



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors
October 13th, 2016 - 7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Bernard Hartmann and Director Regnier.
Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.
Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the September 8th, 2016 General Meeting of the Board Minutes: After Directors reviewed the September 8th, 2016 General Meeting of the Board Minutes, Director Regnier moved to approve as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the October 13th, 2016 Claims Transmitted for Payment in the amount of \$64,994.10 for review, discussion and possible approval. Treasurer Griffin moved to approve as prepared, Secretary Hoad seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of 09/30/16 to be \$940,706.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that OCSD has notified the District that the annual invoice will be delayed until October 31st. The Clerk reviewed Rainbow Environmental's AB 1826 Food Waste Diversion Program as presented by Mr. Snow at last month's meeting. A motion was made and carried as follows:

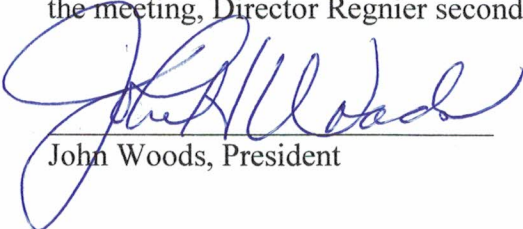
MOTION: Treasurer Griffin moved to adopt Rainbow Environmental's proposed AB 1826 Food Waste Diversion Program as presented by Mr. Jeffrey Snow at last month's meeting. Secretary Hoad seconded and the motion passed unanimously.

Superintendent's Report: - See attached.

Engineer's Report: - See attached.

New Business / Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting, Director Regnier seconded, and the meeting was unanimously adjourned at 7:35 p.m.


John Woods, President


Graham Hoad, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

October 10, 2016

1. Quarterly Hot Spot Jetting and Main Line cleaning scheduled for Monday, October 17th thru Tuesday, October 18th. (Performance Pipeline & Staff)
2. Quarterly Safety and Maintenance Inspections Scheduled for Tuesday, October 18th. (Flo-Services and Staff)
3. All Equipment Serviced at Shop. (Staff)
4. During maintenance procedure at the Broadway Pump Station, we will inspect and clean if necessary the Check Valves. I will report the findings at next month's Board meeting.
5. Review Flow Reports.
6. I am happy to report, all systems are operating smoothly at this time.
7. Edison Power Outage. No Issues. (Staff)
8. All updates to this report if any will be presented at the Board meeting.

MEMORANDUM
October 6nd, 2016

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the October 13th, 2016 Regular Board Meeting.

1. Broadway Pump Station Emergency Generator Building.

The construction agreement, bonds, and insurance documents are all executed and approved, and the Notice to Proceed issued September 28th. The date of the NTP is day 1 of the 100 calendar day construction. Most shop drawings have been submitted, reviewed and approved. A pre-construction meeting was held on September 29th.

I may need to do some soil compaction and/or concrete tests. It depends on what we find when we remove the concrete and ground cover, and the wishes of the various permit inspectors. I'm not asking for authority now because I don't know; in the worst case I can't imagine spending more than \$2,500. However if we need tests, I'll have to do it as part of the job requirements.

Actual field construction started October 5th. I'll update you at the meeting.

2. Surfside Colony C-Row laterals.

As we discussed last month, Surfside Colony is putting together a refurbishment of Pacific Avenue from the main Colony entrance to the north end. Some 25 homes are on this road. The existing pavement and base will be removed, as will the concrete gutter in the center of the street, and the street sloped to drain to the east side, then north.

I sent a proposal to the Colony that provides the following: 1) SBSB will, at its cost, TV the main line and laterals and tell the colony which laterals need replacement. The estimated cost is about \$5000. (2) As part of its road repair, the Colony will replace the bad laterals, and install a clean-out. (3) SBSB will inspect the lateral replacement, and waive inspection fees.

I'll provide updates at the meeting.

3. City of Huntington Beach Odor Complaint.

I have been contacted by the City regarding the on-going odor complaints there receiving from the new Warner Pump Station. They believe we are the problem and want to have a meeting to discuss it. We have been unable to schedule it; and I haven't heard anything more for a couple of weeks. I'm waiting to hear from them.

In general, force mains produce odors. The superintendent has opened our street valve as far as he is comfortable with it so that we don't flood out connections south of Broadway, and besides reducing the check-valve ragging, it may reduce odors from the force main. We'll see.

4. OC Waste Discharge Meeting.

I attended the September meeting (there are 5 per year) of this organization which had among several topics sewer lateral ownership. Some City's, but certainly not a majority, assume ownership in the public right-of-way. I suspect that may be a way to avoid hassles; but there is a big difference between us and those cities; we don't own the right-of way. Those that own that portion of the laterals in public right-of-way have yearly budgets to fix problems, and may do 1 or 2 a year (generally damage from trees in the ROW).

The old leisure world, now called Laguna woods, is lining all their sewer laterals. I don't know why. Prices seem to be in the \$65 –\$100 per foot range, depending on quantity.

The Stare is revising the SSMP Order, and I've seen a draft. The new requirements will tighten and standardize enforcement actions, which vary between the 9 Regional Districts. The word is much higher fines.

5. Invoice for Professional Services.

I have submitted an Invoice in the amount of \$7,266.61 for professional services and expenses at cost for the 2 month period ending September 30th, 2016. If you have any questions, please give me a call.