



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

December 5th, 2019 - 6:30 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President Graham Hoad, Secretary John Woods,
Treasurer Bernard Hartmann, Jon Regnier, and Dave Evans
Staff present: Superintendent Jim Caslin, Superintendent II Brad Van Malsen,
Asst. Superintendent Rolf Pridham, Engineer Tom Dawes, Clerk Chris Montana
Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the November 14th, 2019 General Board Meeting Minutes: After Directors reviewed the minutes of the November 14th, 2019 General Meeting of the Board, Director Regnier moved to approve the minutes as presented. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the December 5th, 2019 Claims Transmitted for Payment in the amount of \$172,742.80 for current bills. After review and discussion, Secretary Woods moved to approve as presented, Director Regnier seconded, and the motion passed unanimously. The Claims were signed by President Hoad and Secretary Woods as presented.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of November 30, 2019 to be \$1,836,230.

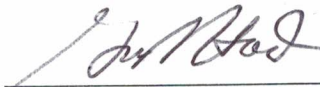
Clerk's Report: The Clerk reviewed the November 30, 2019 trial balance with the Board. The Clerk reported that all "No Spill" Reports had been electronically filed with the CIWQS through November 2019.

Superintendent's Report: See attached

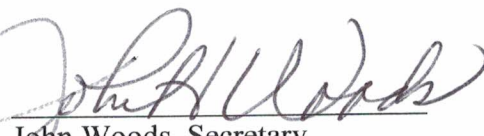
Engineer's Report: See attached.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Director Evans moved to adjourn the regular meeting at 6:55 p.m., Director Regnier seconded, and the meeting was unanimously adjourned.



Graham Hoad, President



John Woods, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
December 5, 2019

1. Review Flow reports. **(Staff)**
2. Due to increased flows during recent rainfall event, the Check Valves clogged up at the Broadway Station. They will be cleaned & inspected this week.
(Flow Services & Staff)
3. We received 1 3/4 to 2 inches of rain during last storm (Wed.) During this period the pump hours doubled and we pumped approximately an additional 100,000 gallons of flow through our system in a 24hr time frame.
4. We will be re-coating (6) manholes this month. **(Ayala Engineering Systems & Staff)**
5. There were no emergency call-outs this period.
6. All updates to this report will be presented at the Board Meeting.

MEMORANDUM

November 30th, 2019

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the December 5th, 2019 Regular Board Meeting.

1. Status of Broadway Sewer Siphon Replacement Project.

Our investigative work is complete and we found what we needed to know to prepare contract plans and specifications. We're putting some drawings together to see what our design options are; I now believe there are a couple of possibilities to do the work that I'll go over at the meeting. I'll have some drawings of the results to show you. Our contractor, Bali Construction did an excellent job for us.

2. Sewer System Management Plan.

I'll bring some revised sheets to the meeting so that you can update your copy of the District's SSMP including the addition of the latest Audit.