



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

September 14th, 2017 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President John Woods, Treasurer Greg Griffin, Bernard Hartmann, John Regnier

Staff present: Superintendent Jim Caslin, Engineer Thomas Dawes, Clerk Chris Montana

Community: None

President Woods called the meeting to order at 7:00 p.m.

Community Input: Jeff Snow, Director of Municipal Relationships for Republic Services, introduced Armando Duarte, Operations Supervisor, as the Sunset Beach Sanitary District's Primary Contact. Jeff Snow also presented to the District its first franchise fee checks for July and August 2017 (\$405.06 and \$205.34, respectively) calculated as 4% of commercial fees collected.

Review and Possible Approval of the August 9th, 2017 General Board Meeting Minutes: After Directors reviewed the August 9th, 2017 General Board Meeting Minutes, Director Regnier moved to approve as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the September 14th, 2017 Claims Transmitted for Payment in the amount of \$37,809.45 for current bills. After review and discussion, Treasurer Griffin moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of August 31, 2017 to be \$996,943.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board and reported that the District's Assessed Values increased approximately 3% from the prior year. The Clerk also reported that payment had been received from Surfside Colony Ltd. for damaged manhole antennas in the amount of \$767.98. Also, correspondence had been received from the State Controller's office notifying the District that changes would be made in the annual Financial Transaction Report forms, which will be due January 31, 2018. Lastly, the Clerk was directed to remove the City of Huntington Beach from the Assessment Roll, since an agreement was now in place to collect sewer fees, and to invoice the City at the end of the current fiscal year.

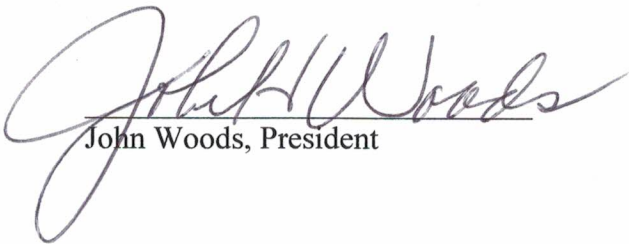
Superintendent's Report: See attached. A check for permit fees in the amount of \$2,000 was given to Clerk for deposit.

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Engineer's Report: - See attached report. After Board review and discussion of the District Engineer's recommended action, the following motion was made and carried as follows:

MOTION: Treasurer Griffin moved to approve District Engineer's recommended action to hold the second reading of Proposed Ordinance No. 17-02 to Regulate the Collect of Refuse, to waive the reading, and to adopt it as presented. Director Regnier seconded and the motion was passed unanimously.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 7:43 p.m., Director Regnier seconded, and the meeting was unanimously adjourned.



John Woods, President



Graham Hoad, Secretary