



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

February 11th, 2021 - 6:30 p.m.

Online Video / Telephone Conference per Posted Agenda

Directors present: President Graham Hoad, Secretary John Woods,
Treasurer Bernard Hartmann, Jon Regnier and Dave Evans.
Staff present: Supt. II Brad Van Malsen, Asst. Supt. Rolf Pridham,
Asst. Supt. Eric Schlange, District Engineer Tom Dawes, and
District Clerk Chris Montana.
Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the January 14th, 2021 General Board Meeting Minutes:

After Directors reviewed the minutes of the December 10th, 2020 General Meeting of the Board, a motion was made and carried as follows:

MOTION: Director Regnier moved to approve the January 14th, 2021 General Board Meeting minutes as presented. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the February 11th, 2021 Claims Transmitted for Payment in the amount of \$109,442.36. After review and discussion, Treasurer Hartmann moved to approve as presented, Director Woods seconded, and the motion passed unanimously. The Claims were signed as presented by President Hoad and Secretary Woods.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of December 31, 2020 to be \$2,552,120.

Clerk's Report and Review of Trial Balance: Clerk Montana reviewed the trial balance with the Board and presented the June 30, 2020 State Controller's Office Financial Transactions Report and backup trial balance for approval. A motion was made and carried as follows:

MOTION: Secretary Woods moved to approve the 2020 State Controller's Office Financial Transaction Report. Treasurer Hartmann seconded, and the motion passed unanimously.

The Clerk distributed Form 700's were distributed to Directors and designated staff for review and authorization to electronically file. Lastly, the annual audit engagement was presented from CLA (formerly White Nelson Diehl Evans) in the amount of \$8,500 and approval was recommended. A motion was made and carried as follows:

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MOTION: Secretary Woods moved to approve the annual audit engagement letter with CLA in an amount not to exceed \$8,500 and to authorize the Clerk to docuSign. Treasurer Hartmann seconded and the motion passed unanimously.

Superintendent's Report (see attached): Superintendent Van Malsen reviewed the attached Superintendent's Report and Monthly Flow Report with the Board.

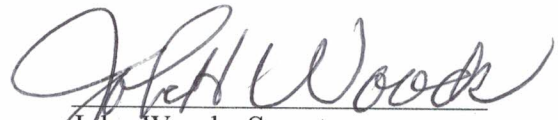
Engineer's Report (see attached): Engineer Dawes reviewed the attached Engineer's Report with the Board and Staff.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Director Evans moved to adjourn the meeting at 7:08 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.



Graham Hoad, President



John Woods, Secretary