



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

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www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

February 14th, 2019 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, Jon Regnier, Josh Westfall
Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, Clerk Chris Montana
Community: None.

President Woods called the meeting to order at 7:00 p.m.

Community Input: None.

Presentation by Debbie Killey of Republic Services: Debbie Killey, Communications Manager of Republic Services, introduced Crystal Powless as the new Organic Waste Coordinator. State AB1826, Organic Waste Recycling, and its implementation within the District was discussed. It was agreed that Republic Services, as the District's solid waste collector, would visit and provide information and outreach to the District's commercial customers, including a letter from the District, explaining the new requirements.

Review and Possible Approval of the January 10th, 2019 General Board Meeting Minutes: After Directors reviewed the January 10th, 2019 General Board Meeting Minutes, Director Regnier moved to approve as prepared. Treasurer Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the February 14th, 2019 Claims Transmitted for Payment in the amount of \$109,215.29 for current bills. After review and discussion, Director Westfall moved to approve as presented, Secretary Woods seconded, and the motion passed unanimously.

Fund Balance Report: Treasurer Hartmann reported the Fund Balance Report as of January 31, 2019 to be \$1,773,124.

Clerk's Report: The Clerk reviewed the trial balance and the 2018 SCO Financial Transaction Report with the Board. The Clerk presented the Annual Form 700's, Statement of Economic Interests for review and signature. Lastly, the Clerk presented Resolution 2019-01 (see attached) and a motion was made and carried as follows:

MOTION: Director Westfall moved to adopt Resolution 2019-01 as attached, authorizing check signing and fund transferring authority. Secretary Woods seconded and the motion passed unanimously.

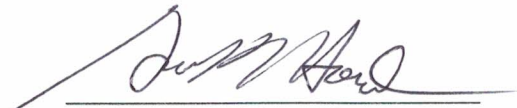

**Sunset Beach Sanitary District
Minutes of the February 14th, 2019
General Meeting of the Board**

Superintendent's Report: See attached.

Engineer's Report: See attached. As a result of higher than usual rainy day sewer flows during the recent storms, the Board authorized the District Engineer to investigate rain water connections into sewer laterals, which is a violation of the District's sewer ordinance.

Board Member Items: Director Westfall reported that he would have to submit his resignation to the Board, as a result of his upcoming change of residence. The Board thanked him for his service.

Adjournment: There being no further business to come before the Board, Director Westfall moved to adjourn the meeting at 8:32 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.


Graham Hoad, President
John Woods, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

February 14, 2019

1. Numerous Emergency call-outs due to entire system being overwhelmed!
We had infiltration from bad laterals as well as illegal roof and yard drains. Our System cannot handle any additional flows during inclement weather events or additional development. With the System running at over capacity there is a Very High Probability of a S. S. O. in the very near future if corrective measures are not discussed and acted upon immediately.

We will be replacing our Check Valves, Shut Off Valves and installing a larger Impeller in Pump #1 in an effort to increase our flows and prevent any equipment failure.

2. Review Flow reports. **(Staff)**
3. Monthly Training Completed.
 - a. Before you Turn the Key.
 - b. Slips, Trips and Falls.
4. "Smart Cover" maintenance performed on one (1) Unit. Covered under extended warranty. **(Staff, Smart Covers)**

5. Update on F.O.G. program.
6. Check Valves, Shut Off Valves, Pump Impeller have now been replaced at Broadway Pump Station **(Flo-Services & Staff)**
7. In the past, the District has performed “Smoke Testing” to identify illegal Yard and Roof drains that overflow our system. While this method identified some of the issues, it was inefficient in helping us correct these issues. I will discuss this at the Board Meeting.
8. All updates to this report will be presented at the Board Meeting.

MEMORANDUM

February 8th, 2019

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the February 14th, 2010 Regular Board Meeting.

1. Comments on the Sewer System Performance in the Recent Rains.

The performance of our sewer collection system was disappointing to me. We had a lot of rain, but not a heavy amount; in fact we're slightly above normal year. Yet our Superintendent had to take extraordinary measures to avoid a spill.

We know the problem is the laterals, and your Board studied this extensively in 2017. Your Board strengthen lateral replacement by the adoption on Ordinance No.18-01, our sewer regulation, which now requires replacement or lining of all laterals, 20-years or older, if new construction is going on (or remodeling greater than \$100,000 in cost).

We have long expected that the state would require some lateral rehabilitation, if needed, at point of sale. The new SSMP regulations, expected a year ago, are still not out, and from what I hear, new lateral requirements may not be included. I certainly don't know that for sure, and I would not recommend any changes to our sewer ordinance until the new SSMP requirements are out.

The District's mains don't leak, and our manhole covers are sealed. The problem is the laterals, they are in poor shape and when it rains, especially at high tides, we get infiltration. We used to see that a day or two after the rain. We also know there are some illegal surface water connections, such as yard drains or roof gutters connected to the sewer lateral. This year it was different; the high flows came quickly. The only explanation is more illegal surface water connections.

Our sewers and pump station cannot handle rain water connections. It would be terrible to have a SSO, and get a fine, because some homeowners and businesses have illegal surface water connections.

We will go over this with you at the meeting. I have some thoughts to share with you about what we can do, both long term and short term. The issues include the following:

- Review the problem and Ordinance with District counsel.
- Send a letter to all property owners about illegal surface water connections.
- Prepare new maps of the District showing which have upgraded connections, and the lateral locations from a detailed TV inspection.
- Long term capacity upgrades to out Pumping station and force main.

2. Inquiry re Sewer Service.

I received an inquiry re sewer availability for a development between 3rd and 4th steers, east of North Pacific Avenue. While the development wasn't identified, that's the area where we have heard about a proposed hotel. I responded with our 'as-built' information, and said the sewers were in poor condition and impacted.

3. Status of Broadway Sewer Siphon Replacement Permits.

We have completed all agency requests and answered all questions from the big 3 permit guns; the RWQCB; the CCC; and Corps of Engineers. I'm in a waiting period to see what's next.

In the meantime, I've met with the City of HB to go over the project, continue to gather utility information, and am working on a traffic control plan we'll have to submit to Caltrans.

I'll update you at the meeting.

4. Update on our Ordinance Revisions.

Both our sewer and refuse Ordinances became effective on February 9. I've revised our permit form and having it printed (cost, about \$700). I'll have the new forms ready to show you at the meeting.

I've made all the revisions necessary for our SSMP and will hand them to you at the meeting.

5. Invoice for Professional Services.

I have submitted an invoice in the amount \$6,432.76 for professional services and expenses at cost for the 2 month period ending January 31st, 2019. If you have any questions, please give me a call.