



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors
November 10th, 2016 - 7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Bernard Hartmann and Director Regnier.

Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.

Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the October 13th, 2016 General Meeting of the Board Minutes: After Directors reviewed the October 13th, 2016 General Meeting of the Board Minutes, Director Regnier moved to approve as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the November 10th, 2016 Claims Transmitted for Payment in the amount of \$112,627.68 for review, discussion and possible approval. Treasurer Griffin moved to approve as prepared, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of October 31, 2016 to be \$891,854.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that the 3rd Quarter federal and state payroll tax returns had been timely filed. The Clerk also reported that new legislation provided for a new filing date of the State Controller's Special District Financial Transactions Report and U.S. Census Bureau Form: January 31, 2017.

Superintendent's Report: - See attached.

Engineer's Report: - See attached. In addition, after discussion of the Engineer's recommendations per his report, the following motions were made and carried:

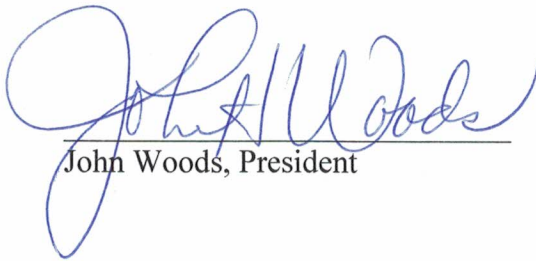
MOTION: Director Regnier moved to authorize Staff to TV the C-Row laterals within the project limits, and to inspect new laterals installed by the Colony and waive the Inspection Fee. Secretary Hoad seconded and the motion passed unanimously.

MOTION: Treasurer Griffin moved to join DigAlert and to authorize staff to fill out the application, and pay the application fee and on-going ticket fees. Director Regnier seconded and the motion passed unanimously. The District Engineer requested that the Clerk handle the application process.

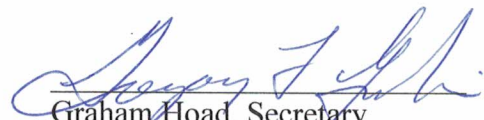
**Sunset Beach Sanitary District
General Meeting of the Board
November 10th, 2016 Minutes**

New Business / Board Member Items: After discussion, the Board agreed to authorize Engineer Dawes and Director Hartmann to begin rate negotiations with Rainbow Environmental Services. Also, due to the Sunset Beach Women's Clubhouse not being available during the second Thursday of the month due to its annual Christmas Party (the District's normal meeting date), the Board agreed to schedule its December meeting to December 1st, starting at 6:30 so as to not be in total conflict with the monthly SBCA meeting.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting, Director Regnier seconded, and the meeting was unanimously adjourned at 7:40 p.m.

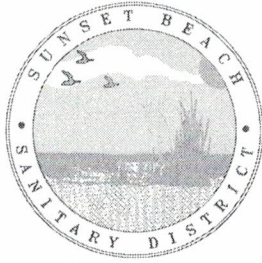


John Woods, President



Graham Hoad, Secretary

GREGORY F. GRIFFIN TREASURER



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

November 10, 2016

1. Emergency repair of pipeline lined Lateral at alleyway by Neptune's and North Pacific. (Ayala Engineering and Staff)
2. Check Valves cleaned during last months inspection. Review Photos. (Flo-Services and Staff)
3. Review Flow Reports. (Staff)
4. Monthly Training Completed. (Staff)

Subject: Fire Extinguishers

5. All systems are operating normally at this time.
6. All updates to this report if any will be presented at the Board meeting.

MEMORANDUM
November 4th, 2016

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the November 10th, 2016 Regular Board Meeting.

1. Broadway Pump Station Emergency Generator Building.

The project, in my opinion, is going well. The underground conduits are in (but the wires are not), and the foundations and flatwork are complete. The contractor experienced a delay in receiving the building block, but that's expected Monday (Nov. 7) and I expect the walls will largely be up by the time of the Board meeting. All materials and fixtures have been pre-approved through the shop drawing process. All materials and workmanship to date have passed inspection by the City. No complaints have been received. Our inspector, Brad Van Malsen, is doing a great job, again in my opinion.

Some changes to the surface drainage were made and will require a modest price increase. We increased the width of the driveway, and added more sidewalk: both have bid unit prices that will see quantity increases. Other than that, the work is proceeding per plan and specification. I'll give you a complete update at the meeting.

2. Surfside Colony C-Row laterals.

As we previously discussed, Surfside Colony is putting together a refurbishment of Pacific Avenue from the main Colony entrance to the north end. Some 25 homes are on this road. The existing pavement and base will be removed, as will the concrete gutter in the center of the street, and the street sloped to drain to the east side, then north.

I sent a proposal to the Colony that provides the following: 1) SBSD will, at its cost, TV the main line and laterals and tell the colony which laterals need replacement. The estimated cost is about \$5000. (2) As part of its road repair, the Colony will replace the bad laterals, and install a clean-out. (3) SBSD will inspect the lateral replacement, and waive inspection fees.

Surfside Colony approved the proposal. The recommended action is for your Board to approve the proposal. Work will probably not start before next summer.

RECOMMENDED ACTION: Authorize Staff to TV the C Row laterals within the project limits, and to inspect new laterals installed by the Colony and waive the Inspection Fee.

3. City of Huntington Beach Odor Complaint.

The Superintendent and I met with HB Utilities officials at the site of the abandoned Warner PS to discuss their concerns about odors generated from our discharge. They took a reading in our angle manhole near JITB and it was high, proving nothing. The sewage discharge from us, the City, and HB State Park all collect near here, and co-mingle prior to entering the new City PS. Odors from all 3 are blocked at the new City pump station and back up in the adjacent sewers.

The City now plans to increase the height of their vents, across Warner near JITB. I'll keep you posted on this issue.

4. DigAlert.

DigAlert is a public service organization that Contractors and Utility Owners join to prevent damage, injury, or worse from excavating and hitting a buried utility. Contractors and excavators are required by law to request a 'mark out' by utility owners before they dig.

It works like this: Contractors call DigAlert, giving a location, and ask for a utility mark-out. They mark the site in the field with white paint and print 'USA'-Underground Service Alert. Utility owners, like us, then get a 'ticket' and go to the field and mark out their utilities.

We have never been a member. I don't know why, but we should consider joining. I'm told that if you're not a member, you have a harder time collecting repair costs for damages to your facilities (i.e. SCE). (Frankly I've always thought that contractors should be able to figure out that there's a sewer between 2 manholes.)

If we join, we would get a lot of callouts for laterals generated by homeowner remodeling etc. (which may not be a bad thing since they would be alerted about us and us about them). The cost is \$55 to join, and \$1.50 per ticket (probably \$30 per year).

RECOMMENDED ACTION: Join DigAlert. Authorize Staff to fill out the Application, and pay the application fee and on-going ticket fees.