



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

March 8th, 2018 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President John Woods, Secretary Graham Hoad, and Jon Regnier
Staff present: Superintendent Jim Caslin, Engineer Thomas Dawes, Clerk Chris Montana
Community: Joseph Barco, Joshua Westfall, and George Barfield of Sunset Beach

President Woods called the meeting to order at 7:00 p.m.

Community Input: President Woods asked the above community members to introduce themselves, each who had attended to express an interest in being appointed to fill the Vacant Director seat for the unexpired term of Director Griffin.

Review and Possible Approval of the February 8th, 2018 General Board Meeting Minutes: After Directors reviewed the February 8th, 2018 General Board Meeting Minutes, Secretary Hoad moved to approve as prepared. Director Regnier seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the March 8th, 2018 Claims Transmitted for Payment in the amount of \$43,511.07 for current bills. After review and discussion, Secretary Hoad moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Fund Balance Report: President Woods reported the Fund Balance as of February 28, 2018 to be \$1,323,273.

Clerk's Report: Clerk Montana reviewed the trial balance with the Board and distributed Form 700's, Statements of Economic Interests to Board and District Engineer for review and signature. The Clerk reported that annual workman's comp. and liability insurance questionnaires had been completed and submitted to SDRMA. Also, Notices of Vacancy had been posted on the District's website and at the Sunset Beach and Surfside post offices informing the public of Board opening. Finally, the Clerk presented the following additional item to the Agenda, Declaration of Qualification to Vote Form, to designate the voting member (and alternate voting member) in the upcoming LAFCO election in accordance with Calif. Govt. Code Sec. 54954.2(b)(2). This information had been received (via email 6pm Mon., March 5th) after the Agenda had been posted and an immediate need exists to take action since the LAFCO deadline is before the District's next regularly scheduled Board meeting. The Board unanimously agreed to add the below item.

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Declaration of Qualification to Vote: Director Regnier moved to authorize President John Woods to vote in the Orange County Special District Selection Committee election and to designate Secretary Graham Hoad as the alternate voting member. Secretary Hoad seconded and the motion passed unanimously.

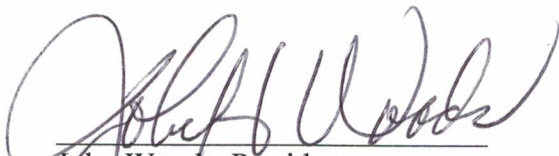
Superintendent's Report: See attached.

Engineer's Report: - See attached report.

RECOMMENDED ACTION: Approve Capital Improvement Plan (see attached). After review and discussion, the following motion was made and carried.

MOTION: Director Regnier moved to approve the attached Capital Improvement Plan. Secretary Hoad seconded and the motion passed unanimously.

Adjournment: There being no further business to come before the Board, Director Regnier moved to adjourn the meeting at 7:40 p.m., Director Regnier seconded, and the meeting was unanimously adjourned.



John Woods, President

Graham Hoad, Secretary