

# Sunset Beach Sanitary District

Of Orange County

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

## RESOLUTION NO. 2018-09-01

The approval and adoption of the County of Orange Special District Budget for the Sunset Beach Sanitary District is contained in the minutes of the September 13th, 2018 Board Meeting as follows:

**MOTION:** To approve and adopt the budget of \$1,926,773 for the fiscal year 2018-2019, including reserves, and to certify that the tax rates are levied in accordance with Sections 93 and 96.31 of the Revenue and Taxation code, as applicable.

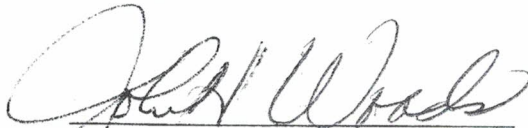
Motion made by: *Bernard Hartmann, Treasurer*


Seconded by: *Jon Regnier, Director*

Ayes: *5*


Nays: *0*

Absent: *0*

  
\_\_\_\_\_  
John H. Woods, President

  
\_\_\_\_\_  
Graham K. Hoad, Secretary

I hereby certify that the above is true and correct:

  
\_\_\_\_\_  
Chris Montana, Clerk of the Board

COUNTY OF ORANGE  
SPECIAL DISTRICT BUDGET FOR Sunset Beach Sanitary District  
FISCAL YEAR 2018-19

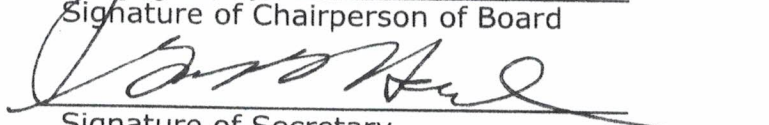
At a meeting held on September 13, 2018, the Board of  
Directors of the Sunset Beach Sanitary District duly  
adopted the budget (enclose copy of Resolution or Minute Order) for Fiscal Year 2018-19  
in the amount of \$ 1,926,773.

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the space provided below, the amount which may be adjusted to balance the total requirements and the available financing.

Adjust Misc. Expense Acct#1700

  
Signature of Chairperson of Board

  
Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting 7:00 p.m., 2nd Thursday of the month.

Directors: 5 Chairperson: John H. Woods  
(Please Print)

Bernard Hartmann Jon Regnier

Joshua Westfall

Secretary: Graham Hoad Mgr/Supv: James Caslin

Attorney: Wes Beverlin of Lewis Brisbois LLP Auditors: White Nelson Diehl Evans LLP

Mailing address of district: P.O. Box 1185  
Sunset Beach CA 90742

ATTN: Chris Montana Telephone: (714) 840-7077

Person to contact regarding budget: Chris Montana

Telephone: (714) 840-7077

E-mail: blueskyhb@aol.com

**BUDGET FORM**  
**FUND# and NAME 749 SUNSET BEACH SANITARY DISTRICT**  
**FISCAL YEAR 2018-19**

Detail by Revenue Source and Expenditure Object	2018-19 Adopted by the Board
FUND BALANCE AVAILABLE AS OF 6/30/2018	564,053
CANCELLATION OF RESERVES	
<b>REVENUE</b>	
6210 Property Taxes Current Secured	802,000
6220 Property Taxes Current Unsecured	20,500
6280 Property Taxes Current Supplemental	20,000
6300 Property Taxes Prior Supplemental	420
6610 Interest	7,500
6690 State Homeowners Property Tax Relief	4,500
7520 Sanitation Services - sewer connection fees	5,000
7600 Special Assessments	498,000
	4,800
<b>TOTAL REVENUE</b>	<b>1,362,720</b>
<b>TOTAL AVAILABLE FINANCING</b>	<b>1,926,773</b>
<b>EXPENDITURES/APPROPRIATIONS</b>	
0100 Salary - Superintendent	71,000
0101-0001 Salary - Superintendent II	26,600
0101-0002 Salary - Asst. Superintendents	30,000
0112 Directors' Fees	9,000
0200 Retirement-Employers' Soc Sec	8,500
0301 State Employer's Tax (UI & ETT)	1,200
0352 Workers' Compensation Insur	8,500
0401 Medicare-Employer's Medicare	2,500
0702-0003 Answering Service	1,000
0702-0004 Cell Phone Expense	1,100
0702-0005 Pump Station Phone Lines	2,000
1000 Trash Pick-Up	255,000
1100 Insurance - Liability	11,200
1300-0006 Maintenance-Manholes	50,000
1300-0007 Maintenance-Generators	10,000
1300-0008 Maintenance-Shop Supplies	4,000
1300-0009 Emergency Repairs	38,160
1400-0010 Bldg & Improv - Pump Stations	60,000
1400-0011 Bldg & Improv - Sewer Lines	100,000
1400-0012 Bldg & Improv - CCTV	35,000
1600 Memberships	14,000
1800 Office Expense	1,000
1900 Prof/Specialized County Fees	6,800
1909-0014 Contracts - Audit	5,000
1909-0015 Contracts - Legal	10,000
1909-0016 Contracts - Assessor	4,000
1909-0017 Contracts - General Accounting	34,000
1912 Investment Admin Fees	600
2000 Publication and Legal Notices	1,000

