



# Sunset Beach Sanitary District

**P.O. Box 1185**

**Sunset Beach, CA 90742**

**(562) 493-9932**

**[www.sunsetbeachsd.org](http://www.sunsetbeachsd.org)**

**Minutes for the General Meeting of the Board of Directors**

**September 8th, 2016 - 7:00 p.m. - Sunset Beach Woman's Club**

**Directors present:** President John Woods, Treasurer Greg Griffin, Secretary Graham Hoad, Director Bernard Hartmann and Director Regnier.  
**Staff present:** Superintendent Jim Caslin, Engineer Tom Dawes, and Clerk Chris Montana.  
**Community:** None.

President Woods called the meeting to order at 6:55 p.m.

Community Input and Presentations: Mr. James Fisler discussed his candidacy for President of Independent Special Districts of Orange County (ISDOC) and requested the Board's vote for his election.

Mr. Jeffrey Snow, CEO of Rainbow Environmental Services delivered a presentation which reviewed current environmental legislation and its effects on our District starting January 1, 2017 which would require a few of the District's restaurants to separately dispose of food waste. Mr. Snow requested that the Board adopt the WasteNotOC Program which would reduce commercial food waste through donations. Mr. Snow also reviewed current rates and agreed to draft a new agreement for the Board to review in the near future.

Review and Possible Approval of the August 11th, 2016 General Board Meeting Minutes: After Directors reviewed the August 11th, 2016 Minutes for the General Meeting of the Board, Director Regnier moved to approve as prepared. Director Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the September 8th, 2016 Claims Transmitted for Payment in the amount of \$39,378.98 for review, discussion and possible approval. Secretary Hoad moved to approve as prepared, Director Regnier seconded, and the motion passed unanimously.

Treasurer's Fund Balance Report: Treasurer Griffin reported the Fund Balance as of 08/31/16 to be \$960,496.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that the annual CIWQS SSO annual questionnaire and no-spill reports were up to date. The Clerk also reported that all public contracts to date had been registered with the DIR and that the annual workers' compensation insurance reconciliation had been completed as well as the U.S. Census form for special districts.

Superintendent's Report: - See attached.

Engineer's Report: - See attached. Engineer Dawe's recommended action for award of contract for construction of generator building, 16808 South Pacific Avenue, Sunset Beach, CA was approved as follows:

**MOTION:** Director Regnier moved to award the contract for construction of Generator Building, 16808 South Pacific Avenue, Sunset Beach, CA to Rio Jordan Construction Co. in the amount of \$305,431.00 and authorization of District President and Secretary to sign construction agreement upon approval of district's legal counsel. Secretary Hoad seconded and motion passed unanimously.

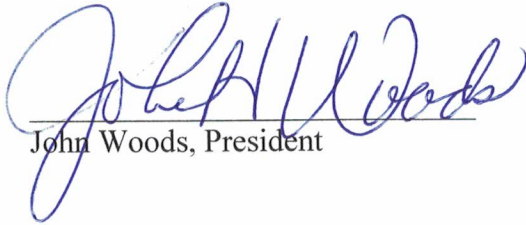
**Sunset Beach Sanitary District  
General Meeting of the Board  
Sept. 8th, 2016 Minutes**

Review and Possible Adoption of Resolution No. 2016-09-01 to Approve Orange County Budget and Approval of Reserve and Investment Policies: Clerk Montana presented the Orange County Auditor-Controller 2016-2017 Special District Budget. After review and discussion of changes made from preliminary operating budget as result of contract awarded above, as well as a review of Reserve and Investment Policies as presented, a motion was made and carried as follows:

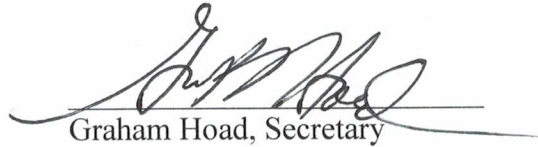
**MOTION:** Secretary Hoad moved to approve the Orange County Auditor-Controller 2016-2017 Special District Budget and Reserve and Investment Policies as presented. Director Hartmann seconded and the motion passed unanimously.

New Business / Board Member Items: None.

