



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

May 10th, 2012

7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Secretary Hendler, Treasurer Greg Griffin, and Director Graham Hoad.

Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, Clerk Chris Montana.

Community Members/Others: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Minutes of the April 12th, 2012 General Board Meeting: The Directors read the minutes of the April 12th, 2012 General Board meeting. Secretary Hendler moved to approve the minutes as prepared. Director Hoad seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated May 10th, 2012, totaling \$43,302.21. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Secretary Hendler seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of April 30th, 2012 to be \$1,757,130.

Clerk's Report: The Clerk reported that the April 2012 No Spill Report and the Quarterly Payroll Tax Returns had been timely filed. A draft of the 2012-2013 budget was distributed for discussion. Also, terms of office for Directors Woods, Bruton and Hoad will expire this year; directors must file with the Registrar of Voters between July 16th and August 10th for re-election. Lastly, the Clerk read aloud Grand Jury recommendations.

Superintendent's Maintenance Report: See attached.

Engineer's Report: See attached. (1) Engineer Dawes reported that the City of Seal Beach has not approved plans due to the distance between proposed sewer line and existing water lines. Accordingly, approval of contract documents was tabled. (2) Engineer Dawes recommended that the Board require Captain Jack's Restaurant to install a grease interceptor and a motion was made as follows:

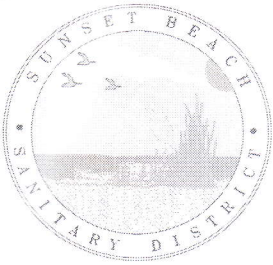
MOTION: Director Hoad moved to authorize Engineer Dawes to notify Captain Jack's Restaurant that they have 90 days to install a grease interceptor. Secretary Hendler seconded. Passed unanimously.

Adjournment: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Secretary Hendler seconded. Meeting was unanimously adjourned at 8:04 p.m.


John Woods, President


Greg Griffin, Treasurer


Graham Hoad, Director



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Minutes for the Executive Meeting of the Board of Directors

May 10th, 2012 - 8:00 p.m.

Sunset Beach Woman's Club

An executive meeting of the Sunset Beach Sanitary District Board of Directors was held at the Sunset Beach Woman's Club, on Thursday, May 10th, 2012, at 8:00 p.m. to discuss the District's salaries and wages for the upcoming fiscal year commencing July 1, 2012.

Directors present: President John Woods, Secretary Robert Hendler, Treasurer Greg Griffin, and Director Graham Hoad.

Following the Board discussion of the staff's efforts and accomplishments, a motion was made as follows:

MOTION: Treasurer Griffin moved to approve the following increases in salaries and wages, for the fiscal year commencing July 1st, 2012:

Jim Caslin, Superintendent: Increase monthly salary by 4%, from \$4,168.98 to \$4,335.74.

Jim Myers, Superintendent II: Increase monthly salary by 4%, from \$1,575.00 to \$1,638.00.

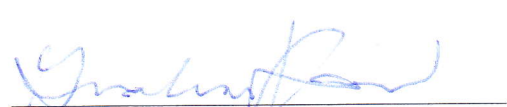
Keith Gladieux, Asst. Superintendent: Increase overtime wages by 4%, from \$26.25 to \$27.30 per hour of overtime. Increase monthly base (on-call) wages by 4%, from \$673.44 to \$700.38.

Rolf Pridham, Asst. Superintendent II: Increase overtime wages by 4%, from \$26.25 to \$27.30 per hour of overtime. Increase monthly base (on-call) wages by 4%, from \$550.00 to \$572.00.

Director Hoad seconded. Passed unanimously.

Adjournment: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Treasurer Griffin seconded. The meeting was unanimously adjourned at 8:25 p.m.


John Woods, President


Robert Hendler, Secretary

Graham Hoad, Director