



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

October 11th, 2012

7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Director Graham Hoad

Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Minutes of the September 13th, 2012 General Meeting: Due to the lack of a quorum, the approval of the September 13th, 2012 General Meeting minutes was tabled until next month.

Treasurer's Fund Balance Report: In Treasurer Griffin's absence, the Clerk reported the Fund Balance as of September 30th, 2012 to be \$1,354,530.

Clerk's Report: The Clerk reported that the September 30, 2012 No Spill Report and the 3rd quarter payroll tax returns had been timely filed. The Clerk also presented the June 30th, 2012 Fixed Asset schedule for review. The Clerk discussed Measure AA and correspondence received from Huntington Beach, and the Board agreed to have District's legal counsel send correspondence to City of Huntington Beach stating the District's position.

2012 State Controller's Financial Transactions Report: The clerk presented the 2012 Financial Transaction Report and related U.S. Census and Compensation schedules for review and signature.

Superintendent's Maintenance Report: See attached.

Engineer's Report: See attached. Engineer Dawes discussed with the Board his proposed revisions to Ordinance No. 08-01 (sewers) and Ordinance No. 08-02. The first reading of the amended ordinances will be placed on next month's agenda.

In order to obtain the necessary quorum to approve the October 2012 Claims, Treasurer Griffin was teleconferenced, in accordance with the Brown Act, which allows teleconferenced board voting on agenda items where the meeting remains open to the public and otherwise complies.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated October 11th, 2012, totaling \$57,505.21. Director Hoad moved to approve the Claims Transmitted for Payment as prepared. Treasurer Griffin seconded. The motion was passed unanimously.

Adjournment: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Treasurer Griffin seconded. Meeting was unanimously adjourned at 7:55 p.m.


John Woods, President


Graham Hoad, Director