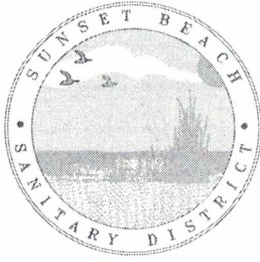
Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting, Treasurer Griffin seconded, and the meeting was unanimously adjourned at 8:45 p.m.



John Woods, President



Graham Hoad, Secretary



# Sunset Beach Sanitary District

Of Orange County  
P.O. Box 118  
Sunset Beach, CA 90742

Superintendent's Report  
Board Meeting

September 8, 2016

1. Operational changes the were made at the Broadway Pump Station by staff seem to be working. Pump hours are very low with no evidence of abnormal ragging for a month. We will continue to analyze our flow levels and pump hours for any changes.
2. Scheduled Power Outage by Edison at the Broadway Pump Station for Friday September 9th at 5:00 pm thru Saturday September 10th at 8:00 am..
3. No Emergency call-outs during this reporting period
4. Review Flow Reports.
5. Annual Flows 2015/2016 sent to Chris Davis at the City of Huntington Beach (90,298,896 Total Gallons). Flows sent for the period of 2014/2015 were (80,859,500 Total Gallons). This is an increase of 9,439,396 Total Gallons from last years Flows.
6. All updates to this report will be presented at the Board Meeting.



MEMORANDUM  
September 2<sup>nd</sup>, 2016

To: Board of Directors of the Sunset Beach Sanitary District  
District Counsel  
Superintendent  
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the September 8<sup>th</sup>, 2016 Regular Board Meeting.

**1. Broadway Pump Station Emergency Generator Building.**

On August 24, 2016, three bids were received and opened for the Generator Building, as follows:

Engineer's Estimate:	\$185,000.00
Rio Jordan Construction Co.	\$305,431.00
Minako America Construction.	\$312,327.00
R J Daum Construction Co.	\$350,397.00

The bids are obviously much higher than expected, and disappointing. I've reviewed them with the contractors, and others to try to figure out why; and have come to the conclusion that the main reason they are high is there is simply a lot of work today for contractors.

There are minor reasons for the high prices, one is that prevailing wages have spread to delivery industry; i.e. concrete, blocks, everything. But that can't be much overall.

There is no gold plating in this work; we designed only what we needed. I don't think we could save by re-designing and re-bidding. Your Board now has 2 options: award to the low bidder, or reject all bids. If all bids are rejected, again you have 2 options; re-bid or drop the project. Re-bidding is no guarantee of lower prices, but is a guarantee of delays as some of our permits will expire and need renewal. We need this project for improved reliability. One spill could well make up the price difference. For these reasons, I recommend awarding the project to Rio Jordan Construction Co. in the low bid amount of \$305,431.00.

**Recommended Action: Award the Contract for construction of Generator Building, 16808 South Pacific Avenue, Sunset Beach, CA to Rio Jordan Construction Co. in the amount \$305,431.00.**

**2. Surfside Colony C-Row laterals.**

Surfside Colony is putting together a refurbishment of Pacific Avenue from the main Colony entrance to the north end. Some 25 homes are on this road. The existing pavement and base will be removed, as will the concrete gutter in the center of the street, and the street sloped to drain to the east side, then north.

Director Regnier brought to the Colony's attention the generally poor repair of many private laterals. Subsequently we met with the Colony president to discuss the project and developed the following proposal for your consideration:

- A. SBSD, at its cost, will TV the main line and laterals and tell the colony which laterals are bad. The estimated cost is about \$5000.
- B. As part of its road repair, the Colony will replace the bad laterals, and install a clean-out.
- C. SBSD will inspect the lateral replacement, and waive inspection fees.

I'll discuss this with you at the meeting and if you approve, formalize the proposal.

### **3. Surfside Colony C-30 & B-104 Laterals.**

I sent a letter to the Director of the Seal Beach Building Department requesting that the City not authorize building occupancy until the Superintendent signs off on the sewer laterals. The builder connected C-30 without inspection (to Pacific Ave.), and has not connected B-104 to the sewer in Surfside Ave. We want to make sure the houses are not connected to the same lateral.

I spoke to Mr. Basham and he said they have not signed off on the houses, and will not until the District Superintendent gives his OK.