



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

March 9th, 2017 - 7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Director Bernard Hartmann, and Director Jon Regnier.
Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.
Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the February 9th, 2017 General Meeting of the Board Minutes: After Directors reviewed the February 9th, 2017 Minutes of the General Meeting of the Board, Treasurer Griffin moved to approve as prepared. Director Regnier seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the March 9th, 2017 Claims Transmitted for Payment (by the County Auditor-Controller) in the amount of \$81,506.50. After review and discussion, Treasurer Griffin moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of February 28, 2017 to be \$804,254.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that the 2016 financial statement audit was still underway and distributed annual Form 700's to Directors and District Engineer for review and signature. The Clerk reported that the City of Huntington Beach still had not paid 2015-2016 sewer and trash fees. Being that all channels of communication had been exhausted, starting with public works and ending with the City Attorney's office, it was recommended that the matter be handled by District Counsel. A motion was made and carried as follows:

MOTION: Director Regnier moved to authorize the Clerk to contact District Counsel to pursue collection of delinquent fees owed by the City of Huntington Beach, pertaining to the 5 public restroom parcels within the District. Director Hartmann seconded and the motion passed unanimously.

Superintendent's Report: - See attached.

**Sunset Beach Sanitary District
General Meeting of the Board
March 9th, 2017 Minutes**

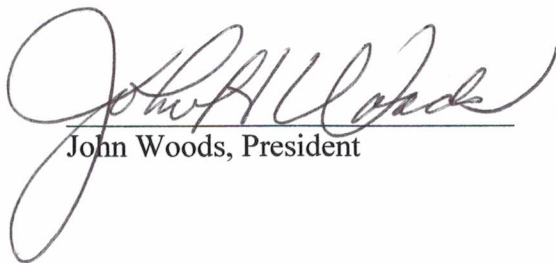
Engineer's Report: - See attached. In addition, the following Recommended Actions were made in order to accept the project work of the Broadway Pump Station Emergency Generator Building as complete:

MOTION: Director Regnier moved to: a) Approve Change Order No. 2, adding \$11,200.00 and 21 calendar days to the contract; b) Approve Change Order No. 3, adjusting Bid Quantities; c) Approve Progress Payment No. 6 in the amount of \$24,436.00; d) Approve Resolution No. 2017-03-01 accepting the work as complete, authorize the President and Secretary to sign, and direct the Clerk of the Board to file a Notice of Completion; e) Approve the Notice of Completion. Treasurer Griffin seconded and the motion was unanimously approved.

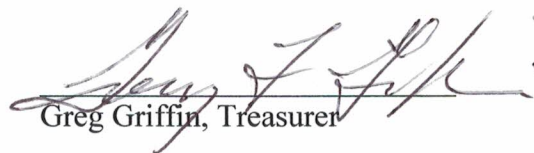
New Business / Board Member Items: None.

Adjournment to Closed Executive Session: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting into Closed Executive Session at 8:10 p.m. The Closed Session was called under the Personnel Exception, Performance Review and Labor Negotiations Pursuant to Government Code Sections 54957.6 and 549.57(b). Director Regnier seconded and the General Meeting was unanimously adjourned.

Reconvene to Open Session: After conclusion of the Closed Executive Session, President Woods reconvened to Open Session. There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 8:20 p.m. Director Regnier seconded and meeting was unanimously adjourned.



John Woods, President



Greg Griffin, Treasurer

RESOLUTION NO. 2017-03-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUNSET BEACH SANITARY DISTRICT ACCEPTING THE WORK AS SET FORTH IN THE CONTRACT DOCUMENTS AND CONSTRUCTION SPECIFICATIONS FOR GENERATOR BUILDING, 16808 SOUTH PACIFIC AVENUE, SUNSET BEACH, CALIFORNIA

Pursuant to the Sanitary District Act of 1923, State of California Health & Safety Code Sections 6400 et seq., the Board of Directors of the Sunset Beach Sanitary District caused a Notice Inviting Sealed Proposals (Bids) to be advertised for Generator Building, 16808 South Pacific Avenue, Sunset Beach California, and all bids received were opened and publicly declared as set forth in said Notice Inviting Bids. In accordance with Public Contract Code Section 20803, an award of a contract was made to the lowest responsible bidder, Rio Jordan Construction, Inc. of Pico Rivera, California.

Now, Therefore be it Resolved:

1. The Contractor has completed all the work as set forth in the contract agreement for this project.
2. The District Engineer has inspected the work and has certified to the Board of Directors that the work has been completed in accordance with all the terms and conditions of the Contract between the District and the Contractor.
3. The final contract amount is \$335,750.56 based upon the contract prices, the quantities certified by the District Engineer, and Change Order Nos. 1, 2, and 3 approved by the Board. The Board agrees to pay the Contractor said final amount less any monies Board previously paid in accordance with the terms and conditions of the Contract between the parties.
4. The Board of Directors hereby accepts the work as final and instructs the Clerk of the Board to file a Notice of Completion with the County Recorder of the County of Orange, California.


Passed by the Board of Directors of Sunset Beach Sanitary District at their regular meeting of March 9, 2017.

