

Sunset Beach Sanitary District
P.O. Box 1185
Sunset Beach, CA 90742
(562) 493-9932
www.sunsetbeachsd.org

Minutes for the Annual Meeting of the Board of Equalization
August 2nd, 2012 - 7:00 p.m.
Sunset Beach Woman's Club

The annual meeting of the Sunset Beach Sanitary District Board of Equalization was held at the Sunset Beach Woman's Club, on Thursday, August 2nd, 2012, at 7:00 p.m.

Directors present: President John Woods, Secretary Robert Hendler, Treasurer Greg Griffin and Director Graham Hoad

Staff present: Engineer Tom Dawes and Clerk Chris Montana.

Representatives from Willdan Financial Services (Assessor): Beatrice Medina and Stacy Reynolds

Community members present: Jon Regnier, Jacklyn Taylor, Peter Mason and Robert Kobus of Surfside Colony.

President Woods called the meeting to order at 7:00 p.m.

PRESENTATION OF 2012-2013 ASSESSMENT ROLL

Assessor Beatrice Medina from Willdan Financial Services presented the 2012-2013 Sunset Beach Sanitary District Assessment Roll to the Board of Directors for their review, discussion and approval.

BOARD HEARING OF PUBLIC INPUT AND PROTESTS:

None.

RESOLUTION NO. 2012-08-01: Treasurer moved to approve Resolution No. 2012-08-01 (attached) to approve the 2012-2013 Assessment Roll as presented. Secretary Hendler seconded. Passed unanimously.

The 2012-2013 Assessment Roll is summarized as follows:

1,002.00 Residential sewage units	@ \$150.00 per unit	\$150,300.00
215.00 Commercial sewage units	@ \$150.00 per unit	32,250.00
13.00 Sewer cleaning units	@ \$475.00 per unit	6,175.00
1,023.00 Trash units	@ \$240.00 per unit	245,520.00
Total		<u>\$ 434,245.00</u>

Clerk Montana agreed to contact Rainbow Disposal to report that total trash units remains at 1,023.

ADJOURNMENT: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Secretary Hendler seconded. The meeting was unanimously adjourned at 7:05 p.m.


John Woods, President


Robert Hendler, Secretary



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Minutes for the General Meeting of the Board of Directors

August 2nd, 2012

7:00 p.m. - Sunset Beach Woman's Club

Directors present: President John Woods, Secretary Bob Hendler, Treasurer Greg Griffin, Director Graham Hoad.

Staff present: Engineer Tom Dawes, Clerk Chris Montana (Superintendent Caslin on emergency call).

Community Members/Others: Jon Regnier, Jacklyn Taylor, Peter Mason and Robert Kobus of Surfside Colony.

President Woods called the meeting to order at 7:05 p.m.

Community Input: Upon Jon Regnier's request, District Engineer Dawes summarized the recent events regarding Surfside A-row sewer main extension project. Engineer Dawes recapped the internal surveying, preparation of plans, and the subsequent rejection of those plans by the City of Seal Beach, due to the proximity of water line. He updated the Board and Community by reporting that, as a result of President Dave Evans of Surfside Colony Ltd. contacting the City of Seal Beach, there is currently a chance that the sewer line project can be approved after all. More specifically, Sean Crumby (Asst City Manager and Director of Public Works) has stated that the City of Seal Beach may be able to move the water line if the District will contribute \$60,000 toward the project. Currently, the City of Seal Beach and the Community of Surfside have requested additional time from the Board, and postponement of the alternate Re-lining Project, until they can determine if the more favorable option of extending the A-row sewer line can be salvaged. The Board agreed.

Minutes of the July 12th, 2012 General Board Meeting: The Directors read the minutes of the July 12th, 2012 General Meeting of the Board of Directors. Treasurer Griffin moved to approve the minutes as prepared. Director Hoad seconded. The motion was passed unanimously.

Current Bills: The Directors reviewed Claims Transmitted for Payment dated August 2nd, 2012, totaling \$75,028.71. Treasurer Griffin moved to approve the Claims Transmitted for Payment as prepared. Secretary Hendler seconded. The motion was passed unanimously.

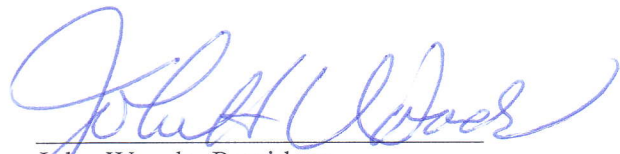
Treasurer's Fund Balance Report: Treasurer Griffin reported the Period 13 Fund Balance as of June 30th, 2012 to be \$1,661,182. The July general ledger reports were not yet available from the County.

Clerk's Report: The Clerk reported that the July 2012 No Spill Report had been timely filed. The Clerk reported that although the State suspended the reimbursable provisions of the Brown Act, that all would be done to continue to comply in order to ensure public transparency. The Clerk reported that the Conflict of Interest Code Review had been completed and timely filed electronically.

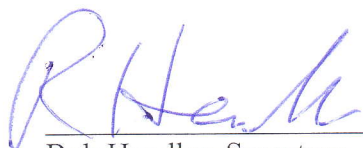
Superintendent's Maintenance Report: See attached. Engineer Dawes delivered the Superintendent's Report, due to Superintendent Caslin being out on an emergency call resulting from a power outage.

Engineer's Report: See attached.

Adjournment: There being no further business to come before the Board, Director Hoad moved to adjourn the meeting. Treasurer Griffin seconded. Meeting was unanimously adjourned at 8:15 p.m.



John Woods, President



Bob Hendler, Secretary



Sunset Beach Sanitary District

Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

August 2, 2012

1. System Cleaning completed. Large amounts of grease in both Warner and Broadway wet-wells. (Staff, Performance Pipeline and Flo-Systems)
2. Both Main Riser Pipes (Mains) at the Broadway Pump Station are subject to failure due to corrosion. Both Pipes will be replaced ASAP by Staff and Flo-Systems.
3. Review Flow Reports.
4. Discuss Waivers granted to restaurants in regards to Grease Interceptors, due to large amounts of grease in system.
5. No emergency call-outs this period.
6. Upgraded SmartCover units installed throughout entire system. Results so far are very positive. (Staff and Hadronex)
7. Pump Station Quarterly maintenance performed. (Staff, Flo-Systems)
8. Any additions to this report will be presented at the Board meeting.

MEMORANDUM

July 27, 2012

To: Board of Directors of the Sunset Beach Sanitary District
General Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Agenda for the August 2, 2012 Regular Board Meeting

1. Surfside Colony Surfside Avenue Sewer Extension.

As you may recall, we switched from building a new sewer in Surfside Avenue to lining the six common sewers. We have been asked by Dave Evans to hold off with the lining project while he sees if there is anything he can do to get the sewer installation project on tract. Of course that would be great if he could. If he can't, we'll start work on the conversion of the plans and specifications for the lining project in mid August and probably have it ready for consideration to approve at the September meeting.

2. Warner Avenue Gravity Sewer

I received an update on the City's project; it won't bid before next spring. We won't have much involvement before fiscal 2013-14.

3. Trash Issues.

I sent a letter to Mr. Malone re use of park trash facilities for private residences; a copy of the letter is enclosed.