



Sunset Beach Sanitary District

Of Orange County

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

RESOLUTION NO. 2019-09-01

The approval and adoption of the County of Orange Special District Budget for the Sunset Beach Sanitary District is contained in the minutes of the September 12th, 2019 Board Meeting as follows:

MOTION: To approve and adopt the budget of \$1,854,632 for the fiscal year 2019-2020, including reserves, and to certify that the tax rates are levied in accordance with Sections 93 and 96.31 of the Revenue and Taxation code, as applicable.

Motion made by: *Bernard Hartmann*

Seconded by: *Jon Regnier*


Ayes: *4*

Nays: *0*

Absent: *1*

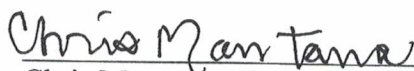


Graham K. Hoad, President



John H. Woods, Secretary

I hereby certify that the above is true and correct:



Chris Montana, Clerk of the Board

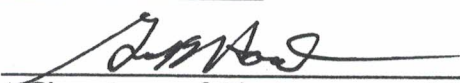
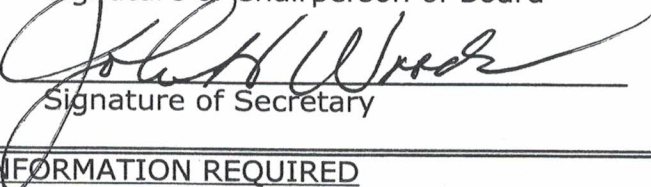
COUNTY OF ORANGE
SPECIAL DISTRICT BUDGET FOR Sunset Beach Sanitary District
FISCAL YEAR 2019-20

At a meeting held on Sept. 12th, 2019, the Board of
Directors of the Sunset Beach Sanitary District duly
adopted the budget (enclose copy of Resolution or Minute Order) for Fiscal Year 2019-20
in the amount of \$ 1,854,632.

BUDGET BALANCING ACCOUNT

Should any numbers listed on these forms be revised or updated, please indicate, in the
space provided below, the amount which may be adjusted to balance the total requirements
and the available financing.

Adjust Misc. Exp. Acct# 1700


Signature of Chairperson of Board

Signature of Secretary

ADDITIONAL INFORMATION REQUIRED

Time of Regular Board Meeting 7:00 p.m.

Directors: 5 Chairperson Graham K. Hoad
(Please Print)

Jon Regnier Dave Evans

Bernard Hartmann

Secretary John H. Woods Clerk: Chris Montana

Attorney: Wes Beverlin of Lewis Brisbois LLP Auditors: White Nelson Diehl Evans LLP

Mailing address of district: P.O. Box 1185
Sunset Beach CA 90742

ATTN: Chris Montana Telephone: (714) 840-7077

Person to contact regarding budget: Chris Montana

Telephone: (714) 840-7077

E-mail: blueskyhb@aol.com

BUDGET FORM
FUND# and NAME: Fund # 749 Sunset Beach Sanitary District
FISCAL YEAR 2019-20

Detail by Revenue Source and Expenditure Object	2019-20 Adopted by the Board
FUND BALANCE AVAILABLE AS OF 6/30/2019	436,632
CANCELLATION OF RESERVES	
REVENUE	
6210 Property Taxes Current Secured	830,000
6220 Property Taxes Current Unsecured	21,000
6280 Property Taxes Current Supplemental	22,000
6300 Property Taxes Prior Supplemental	500
6610 Interest	20,000
6690 State Homeowners Property Tax Relief	4,500
7520 Sanitation Services - sewer connection fees	20,000
7600 Special Assessments	495,000
7670 Misc. / Franchise Fees	5,000
TOTAL REVENUE	1,418,000
TOTAL AVAILABLE FINANCING	1,854,632
EXPENDITURES/APPROPRIATIONS	
0100 Salary - Superintendent	82,000
0101-0001 Salary - Superintendent II	32,000
0101-0002 Salary - Asst. Superintendents	55,000
0112 Directors' Fees	10,000
0200 Retirement-Employers' Soc Sec	10,500
0301 State Employer's Tax (UI & ETT)	1,500
0352 Workers' Compensation Insur	10,000
0401 Medicare-Employer's Medicare	2,500
0702-0003 Answering Service	1,000
0702-0004 Cell Phone Expense	1,200
0702-0005 Pump Station Phone Lines	2,000
1000 Trash Pick-Up	257,500
1100 Insurance - Liability	12,000
1300-0006 Maintenance-Manholes	50,000
1300-0007 Maintenance-Generators	15,000
1300-0008 Maintenance-Shop Supplies	4,000
1300-0009 Emergency Repairs	50,000
1400-0010 Bldg & Improv - Pump Stations	60,000
1400-0011 Bldg & Improv - Sewer Lines	100,000
1400-0012 Bldg & Improv - CCTV	25,000
1600 Memberships	15,000
1800 Office Expense	1,000
1900 Prof/Specialized County Fees	7,000
1909-0014 Contracts - Audit	8,000
1909-0015 Contracts - Legal	10,000
1909-0016 Contracts - Assessor	6,500
1909-0017 Contracts - General Accounting	38,400
1912 Investment Admin Fees	600
2000 Publication and Legal Notices	1,500