AYES 4 NO 0

SUNSET BEACH SANITARY DISTRICT



President of the Board



Secretary of the Board



Sunset Beach Sanitary District

P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

March 9, 2017

1. One Emergency call-out (Edison Issue). **(Staff)**.
2. Review Flow Report. Record of flows for February.
3. Update on TV'ing Private laterals in Surfside for North end of "C" row.
4. Emergency spill equipment moved from Community Center to Generator Building.
5. Joint report regarding ongoing issue in Surfside with the new construction on "B" and "C" row's. **(Superintendent and Engineer)**.
6. "Dial-Up" Alarm system at Broadway Pump Station still out of service
Problems with Manufacturer.
7. Need to do "Shelve repair" (Fix Lining) on several manholes. Will get quote and report back to Board.
8. All Updates to this report will be presented at the Board Meeting.

MEMORANDUM

March 3rd, 2017

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the March 9th, 2017 Regular Board Meeting.

1. Broadway Pump Station Emergency Generator Building.

All the work is done and the project has met the conditions of the plans and specifications and the permits issued by the City of Huntington Beach. The project works. The City told me that they did not receive any complaints about the project. The low bid price received from Rio Jordan Construction, Inc., our contractor, was \$305,431.00; the final cost, if approved by you, is \$335,750.56, a nearly 10% increase. There are two principal reasons for the increase in cost.

The largest reason, accounting for 2/3 of the increase, are mistakes in the flatwork quantities. The quantities for sidewalk, driveway and asphalt were simply wrong, and low. Change Orders 1 and 3 accounts for these mistakes. Most of the other costs were electrical or control changes recommended by the firm we bought the generator from, Valley Power Systems. The remaining changes were required by the City or affected City facilities. We made minor changes to improve drainage and lighting.

Change Order No. 1 has already been approved by your Board. Change Order No. 2 is a collection of some 10 items, adding \$11,200.00 and 21 Calendar days (17 for rain). The largest items were a new electrical circuit for the generator battery charger, and a new communications circuit from the generator to the motor control center (both recommended by Valley Power Systems). Other items include a new generator battery, a new interior light circuit (omitted from the design), and deletion of 120v outdoor receptacle panel and circuit. It also includes painting the exposed wood to match the weathered look of the restroom. Finally, it turns over the trailer to the contractor for \$500 credit, as I discussed with you last month.

The recommended actions are to accept the work as complete, approve Change Orders 2 & 3, approve Progress Payment No. 6, and file the Notice of completion.

Recommended Actions:

- 1. Approve Change Order No. 2, adding \$11,200.00 and 21 Calendar Days to the Contract.**
- 2. Approve Change Order No. 3, adjusting the Bid Quantities.**
- 3. Approve Progress Payment No. 6 in the amount of \$24,436.00**
- 4. Approve Resolution No. 2017-03-01 accepting the work as complete; authorize the President and Secretary to sign; and direct the Clerk of the Board to file a Notice of Completion.**
- 5. Approve the Notice of Completion.**

2. Odor issues at the City of H. B new pump station.

The Orange County Sanitation District has placed several hydrogen sulfide monitors in sewers tributary to the new City of Huntington Beach Pump Station, including one in our line near Jack in the Box at Warner Avenue (downstream of the location of our force main discharge). We'll update you on what we know (little) at the meeting.

3. Refuse Collection: Contract update.

Director Hartmann and I have met with Republic and have developed a draft agreement based on the HB agreement, and some draft changes to our Refuse Ordinance. Republic is seeking a fee increase of 3.5%/year for each of the next 3 years, then a 3% increase for each of the next 2 years (17.6% with compounding over 5 years).

Here's an interesting thing to keep in mind. Rainbow serves HB and FV; probably 70,000 residential units. I don't know the name of the company that contracts with Seal Beach, or how big they are, (but I would guess 20,000 units): Republic owns that company as well. SBSB has about 1,000 units and is surrounded by Republic companies.

As you know, SBSB does not have a licensee fee on commercial accounts. HB does (5%), as do probably all others. As it turns out, Rainbow collects this fee in SBSB and gives it to HB; probably about \$400/month.

I've reviewed a lot of material regarding pricing and plan to give a report at the meeting and seek direction.

4. High Flows.

I'm working on a report giving some options for long range reduction of inflows, nearly all of which is due to leaks in private sewer laterals. I plan to make a report at the April Board meeting.

5. Lots B-104 and C-30 in Surfside Colony.

You will recall that from time-to-time we have discussed these back to back lots. The houses are built but not occupied. C-30 is, we believe, connected to the sewer, without inspection. B-104 did not have a lateral to our sewer in Surfside Road, and we think it is connected to C-30.

Previously I sent a letter to Jim Basham, the Seal Beach Community Director asking that the City not issue a occupancy permit until the sewer laterals are properly done. I called him and he said they would not issue it.

It appears Basham is out. The Superintendent and I want to discuss our options with you at the meeting.

6. Invoice for Professional Services.

I have submitted an invoice in the amount of \$8,557.19 for professional services and expenses at cost for the 3 month period ending February 28, 2017. If you have any questions, please give me a call.