**BUDGET FORM**  
**FUND# and NAME 749 SUNSET BEACH SANITARY DISTRICT**  
**FISCAL YEAR 2018-19**

Detail by Revenue Source and Expenditure Object	2018-19 Adopted by the Board
2100-0013 Engineering & Const - District Engineer	45,000
2100 Engineering & Const	225,000
2200-0019 Rents & Leases-Bldgs-Meeting Facility	425
2200-0020 Rents & Leases-Bldgs-Equipment Storage	12,000
2601 Private Auto Mileage	1,200
2602 Superintendent's Auto Allowance	4,800
2700 Meeting and Conference Expense	1,000
2800-0021 Utilities-SWRCB	2,200
2800-0022 Utilities-SCE	4,500
2800-0023 Utilities-OCSD-Treatment	184,000
2800-0024 Utilities-OCSD-Capital Replacement	33,625
2800-0025 Utilities-OCSD-Wastewater Permit	1,000
2800-0026 Utilities-OCSD-FOG	25,000
2800-0027 Utilities-HB-Operations & Maint.	9,500
2800-0028 Utilities-HB-Capital Replacement	12,310
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>1,362,720</b>
<b>INCREASE OR NEW RESERVES</b>	
9813 Funds Designated Capital Projects	564,053
<b>TOTAL FINANCING REQUIREMENTS</b>	<b>1,926,773</b>

Instructions for Series 700 County Funds

Reserve cancellations and increases:

Input the Reserve balance sheet account and Department balance sheet account if applicable (e.g. 9811-0001).

Revenue: Input the Revenue account and Department revenue if applicable (e.g. 6210-0001).

Expenditures/Appropriations:

Input the Expenditure object and Department object if applicable (e.g. 1900-0001).

Totals:

Total Available Financing must agree to Total Financing Requirements.

Total Available Financing = Beginning FBA + Reserve Cancellations + Total Revenue

Total Financing Requirements = Total Expenditures/Appropriations + Increases/New Reserves

COUNTY OF ORANGE  
 Sunset Beach Sanitary \_\_\_\_\_ DISTRICT  
 FISCAL YEAR 2018-19

SCHEDULE FOR FUND BALANCE AVAILABLE

Line

1. Fund Balance - <b>06/30/17</b> (from last year's schedule, Line 4)		1,092,795
* \$582,050 with County: Acct 9813		
2. Add: Actual Revenues FY - <b>2017-2018</b>		1,389,344
* \$1,354,674 with County.		
3. Less: Actual Expenditures FY - <b>2017-2018</b>		( 907,739 )
* \$907,649 with County.		
4. Fund Balance <b>06/30/18</b> (Line 1 + 2 - 3)		1,574,400
* \$1,029,075 with County: Acct 9813 \$582,050; 9990 \$447,025		
5. Less Total Reserves @ <b>06/30/18</b> (from total of Column 1, Schedule of Reserve Requirements)		
5A. General Reserves _____		
5B. Other Reserves _____	1,010,347	
* \$582,050 with County: Acct 9813		
5C. Total Reserves (line 5A + 5B)		( 1,010,347 )
6. Total Fund Balance Available <b>07/01/18</b> (Line 4 less 5C). Post this number to Budget Form, Fund Balance Available		564,053
* \$447,025 with County: Acct 9990		

Prepared by: (District) \_\_\_\_\_ Chris Montana Telephone: \_\_\_\_\_ (714) 840-7077

COUNTY OF ORANGE  
 Sunset Beach Sanitary DISTRICT  
 FOR FISCAL YEAR 2018-2019  
 SCHEDULE FOR RESERVE REQUIREMENTS

Description/BSA/Dept BSA General Reserves (BSA 9850)	1 2017-2018 Current Reserves	2 Cancellation Of Reserves	3 Increase Or New Reserves	4 Reserve For 2018-2019
Imprest Cash (BSA 9829)				
Other Reserves (Provide Detail):				
Capital Projects (BSA 9813)	582,050		564,053	1,146,103
<b>TOTAL</b>	<b>582,050</b>		<b>564,053</b>	<b>1,146,103</b>

INSTRUCTIONS

- Record current reserves in Column 1. Post amounts from Column 1 to Schedule for Fund Balance Available, Lines 5A and/or 5B.
- Record any decreases in reserves for the new budget year to Column 2.  
Post all Cancellation of Reserves in Column 2 to Budget Form, Cancellations of Reserves
- Record any increases or new reserves for the new budget year to Column 3.  
Post all Increases/New Reserves in Column 3 to Budget Form, Increases/New Reserves
- Reserves for 2018-2019 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).

Prepared by: (District) Chris Montana Telephone: (714) 840-7077