BUDGET FORM
FUND# and NAME: Fund # 749 Sunset Beach Sanitary District
FISCAL YEAR 2019-20

Detail by Revenue Source and Expenditure Object	2019-20 Adopted by the Board
2100-0013 Engineering & Const - District Engineer	55,000
2100 Engineering & Const - Broadway Sewer Siphon	350,000
2100 Engineering & Const - TV Map, I & I Test Sewer Laterals	150,000
2200-0020 Rents & Leases-Bldgs	13,000
2601 Private Auto Mileage	1,200
2602 Superintendent's Auto Allowance	4,800
2700 Meeting and Conference Expense	300
2800-0021 Utilities-SWRCB	2,500
2800-0022 Utilities-SCE	5,000
2800-0023 Utilities-OCSD-Treatment	175,000
2800-0024 Utilities-OCSD-Capital Replacement	33,625
2800-0025 Utilities-OCSD-Wastewater Permit	1,000
2800-0026 Utilities-OCSD-FOG	25,000
2800-0027 Utilities-HB-Operations & Maint.	33,200
2800-0028 Utilities-HB-Capital Replacement	12,310
TOTAL EXPENDITURES/APPROPRIATIONS	1,731,135
INCREASE OR NEW RESERVES	\$
9813 Funds Designated Capital Projects	123,497
TOTAL FINANCING REQUIREMENTS	1,854,632

Instructions for Series 700 County Funds

Reserve cancellations and increases:

Input the Reserve balance sheet account and Department balance sheet account if applicable (e.g. 9811-0001).

Revenue: Input the Revenue account and Department revenue if applicable (e.g. 6210-0001).

Expenditures/Appropriations:

Input the Expenditure object and Department object if applicable (e.g. 1900-0001).

Totals: Total Available Financing must agree to Total Financing Requirements.
 Total Available Financing = Beginning FBA + Reserve Cancellations + Total Revenue
 Total Financing Requirements = Total Expenditures/Appropriations + Increases/New Reserves

COUNTY OF ORANGE
 Sunset Beach Sanitary DISTRICT
 FISCAL YEAR 2019-20

SCHEDULE FOR FUND BALANCE AVAILABLE

<u>Line</u>		
1.	Fund Balance - 06/30/18 (from last year's schedule, Line 4) <i>* \$1,029,075 with County: Acct 9813 \$582,050; 9990 \$447,025</i>	1,574,400
2.	Add: Actual Revenues FY - 2018-2019 <i>* \$1,391,325 with County.</i>	1,431,454
3.	Less: Actual Expenditures FY - 2018-2019 <i>* \$985,160 with County.</i>	(985,107)
4.	Fund Balance 06/30/19 (Line 1 + 2 - 3) <i>* \$1,435,240 with County: Acct 9813 \$1,146,103; 9990 \$289,137</i>	2,020,747
5.	Less Total Reserves @ 06/30/19 (from total of Column 1, Schedule of Reserve Requirements)	
5A.	General Reserves 1,146,103 <i>* County: BSA 9813</i>	
5B.	Other Reserves 438,012	
5C.	Total Reserves (line 5A + 5B)	(1,584,115)
6.	Total Fund Balance Available 07/01/19 (Line 4 less 5C). Post this number to Budget Form, Fund Balance Available <i>* \$289,137 with County: Acct 9990</i>	436,632

Prepared by: (District) Chris Montana Telephone: (714) 840-7077

COUNTY OF ORANGE
 Sunset Beach Sanitary District DISTRICT
 FOR FISCAL YEAR 2019-2020
 SCHEDULE FOR RESERVE REQUIREMENTS

Description/BSA/Dept BSA General Reserves (BSA 9850)	1 2018-2019 Current Reserves	2 Cancellation Of Reserves	3 Increase Or New Reserves	4 Reserve For 2019-2020
Imprest Cash (BSA 9829)				
Other Reserves (Provide Detail):				
Capital Projects (BSA 9813)	1,146,103		123,497	1,269,600
TOTAL	1,146,103		123,497	1,269,600

INSTRUCTIONS

1. Record current reserves in Column 1. Post amounts from Column 1 to Schedule for Fund Balance Available, Lines 5A and/or 5B.
2. Record any decreases in reserves for the new budget year to Column 2.
Post all Cancellation of Reserves in Column 2 to Budget Form, Cancellations of Reserves
3. Record any increases or new reserves for the new budget year to Column 3.
Post all Increases/New Reserves in Column 3 to Budget Form, Increases/New Reserves
4. Reserves for 2019-2020 (Column 4) = Current reserves (Column 1) - Cancellation of Reserves (Column 2) + Increase or New Reserves (Column 3).

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