



# **Sunset Beach Sanitary District**

**P.O. Box 1185**

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**Minutes for the General Meeting of the Board of Directors**

**February 8th, 2018 - 7:00 p.m.**

**Sunset Beach Woman's Club – 16812 Bayview Drive**

**Directors present:** President John Woods, Secretary Graham Hoad, Jon Regnier, and Bernard Hartmann

**Staff present:** Superintendent Jim Caslin, Engineer Thomas Dawes, Clerk Chris Montana

**Community:** Jeff Snow and Debbie Killey of Republic Services

President Woods called the meeting to order at 7:00 p.m.

Community Input: Jeff Snow of Republic Services introduced Debbie Killey, the new Communication Relations Manager of Republic Services and announced the opening of the new trash facility would be on June 28<sup>th</sup>. He also reported that the Christmas tree pick-up went smoothly and closed with kind words about Director Greg Griffin's public and charitable services in light of his recent passing.

Review and Possible Approval of the January 11th, 2018 General Board Meeting Minutes: After Directors reviewed the January 11<sup>th</sup>, 2018 General Board Meeting Minutes, Secretary Hoad moved to approve as prepared. Director Regnier seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the January 11th, 2018 Claims Transmitted for Payment in the amount of \$84,417.54 for current bills. After review and discussion, Director Regnier moved to approve as presented, Director Hartmann seconded, and the motion passed unanimously.

Fund Balance Report: President Woods reported the Fund Balance as of January 31, 2018 to be \$1,404,424.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board. The Clerk reported that the District's 2017-18 budget had been amended with the County as adopted at last month's Board meeting. All quarterly and annual payroll tax reports had been timely prepared and filed, and the annual State Controller's financial transaction report had been prepared, including all supporting schedules, and electronically submitted. The Clerk reported on the ISDOC quarterly meeting and stated that annual Form 700's would be presented for review next month.

Superintendent's Report: See attached.

Sunset Beach Sanitary District  
General Meeting of the Board  
February 8th, 2018 Minutes

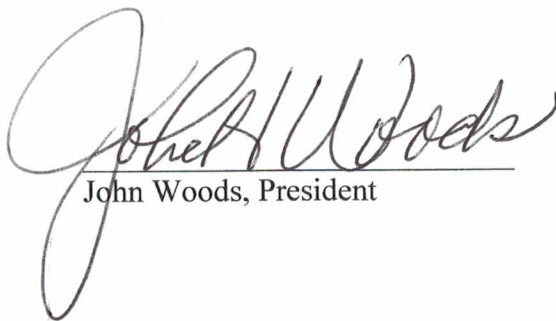
Engineer's Report: - See attached report.

**RECOMMENDED ACTION:** Approve an Engineering Services Contract with Jones-Cahl in an amount not to exceed \$25,000 for Permit Assistance. The following motion was made and carried:

**MOTION:** Director Regnier moved to approve an Engineering Services Contract with Jones-Cahl in an amount not to exceed \$25,000 for Permit Assistance. Secretary Hoad seconded and the motion passed unanimously.

Report on LAFCO Committee: Clerk Montana reported to the Board that the LAFCO electronic survey regarding the upcoming MSR was successfully transmitted. Also reported was that LAFCO would be addressing possible dues restructuring (our District recently paid annual dues of \$9,775) and that there is a Policies and Procedures Webinar on March 1<sup>st</sup>.

Adjournment: There being no further business to come before the Board, Director Hartmann moved to adjourn the meeting at 7:44 p.m., Director Regnier seconded, and the meeting was unanimously adjourned.



John Woods, President



Graham Hoad, Secretary