



Sunset Beach Sanitary District

P.O. Box 1185, Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

AGENDA FOR THE GENERAL MEETING OF THE BOARD

THURSDAY, OCTOBER 9th, 2014

7:00 P.M.

SUNSET BEACH WOMAN'S CLUB

16812 Bayview Drive, Sunset Beach

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the District Clerk.

The District complies with the provisions of the Americans with Disabilities Act. Anyone needing special assistance please contact the District's Clerk at least one business day prior to the meeting so that we may accommodate you.

1. Community Input

Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Sunset Beach Sanitary District; however, any matter that requires action must be referred to a subsequent Board meeting, at the discretion of the Board.

2. Minutes of the September 11th, 2014 General Board Meeting

3. Current Bills

4. Treasurer's Report - Fund Balance

5. Clerk's Report

6. Superintendent's Report

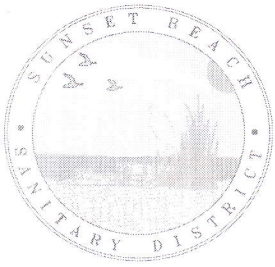
7. Engineer's Report

a. Review, Discuss and Possible Acceptance of Notice of Exemption for the Relocation of the Emergency Standby Generator and Direct the District Clerk to File Same.

8. New Business / Board Member Items

This part of the Agenda is reserved Board members to discuss issues that are not on the Agenda, and/or to request that specific items be placed on a future Agenda. No Board action may be taken on these items that are not on the Agenda.

9. Adjournment



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Minutes for the General Meeting of the Board of Directors

October 9th, 2014

7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad,
Director Jon Regnier and Director Bernard Hartmann
Staff present: Engineer Tom Dawes, Superintendent Jim Caslin, Clerk Chris Montana.
Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Minutes of the September 11th, 2014 General Board Meeting: The Directors read the minutes of the September 11th, 2014 General Meeting of the Board of Directors. Director Hartmann moved to approve the minutes as prepared. Director Regnier seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated October 9th, 2014, totaling \$111,629.69. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Director Regnier seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of October 31, 2014 to be \$1,397,244.

Clerk's Report: The Clerk reviewed the September 30, 2014 trial balance with the Board, and reported that the final County of Orange budget had been timely filed and that the preparation of the State Controller's Report was underway. The Clerk distributed safety training materials and ISDOC meeting notification to Board and staff.

Superintendent's Maintenance Report: - See attached.

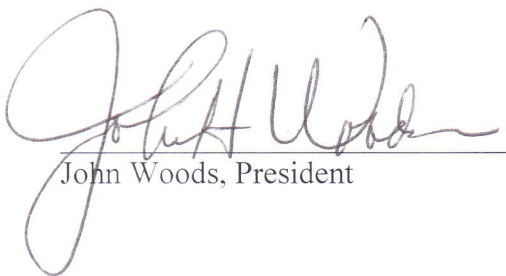
Engineer's Report: - See attached. After review and discussion with District Engineer Dawes, a motion was made and carried as follows to accept the Notice of Exemption for the Relocation of the Emergency Standby Generator, and to direct Clerk to file, as follows:

Sunset Beach Sanitary District
October 9th, 2014 Minutes

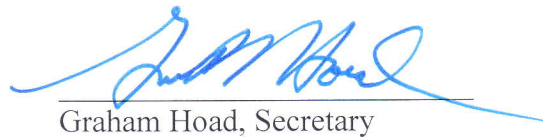
MOTION: Director Regnier moved to accept the Notice of Exemption for the Relocation of the Emergency Standby Generator, and to Direct the Clerk to file with the County Recorder. Treasurer Griffin seconded and the motion passed unanimously.

New Business/Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting. Director Regnier seconded, and the meeting was unanimously adjourned at 7:50 p.m.



John Woods, President



Graham Hoad, Secretary



Sunset Beach Sanitary District

Of Orange County
P.O. Box 1185
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Superintendent's Report
Board Meeting

October 9, 2014

1. One Emergency Call- Out. Edison issue. **(Staff)**
2. Review Flow reports. Flow for September is up due to hot weather periods and increased attendance at beach.
3. New (relocated) Smart Cover Alarm installed for new line in Surfside.
(Staff & Hydronx)
4. Safety Training Conducted. **(Staff)**

Subject: Haz Mat Safety

5. Quarterly Hot Spot jetting & Pump Station Maintenance will be conducted this month. New Pipeline in Surfside to be included.
6. Pot Holing to locate Laterials at "Jack in the Box" completed. Report will be presented at the Board Meeting. **(Staff, Bensfield Engineering)**
7. Complaint received from Surfside resident in reference to neighbor not putting away their Trash Cans. Inspected area, at this time, issue seems to have resolved itself. No action taken.
8. Received a phone call in reference to a contractor opening man-holes. Made contact with the contractor who in fact was working in our System. It was learned that he was installing a "Top Hat" into a private lateral at the

connection to our main line to prevent wastewater leakage and water infiltration into our System. I informed him of our local ordinances and permit procedures. He stated that they were unaware of the permit procedure but would follow them in the future. Since the repair was an upgrade to the private lateral and a benefit to the District, I waived the permit fees.

9. Any updates to this report will be presented at the Board Meeting.

MEMORANDUM

October 3, 2014

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the October 9th, 2014 Regular Board Meeting.

1. Surfside Avenue Sewer Replacement.

All the work is done, but not accepted. The work was completed September 19th. The repaving of the street has been rejected (and the progress pay submitted for approval tonight does not include the street re-paving).

The Contractors paver did not use the specified asphaltic concrete (AC) mix. The mix used contains larger aggregate than specified, and leaves a 'rocky' appearance. Other than appearance, it's a good mix but the Surfside Colony doesn't like it. We are trying to come up with a fix that will satisfy all; however, we don't have to be in a rush since we haven't paid for it.

The solution will probably be some combination of grinding out the worst areas and a seal coat over all. The official close out of the job must await resolution of this problem.

2. Emergency Generator for Broadway Pump Station.

We are completing the application to the Coastal Commission and expect to have a draft ready for review by the City of Huntington Beach in the next couple of days. After their review, and hopefully their necessary approval, I will post the project and submit it to the Commission.

I believe the project is exempt from the CEQA and have prepared the enclosed Exemption. The project is exempt because the permanent placement of the generator replaces the trailer mounted version, and because it is so small. The recommended action is to accept the Notice of Exemption and direct the District Clerk to file same.

Recommended Action: Accept the Notice of Exemption for the Relocation of the Emergency Standby Generator and Direct the District Clerk to File same.

3. Warner Avenue Gravity Sewer.

We 'potholed' the area just west of the Warner Pump Station looking for two possible connections to the existing 10-inch sewer shown on a 2007 TV inspection, and found one abandoned stub. We dug 5 1/2 feet deep, probed farther, and couldn't find the other, which means it's abandoned close to the sewer, or we missed it. We're thinking about doing a 'dye' test and will discuss it with you at the meeting.

4. Invoice for Professional Services

I've submitted an invoice in the amount of \$10,160.79 for August and September for professional services and expenses at cost. I'll be happy to answer any questions at the meeting.