



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

November 12th, 2020 - 6:30 p.m.

Sunset Beach Woman's Club

16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods,
Treasurer Bernard Hartmann, Jon Regnier and Dave Evans.
Staff present: Superintendent Jim Caslin, Supt. II Brad VanMalsen, Asst. Supt. Rolf
Pridham, Asst. Supt. Eric Schlange, District Engineer Tom Dawes, and
District Clerk Chris Montana.
Community: None.

President Hoad called the meeting to order at 6:28 p.m.

Community Input: None.

Review and Possible Approval of the October 8th, 2020 General Board Meeting Minutes: After
After Directors reviewed the minutes of the October 8th, 2020 General Meeting of the Board, a
motion was made and carried as follows:

MOTION: Director Regnier moved to approve the October 8th, 2020 General Board Meeting
minutes as presented. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the November 12th, 2020 Claims Transmitted for
Payment in the amount of \$120,528.92 for current bills. After review and discussion, Secretary
Woods moved to approve as presented, Treasurer Hartmann seconded, and the motion passed
unanimously. The Claims were signed as presented by President Hoad and Secretary Woods.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of October 31, 2020 to be
\$2,133,127.

Clerk's Report and Review of Trial Balance: Clerk Montana reviewed the October 31, 2020 trial
balance with the Board. The Clerk reported that \$3,300 had been received from the general
contractor working in Surfside to reimburse the District for damage caused to a manhole. Also,
the City of Huntington Beach had been billed for annual sewerage fees for the five public
restrooms in an amount of \$8,000 (no increase from prior years). Also No Spill reports had
been electronically filed with the State CIWQS. Lastly the Clerk reviewed the Notice of
Vacancy to be posted immediately to inform the public of upcoming appointment of Director to
be made at January 2021 meeting.

Superintendent's Report (see attached): Superintendent Caslin reviewed the attached
Superintendent's Report and Monthly Flow Report with the Board.

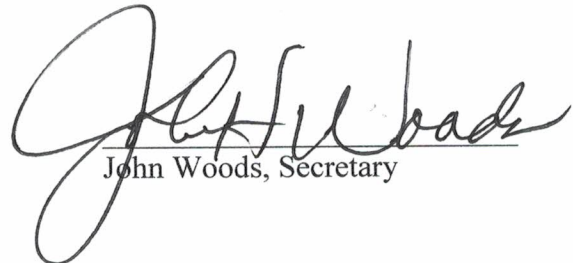
Sunset Beach Sanitary District
Minutes of the ~~November~~ November 12, 2020
General Meeting of the Board

Engineer's Report (see attached): Engineer Dawes reviewed the attached Engineer's Report with the Board and Staff and distributed copies of the updated Sewer Master Plan Facilities Map.

New Business/Board Member Items: The Board agreed to hold its December 2020 general meeting of the Board virtually and to keep it as the second Thursday of the month, falling on December 10th, 2020.

Adjournment: There being no new business to come before the Board, Director Evans moved to adjourn the meeting at 7:07 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John Woods, Secretary



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

NOTICE OF VACANCY

Interested persons are hereby notified pursuant to Government Code §1780 that there is a vacancy on the Sunset Beach Sanitary District Board of Directors.

The Sunset Beach Sanitary District currently has a vacant seat on its five-member Board of Directors. Each Director participates in the governance of the Agency responsible for collecting the trash and maintaining the sewer lines in the communities of Sunset Beach and Surfside.

The term of office for the appointed Director will be for 4 years, from the date of appointment in January 2021 through the year 2024.

Interested persons must be resident voters of the District and be able to attend regular monthly meetings scheduled at 6:30 p.m. on the second Thursday of each month.

Resumes and letters of intent may be submitted to:

Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

The Board of Directors will place the Appointment to fill Vacancy on its January 14th, 2021 General Board Meeting Agenda. The Meeting is scheduled for 6:30 p.m. at the Sunset Beach Women's Club, 16812 Bayview Drive, Sunset Beach, or possibly virtually due to COVID-19. All are welcome and details of accessibility are available with Clerk.

Please contact Chris Montana, Clerk of the Board, at (562) 493-9932, if you should have any questions or to request more details.

Posting had been made more than 45 days before appointment.



Sunset Beach Sanitary District

Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report Board Meeting

November 11, 2020

1. Generator Building now equipped with an intrusion alarm. Personnel will be notified if doors are opened for any reason. Two (2) stainless steel panels have been installed on front door to prevent lock break-ins. **(Flo-Services and Staff)**
2. Emergency Generator alarmed again through Mission Cellular Telemetry. Call out was a general trigger alarm activated through the general controls causing it to go into safe mode and not operate. Generator technician, Flo-Services called out again . After many tests and trying different components a, fuel sensor wiring loom was found to be intermittently shorting out causing generator to shut down. The loom was re-insulated and tested for several hours. All Ok at this time. **(Flo-Services, Piape Gen & Staff)**
3. One Emergency call-out. Edison Issue. **(Staff)**
4. Review Flow Report - Questions. (Attached)
5. Surfside "A & B" row second phase lateral replacement project completed. Two (2) abandoned laterals were found that were capped off. Job went very well and meets S.B.S.D. ordinances at this time.
(Staff, Surfside H.O.A. contractor)
6. Damaged Smart Cover and Manhole in Surfside replaced. Surfside was billed.
(Smart Covers, Ayala Engineering & Staff)

7. New Electronics installed at Broadway Pump Station. **(Flo-Services & Staff)**
8. Any updates to this report will be presented at the Board Meeting.

MEMORANDUM
November 6, 2020

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the November 12th, 2020 Regular Board Meeting.

1. Broadway Sewer Siphon Replacement Project.

I've been trying to get the necessary permits for the work; it's going very slow. Nobody is around and if they are, their hard to reach.

- Corps of Engineers. I started with the person we worked with last year; turns out she transferred to Alaska and no-one in LA answered the letter. When I followed up, I found this out and started over with the LA District.
- SARWQCB #8. I've written 3 different letters to them, and am now waiting for the last person to call me. If I don't hear from them in a week, I'm calling the manager.
- Coastal Commission. I'm working with the same person I worked with last year.

We plan to take the soil borings on Friday, November 20th. I have the necessary permit from HB to block off the parking spaces (3-week process). The 'no parking' permit for the soil borings would cost \$238. The permit for the whole project is \$2,377. If we paid the \$238 now, we would have to pay the \$2,377 later. If we paid the \$2,377 now, that includes the no-parking fee, so we paid the \$2,377 and saved the \$238.

2. Update on District Mapping Project.

The new maps are done, clear to read and have much more information than the 2005 maps they replace. In the last 6 weeks, the maps were nearly completely redrafted as the maps you saw earlier were lacking. At the meeting, I'll have a set for each of you so that you can update your SSMP with the new maps.

Some time ago I placed a hold on the electronic portion of the project until the mapping was done. I was very concerned about the progress and quality. Things are much improved now and I will give you a full report on the project at the meeting.