



Sunset Beach Sanitary District
P.O. Box 1185
Sunset Beach, CA 90742
(562) 493-9932
www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors
January 12th, 2012
7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Treasurer Greg Griffin, Director Bill Bruton, and Director Graham Hoad.

Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, Clerk Chris Montana.

Community Members/Others: Charlie Wilson and Carolyn Emery of Orange County Local Agency Formation Commission (LAFCO).

President Woods called the meeting to order at 7:00 p.m.

Community Input: LAFCO Presentation: Charlie Wilson, Chairperson, and Carolyn Emery, Assistant Executive Officer, of LAFCO introduced themselves to the Board and stated that LAFCO is starting to prepare for the next round of Municipal Service Reviews (MSR's) which will begin in 2013. Charlie Wilson also stated that given the State's budget deficit, special districts, particularly enterprise districts, are always a target for their property tax revenue. Carolyn Emery discussed LAFCO's new web-based shared resources program and stated that there is a current "shift" in LAFCO to become more of a resource to its agencies. She concluded by saying that the District should not expect a full-blown MSR process or any changes to its current status. Treasurer Griffin concluded the discussions by stating that the MSR process should include a complete rate comparison with other agencies and mention the efficiencies that the District provides to its service area residents.

Minutes of the December 8th, 2011 General Board Meeting: The Directors read the minutes of the December 8th, 2011 General Board meeting. Treasurer Griffin moved to approve the minutes as prepared. Director Bruton seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated January 12th, 2012, totaling \$120,055.43. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Director Hoad seconded. The motion was passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of December 31st, 2011 to be \$1,677,186.

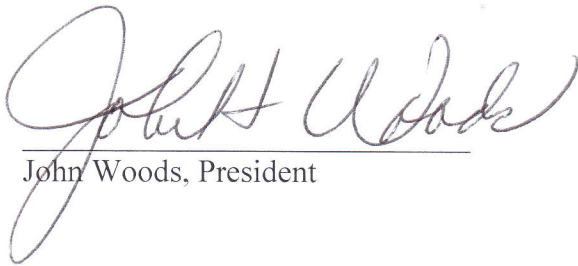
Clerk's Report: Clerk Montana reported that the December 2011 No Spill Report had been filed with CIWQS. The Clerk also stated that \$2,000 had been transferred from the Petty Cash account to the Payroll account in order to meet payroll expenditures.

Superintendent's Maintenance Report: See attached.

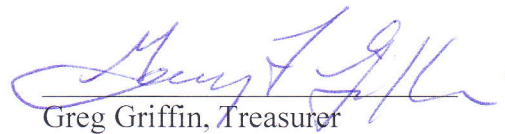
Engineer's Report: See attached. The Engineer discussed with the Board the proposal from Jones, Cahl & Associates, Inc. for Engineering Services for the Surfside Colony A-Row sewer extension project in the amount of \$50,764. Director Bruton voiced concern about the amount. Engineer Dawes stated that given the amount of work involved the pricing seemed reasonable. Director Bruton also inquired as to why the District is bearing the full cost of the project and suggested that the Surfside Colony Storm Water Protection District be asked to contribute to the project. Engineer Dawes agreed to meet with their Board and discuss, but added that the Engineering Services should commence now in order to get more detailed information on what the total Project will entail. A motion to pass Resolution No. 12-01-01, as attached, was made as follows:

MOTION: Director Bruton moved to pass Resolution 12-01-01, as attached, to authorize the acceptance of the proposal from Jones, Cahl & Associates, Inc. for Engineering Services. Treasurer Griffin seconded. The motion was passed unanimously.

Adjournment: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Director Bruton seconded. Meeting was unanimously adjourned at 8:15 p.m.



John Woods, President



Greg Griffin, Treasurer

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RESOLUTION NO. 12-01-01

AUTHORIZING ACCEPTANCE OF PROPOSAL FROM JONES, CAHL & ASSOCIATES, INC. FOR ENGINEERING SERVICES

WHEREAS, Surfside Colony is within the Sunset Beach Sanitary District's service area.

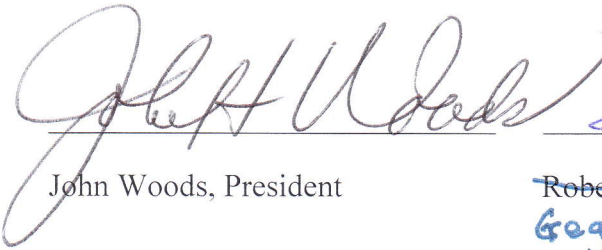
WHEREAS, a portion of the Sewer Main at A-Row in Surfside was washed out and destroyed by severe storms several years ago.

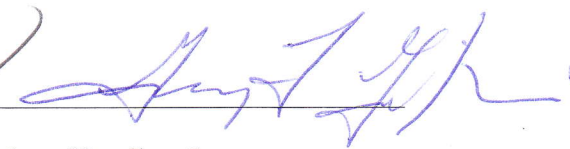
WHEREAS, some residential laterals at this section of Surfside appear to have then been connected to the Sewer Main at C-Row Surfside, crossing property lines, as a result of the above.


WHEREAS, the Sunset Beach Sanitary District desires to remedy the situation by extending the A-Row Sewer Main, abandoning laterals which cross property lines to connect to the C-Row Sewer Main, and to have laterals properly reconnected to the newly constructed A-Row Sewer Main extension

WHEREAS, the firm of Jones, Cahl & Associates, Inc. has submitted a proposal for *engineering services* for the Sewer Replacement and Common Lateral Abandonment project, as attached.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Sunset Beach Sanitary District does hereby authorize the approval of the Jones, Cahl & Associates, Inc. proposal as attached in the amount of \$50,764 for *engineering services* as well as "extra work" outlined in proposal on a time and material basis, per approved Change Orders.


John Woods, President


Robert Hendler, Secretary


Gog Griffin, Treasurer

January 12th, 2012

Date

PASSED AND ADOPTED UNANIMOUSLY, by the Board of Directors of the Sunset Beach Sanitary District of Orange County of the State of California on January 12th, 2012.