



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

April 11th, 2019 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President Graham Hoad, Secretary John Woods, and Jon Regnier
Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, Clerk Chris Montana
Community: Eric Schlange, resident interested in being appointed as Director, to fill vacancy.

President Hoad called the meeting to order at 7:00 p.m.

Community Input: None.

Review and Possible Approval of the March 14th, 2019 General Board Meeting Minutes: After Directors reviewed the March 14th, 2019 General Board Meeting Minutes, Director Regnier moved to approve the minutes as corrected. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the April 11th, 2019 Claims Transmitted for Payment in the amount of \$56,001.88 for current bills. After review and discussion, Secretary Woods moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Fund Balance: Secretary Woods reported the Fund Balance Report as of March 31, 2019 to be \$1,754,876.

Clerk's Report: The Clerk reviewed the trial balance with the Board.

Superintendent's Report: See attached. Superintendent presented the 2019-20 Annual Prevailing Wage Service Agreement with Flo-Services, Inc. There were no increases in rates from the current year.


MOTION: Director Regnier moved to approve the 2019-20 Annual Prevailing Wage Service Agreement with Flo-Services, Inc. Secretary Woods seconded and the motion passed unanimously.

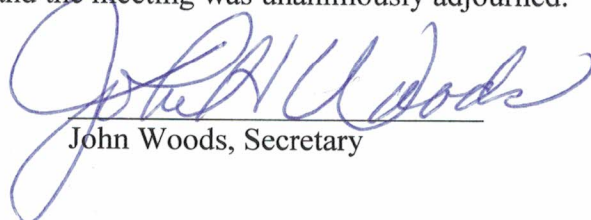
Engineer's Report: See attached.

Vote to Appoint Director to Fill Vacant Seat: President Hoad recommended that the action be tabled until next month's meeting, since Director Hartmann was not present. A motion was made and carried as follows:

MOTION: Secretary Woods moved to table the appointment until next month's meeting. Director Regnier seconded, and the motion passed unanimously.

Adjournment: There being no further business to come before the Board, Director Regnier moved to adjourn the meeting at 7:40 p.m., Secretary Woods seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John Woods, Secretary



Sunset Beach Sanitary District

of Orange County

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Superintendent's Report

Board Meeting

April 11, 2019

1. No Emergency call-outs this period.
2. One Commercial Building Permit Issued (Irish Mist) \$6,4~~90~~.00.
(Staff)
3. Met with official's from H.B. on serious issues involving District
(see Engineers report for details). **(Staff)**
4. Quarterly Hot Spot and Line cleaning completed. **(Staff,
Performance Pipeline)**
5. Review Flow reports. **(Staff)**
6. Monthly Training Completed. **(Staff)**
 - a. Diversity
7. All Equipment serviced and tested at shop. **(Staff)**
8. Quarterly Maintenance and Safety Inspection @ Broadway Pump
Station / Electrical Switching components at Generator Building
completed. **(Flo-Services & Staff)**
9. Removed sand, dirt and roots from various locations on S. Pacific due
to bad laterals. **(Performance Pipeline and Staff)**
10. Will meet with District Council tomorrow along with District
Engineer and Board President. Please see Engineer agenda. **(Staff)**
11. All updates to this report will be presented at the Board Meeting.

MEMORANDUM

April 5th, 2019

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the April 11th, 2010 Regular Board Meeting.

1. Issues re the Sewer System Performance in the Recent Rains.

- Letter to all Property Owners re Surface Water connections.
By now, all of you should have received your copy of the letter we sent to all property owners. It's generated a lot of response; some people don't understand it at all.
- Scheduled Meeting with District Counsel re Surface water connections.
The Superintendent, President and I have a meeting scheduled for Friday, April 12 with District Counsel mainly to review options regarding the surface water connections to the sewage collection system. I've prepared a tentative agenda, attached, which you can look over and give comments at the meeting.
- Mapping, TV Inspection and Smoke Testing Issues.
We will need to do some mapping to prepare a system to keep track of private sewer lateral condition and repair, dates, ownership, addresses, and parcel numbers. By a mapping system, I'm looking into a layered system on computers where such information could be imputed and changed easily to keep it up to date. With about 1,200 parcels, a ballpark estimate for the mapping, TV Inspection, and smoke testing would probably cost in the following range:
 1. Mapping: \$30,000
 2. TV Inspection: \$40,000
 3. Smoking Testing & Inspection: \$40-60,000There would also be on-going costs for follow-up.

2. Collection of Connection Charges by the Cities of HB and SB.

I haven't heard anything yet from the City of Seal Beach, but the Superintendent and I met with HB and I believe we made some progress. HB is purchasing a new computer program the will spam all Departments for issues such and requirements (i.e., conditions of approval, payment of fees, etc.). We will get a 'slot' in it (we hope) where our permit must be issued before they issue a permit. Under this scenario, we would continue to issue our own permits.

3. Status of Broadway Sewer Siphon Replacement Permits.

Earlier in the month I sent you a copy of our Corps of Engineers. The CCC has told me our permit is on the way to the Commissioners. I can't get any calls returned from the RWQCB. I'm still working on gathering utility information, and on a traffic control plan we'll have to submit to Caltrans.

4. City of HB to consider future bidding of Refuse Collection.

The City will consider at its May 6th, 2019 meeting a proposal to serve notice to its refuse collector, Republic Services, that it will stop the 'Evergreen' time clock, 18 years, and after that time, bid refuse contact. I'll keep you posted.

5. Sewer System Management Plan (SSMP).

As you know, our SSMP, mandated by a 2006 SCWQCB Order, must be audited and/or updated on a State required schedule. We have always been current with the schedule.

The Order itself is has been under revision by the State for the last couple of years and a new Order was to be issued last fall. I have told you that repair of bad sewer laterals was one of the items under consideration; that now seems unlikely.

Former Director Westfall, who is up-to-date and monitors these issues as an employee of LACSD, was kind enough to send me information from the groups he works with. It now seems the new order will **not** be issued until the first of next year.

This affects us in a couple of ways. Under the old order, we need to update our SSMP next fall; or at least do an audit. It seems nuts to me to do anything until the new Order is out. Also, I was hoping for some guidance on laterals.

I'll discuss this more at the meeting.

6. Invoice for Professional Services.

I have submitted an invoice in the amount \$10,507.25 for professional services and expenses at cost for the 2 month period ending March 31st, 2019. If you have any questions, please give me a call.



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NOTICE OF VACANCY

Interested persons are hereby notified pursuant to Government Code §1780 that there is a vacancy on the Sunset Beach Sanitary District Board of Directors.

The Sunset Beach Sanitary District is currently in need of someone interested in joining its Board of Directors, to participate in the governance of the Agency responsible for collecting the trash and maintaining the sewer lines in the communities of Sunset Beach and Surfside.

The term of office for the appointed Director will be from the date of appointment through the year 2020.

Interested persons must be resident voters of the District and be able to attend regular monthly meetings scheduled at 7:00 p.m. on the second Thursday of each month.

Resumes and letters of intent may be submitted to:

Sunset Beach Sanitary District

P.O. Box 1185

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Please contact Chris Montana, Clerk of the Board, at (562) 493-9932 should you have any questions.

The Board of Directors would like to fill the vacancy at its next General Board meeting scheduled for 7:00 p.m., Thursday, April 11th, 2019 at the Sunset Beach Women's Club, 16812 Bayview Drive, Sunset Beach. All are welcome.