 2015 Minutes**

The Clerk presented the 2015-2016 Flo-Services, Inc. Service Agreement. After review and discussion a motion was carried as follows:

**MOTION:** Director Regnier moved to accept the 2015-2016 Flo-Services, Inc. Service Agreement (July 1, 2015 through June 30, 2016). Treasurer Griffin seconded and the motion passed unanimously. President Woods signed and Clerk agreed to transmit.

The Clerk presented the 2<sup>nd</sup> Draft of the 2015-2016 Budget for review and discussion. A motion was made and carried as follows:

**MOTION:** Director Regnier moved to adopt the 2015-2016 Preliminary Operating Budget. Treasurer Griffin seconded and the motion passed unanimously.

Finally, the Clerk presented an Agreement for Collection of Special Taxes from the County that had been received after Agenda had been posted. The Board directed Clerk to forward to counsel.

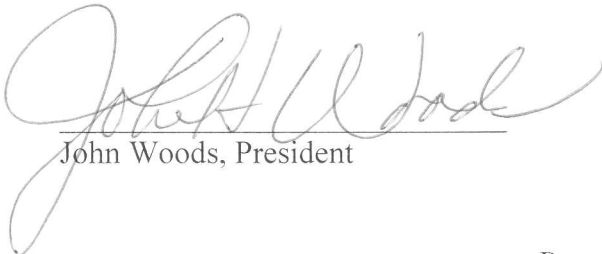
Superintendent's Report: - See attached.


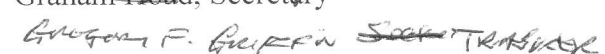
Engineer's Report: - See attached.

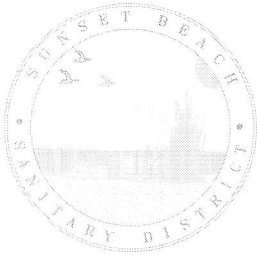
Adjournment to Closed Executive Session: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting to Closed Executive Session at 8:12 p.m. The Closed Session was called under the Personnel Exception, Performance Review and Labor Negotiations Pursuant to Government Code Sections 54957.6 and 549.57(b). Director Regnier seconded. Meeting was unanimously adjourned and Superintendent Caslin was excused.

Reconvene to Open Session: After conclusion of the Closed Executive Session, President Woods reconvened to Open Session. President Woods reported that no action had been taken in the Closed Session.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 8:53 p.m. Director Regnier seconded and meeting was unanimously adjourned.

  
John Woods, President

  
Graham Hoad, Secretary  
  
Gregory F. Griffin, Secretary



## Sunset Beach Sanitary District

Of Orange County  
P.O. Box 1185  
Sunset Beach, CA 90742

Superintendent's Report  
Board Meeting

June 11, 2015

1. Discuss Relief Assistant Helper to Learn/Train for a possible assistant superintendent position in the future. The position would be funded from our Extra Labor Account (#0102), that the Board Previously approved:
  - a. No Stand-by.
  - b. Not Employed.
  - c. Used only for call-outs, Equipment Maintenance.
  - d. On Emergency call-outs would be paid Four(4) hr. minimum, (\$30.00 Hr.).
  - e. Responding to call-outs/maintenance **Not Mandatory**.

We would have to increase the proposed 15/16 budget #0102 (extra help) from \$300.00 to \$1,000.00.
2. Review Flow Reports - 4 year average.
3. One New Building Permit issued. (\$1,000.00) Funds given to clerk.



4. Superintendent completed State Mandated Training (AB-1825) dealing with Harassment Prevention.
5. Safety Training completed:
  - a. Subject-Heat Stress.
6. Director Wood's informed me of trash can complaints on Paschall's Lane, and requested that notices be placed on all containers not in compliance with our ordinance. Notices were placed on the cans that were left out. Of the Eleven (11) Residences on Paschall's Lane, Eleven (11) received notices.
7. All updates to this report will be presented at the Board Meeting.

MEMORANDUM

June 5<sup>th</sup>, 2015

To: Board of Directors of the Sunset Beach Sanitary District  
District Counsel  
Superintendent  
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the June 11<sup>th</sup>, 2015 Regular Board Meeting.

**1. Emergency Generator for Broadway Pump Station.**

The work has restarted. I'll update you at the meeting.

**2. Warner Avenue Gravity Sewer.**

A. New Gravity Flow Meter.

The new cabinets and SCE meter installation will start this week and hopefully soon after that is completed; we can install our new flow meter.

B. Invoice from the City of Huntington Beach.

I've met with the City's Construction Manager and they have submitted a final invoice in the amount of \$468,077.18, which is listed on the Current Bills for your consideration and for which I recommend approval. Our connector was bid at \$422,530, and we received credit for less paving and other changes. All of the cost increase was for undisclosed utilities including the cost for getting around them and protecting them. Probably 90% of that cost increase was for the big mess at JITB, when PCH and Warner Avenue were closed. While we must pay the contractor's approved charges through HB, we are not paying any of the gas companies cost (I'd guess this would be in the \$250,000 range).

**3. Issues Re. Trash Disposal.**

I read an article about a proposed amendment to the trash agreement generators like us have with the County of Orange. The article was about the fees collected from out-of-county garbage generators which now service the County bankruptcy debt; that debt will be paid in 2018. After the debt is paid, portions of those out-of-county fees will be given to county generators, the cities and 5 sanitary districts. We weren't mentioned as one of the five. The proposed amendment provides for the return of those fees to the generators. I called the County Waste Disposal Department and they had never heard of us. Apparently we don't have an agreement to dispose of waste at county landfills; I suspect they think we're part of HB or SB. I told them we've been in this business for the last 80 years.

The amendment to the agreement, which in our case would be an original agreement, would require us to dispose of our waste in the County (which we've done the last 80 years). They are looking into this and will get back to me.

Separately I also noticed that our collector, Rainbow Disposal, was sold to Republic Industries and is now named Rainbow Environmental Services.

#### **4. Surfside Sewer: Connection Problem at B-118.**

Since the last meeting, I investigated the broken house lateral at B-118 and concluded the damage to the lateral, which appears very serious, was caused after we completed our work. I sent the homeowner a letter dated May 22, 2015, giving the results of the investigation, and send you a copy.

The homeowner, Mrs. Kobus, sent an e-mail disagreeing with me, but seemed to make some of my points. I previously forwarded her June 1, 2015 e-mail to you.

I'll bring pictures and review this with you at the meeting.

#### **5. OCWRD Meeting.**

This is a training meeting held 5 times a year primarily to keep OC sewerage agencies updated on the ever changing state rules on the SSMP. The main topic at the May 21, 2015 meeting was a presentation by the OC Health Care Agency, which has undergone new management due to retirements. Our SSMP is accurate with regard to the OCHCA.

I've previously informed you of the outrageous fines being proposed against Costa Mesa Sanitary District. They now total more than \$500,000 (\$6.50/gallon of sewage spilled: twice the cost of gas). A first ever fine hearing will be held July 24<sup>th</sup> in Irvine by the RWQCB on the matter.

As part of the SSMP requirements, we will do an 'Audit' on our SSMP this fall.

#### **6. Closed session for Administrative / Personnel Matters.**

Under separate cover, I'll be mailing you some draft material for your review ahead of the meeting.