

Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

May 14th, 2015

7:00 p.m. - Sunset Beach Woman's Club

- Directors present:** President John Woods, Secretary Graham Hoad, Director Bernard Hartmann, and Director Jon Regnier
- Staff present:** Superintendent Jim Caslin, Engineer Dawes, Clerk Chris Montana, District Counsel Wes Beverlin and Rand Carstens of Lewis Brisbois Bisgaard & Smith LLP.
- Community:** None.

President Woods called the meeting to order at 7:03 p.m.

Community Input/Board Member Items: None.

Minutes of the April 9th, 2015 General Board Meeting: The Directors read the minutes of the April 9th, 2015 General Meeting of the Board of Directors. Director Regnier moved to approve the minutes as presented. Secretary Hoad seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated May 14th, 2015, totaling \$43,328.68. Secretary Hoad moved to approve the Claims Transmitted for Payment as prepared. Director Regnier seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: In Treasurer Griffin's absence, the Clerk reported the Fund Balance as of April 30, 2015 to be \$1,711,667.

Clerk's Report: Clerk Montana reviewed the April 30, 2015 trial balance with the Board, as well as the 1st Draft of the 2015-2016 Budget. The Clerk reported that all quarterly payroll tax returns had been timely filed. New public contract code laws were discussed and Board authorized the Clerk to register the District with the State Department of Industrial Relations.

Discussion, Review and Possible Adoption of 2015-2016 Trash and Sewer Rates: After Board review and discussion, Director Hartmann moved to establish 2015-2016 rates as follows:

MOTION: To set the annual trash collection charge at \$240.00 per each residential or commercial unit.

MOTION: To set the annual sewer collection charge at \$150.00 per each residential or commercial unit.

MOTION: To set the annual sewer cleaning charge at \$475.00 per each restaurant unit.

Director Regnier seconded and the above motions were passed unanimously.

Sunset Beach Sanitary District
May 14th, 2015 Minutes

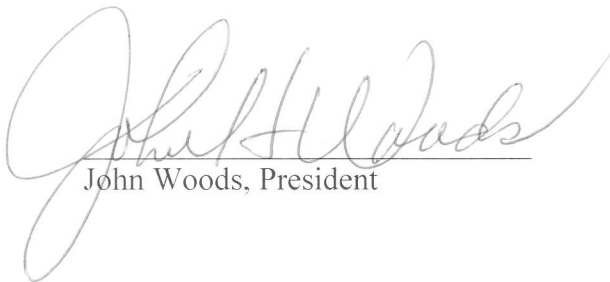
Engineer's Report: - See attached.

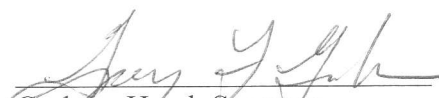
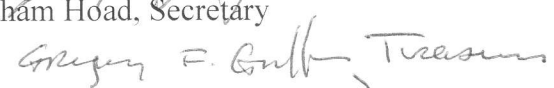
New Business / Board Member Items: President Woods reported that the City of Huntington Beach is processing new building permits.

Adjournment to Closed Executive Session: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting to Closed Executive Session at 7:25 p.m. The Closed Session was called under the Personnel Exception, Performance Review and Labor Negotiations Pursuant to Government Code Sections 54957.6 and 549.57(b). Director Regnier seconded. Meeting was unanimously adjourned and Superintendent Caslin was excused.

Reconvene to Open Session: After conclusion of the Closed Executive Session, President Woods reconvened to Open Session. Mr. Wes Beverlin, the District's legal counsel, announced that in the Closed Session, the Board had voted and had unanimously authorized District Counsel to prepare employment agreements for all District employees to be submitted to the Board for review.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 7:53 p.m. Director Hoad seconded and meeting was unanimously adjourned.


John Woods, President


Graham Hoad, Secretary

Gregory F. Gull, Treasurer



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
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Superintendent's Report
Board Meeting

May 14, 2015

1. Two new Building Permits issued in Surfside. Funds given to Clerk.
2. Review Flow Reports.
3. Three Emergency Call-Outs:
 - a. Alarm Malfunction **(Staff)**.
 - b. Edison Issues (2ea.) **(Staff)**.
4. Review F. O. G. Report.
5. Refurbished Pump, Motor, Valves Stored at shop. These were from Warner Pump Station **(Flo-Service, Staff)**.
6. Station Maintenance completed at Broadway Lift Station **(Flo-Service, Staff)**.
7. Any updates to this report will be presented at the Board Meeting.

MEMORANDUM

May 8th, 2015

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk
From: Tom Dawes

SUBJECT: Engineer's Report for the May 14th, 2015 Regular Board Meeting.

1. Emergency Generator for Broadway Pump Station. No new work done. I'll update you at the meeting.

2. Warner Avenue Gravity Sewer.

While we don't have much to show for it, I believe we have actually made some progress. Since late December, we have been dealing with SCE regarding our service. As you know, we want to install a smaller service since the only power demand we will have is from our flow meter. SCE just doesn't respond; however, we seem to finally be getting their needed help and we will hopefully have the service rebuilt and the meter installed in the next few weeks. Flo-Services will be doing our work under authority given by your Board in January of this year.

The City of HB has two contractors working on Warner Avenue, the sewer contract that we are a part of, and a bridge repair contract. Both are about done, and both have hired the same subcontractor to do their respective repaving on Warner Avenue. The repaving is being done now; including the work around the abandoned Warner Pump Station. I suspect it will be completed by the time of the meeting.

The City of HB did install a couple of vents to our new meter manhole. They have had a lot of odor complaints from the new pump station (like 50), and found high hydrogen sulfide readings in our meter manhole. I was contacted and met with their utility people about the readings (the fact that the high levels were found in our manhole doesn't mean they came entirely from us). At any rate, the vents and some other measures seem to help.

3. 2015-2016 Budget Recommendations.

I have sent recommendations for funding capital projects to the District Clerk.

4. Surfside Sewer: Connection Problem at B-118.

I've received notice that the house connection to the new lateral we installed is giving problems to the occupants. A picture from inside the sewer show a jagged connection of the house cast iron pipe to the new plastic lateral installed in the street. I told them we would fix it.

The picture shows a white plastic pipe. We didn't use any white pipe; I'm not sure, however, that the picture shows good color. We have pictures of the connection, and it was well done. I can't figure it out, so we will open it up and investigate, and whether it's our fault or not, fix it. It's shallow, not a big deal. I'll bring pictures to the meeting.

5. Attorney Meeting with Board.

District Counsel Wes Beverlin and his associate, Rand Carstens, a personnel lawyer specialist, will attend the meeting and meet in closed session with the Board.