



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

December 12th, 2013

7:00 p.m. - Sunset Beach Community Center

Directors present: President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Jon Regnier, Director Bernard Hartmann.

Staff present: Engineer Tom Dawes, Superintendent Jim Casline, Clerk Chris Montana.

Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Minutes of the November 13th, 2013 General Board Meeting: The Directors read the minutes of the November 13th, 2013 General Meeting of the Board of Directors. Director Regnier moved to approve the minutes as prepared. Treasurer Griffin seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated December 12th, 2013, totaling \$58,671.28. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Secretary Hoad seconded. The motion was passed unanimously.

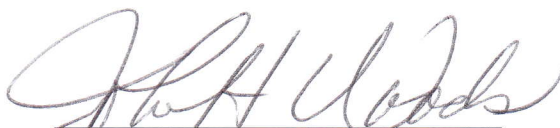
Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of November 30, 2013 to be \$1,466,996.


Clerk's Report: Clerk Montana reported that spill / no-spill reports had been filed with CIWQS. The Clerk also presented audit engagement letter for signature and handed out information on upcoming sexual harassment webinar as well as 2014 ISDOC meeting schedule.

Superintendent's Maintenance Report: - See attached. Superintendent Caslin also reported that the District's SmartCovers had prevented a 4th potential sewage spill this year.

Engineer's Report: See attached. Engineer Dawes reported that the Surfside water main relocation plans and specs would be submitted shortly to the City of Seal Beach for their review.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 7:50 p.m. Director Regnier seconded. Meeting was unanimously adjourned.


John Woods, President


Graham Hoad, Secretary