



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

March 14th, 2019 - 7:00 p.m.

Sunset Beach Woman's Club – 16812 Bayview Drive

Directors present: President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann and Jon Regnier
Staff present: Superintendent Jim Caslin, Engineer Tom Dawes, Clerk Chris Montana
Community: Dave Evans of Surfside Colony, Ltd., Joe Barco of Sunset Beach Community Association, Eric Schlange, long-time resident.

President ^{Hoad}~~Woods~~ called the meeting to order at 7:00 p.m.

Community Input: Persons interested in being appointed to fill the vacant seat of Director Westfall, who had to resign due to moving outside of the District's boundaries, introduced themselves to the Board and Staff. Dave Evans, Joe Barco and Eric Schlange, all residents of the District, discussed their qualifications, and stated their interest in being appointed to the Sunset Beach Sanitary District's Board of Directors.

Review and Possible Approval of the February 14th, 2019 General Board Meeting Minutes: After Directors reviewed the February 14th, 2019 General Board Meeting Minutes, Director Regnier moved to approve the minutes as prepared. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the February 14th, 2019 Claims Transmitted for Payment in the amount of \$38,315.06 for current bills. After review and discussion, Treasurer Hartmann moved to approve as presented, Director Regnier seconded, and the motion passed unanimously.

Fund Balance Report: Treasurer Hartmann reported the Fund Balance Report as of February 28, 2019 to be \$1,669,936.

Clerk's Report: The Clerk reviewed the trial balance with the Board and reported on the recent LAFCO Work Plan meeting. It was reported that Josh Westfall's resignation dated March 12th, 2019 was received, and that insurance questionnaires for 2019-20 had been completed and electronically submitted.

Superintendent's Report: See attached.

**Sunset Beach Sanitary District
Minutes of the March 14th, 2019
General Meeting of the Board**


Engineer's Report: See attached. The Board authorized District Engineer Dawes to have a letter mailed to property owners regarding the illegal discharge of rain and surface water into the sewer system, and to notify owners of an upcoming inspection program to be implemented by the District.

New Business / Board Member Items: None.

Adjournment: There being no further business to come before the Board, Director Regnier moved to adjourn the meeting at 7:55 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.



Graham Hoad, President



John Woods, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
Board Meeting

March 14, 2019

1. One Emergency call-out. High flows. (Staff)
2. Two (2) New Building Permits Issued. (\$6,000.00) Found illegal roof drains connected on C-4 Surfside. Contractor disconnected them and Permit was issued. (Staff)
3. Review Flow reports. (Staff)
4. Monthly Training Completed. (Staff)
 - a. Evacuation.
5. "Smart Cover" Maintenance/Repairs performed on two (2) Units. Covered under Maintenance contract. (Staff)
6. All initial F.O.G. Inspections completed. See Inspection Report. (Staff)
7. All updates to this report will be presented at the Board Meeting.

A-59 sink hole - private laterals are owners responsibility

MEMORANDUM

March 8th, 2019

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the March 14th, 2010 Regular Board Meeting.

1. Update on the Sewer System Performance in the Recent Rains.

At the last meeting, we talked about the performance of our sewer collection system in this year's rainy season; a season only slightly above a normal year. Here is a summary of what I've been working on and will update you on at the meeting:

- The District's mains don't leak and our manhole covers are sealed. The problem is the laterals, they are in poor shape and when it rains, especially at high tides, we get infiltration. We used to see that a day or two after the rain. We also know there are some illegal surface water connections, such as yard drains or roof gutters connected to the sewer lateral. This year it was different; the high flows came quickly. The only explanation is more illegal surface water connections.
- I've met some Directors of the Surfside Colony who are willing to include private lateral replacement in upcoming road projects subject to the conditions I sent you on February 21st. I hope to meet shortly with counsel to prepare a master agreement for these improvements with the Colony.
- I prepared and sent to you a draft letter I believe we should send to all property owners. The Superintendent commented on that draft saying we should note fines or penalties. Probably most would agree. Unfortunately, I don't know of any way under the codes that govern us to do that.
- I've investigated the possibility of a joint project with Huntington Beach, who operates force mains and gravity sewers in PCH draining to the Warner pump station. Their facilities are not in need of an upgrade.
- At the meeting, I'll go over a presentation from the City of Fullerton on Smoke testing for surface water intrusions. It's a big deal, and we should probably consider it.
- If we decided to build new facilities to handle these peak events, we would need to spend about \$2.5 M. Permits would be difficult, if not impossible. I'll go over it with you at the meeting.

2. Collection of Connection Charges by the Cities of BH and SB.

I sent proposal letters to the cities; I'll update you at the meeting.

3. Status of Broadway Sewer Siphon Replacement Permits.

We have completed all agency requests and answered all questions from the big 3 permit guns; the RWQCB; the CCC; and Corps of Engineers. I'm in a waiting period to see what's next. I hope to have the C of E permit, including a sign off from the National Marine Fisheries Service very soon.

In the meantime, I've met with the City of HB to go over the project, continue to gather utility information, and am working on a traffic control plan we'll have to submit to Caltrans. I expect to have all utility information by the meeting. I'll update you at the meeting.

4. FOG Information.

I discontinued FOG inspections by the OCHCA. You received a copy of that letter.