



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

March 11th, 2021 - 6:30 p.m.

Online Video / Telephone Conference per Posted Agenda

Directors present: President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, and Jon Regnier.
Staff present: Supt. Brad Van Malsen, Supt. II Rolf Pridham, Asst. Supt. Todd Healy, District Engineer Tom Dawes, and District Clerk Chris Montana.
Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the February 11th, 2021 General Board Meeting Minutes: After Directors reviewed the minutes of the February 11th, 2021 General Meeting of the Board, a motion was made and carried as follows:

MOTION: Secretary Woods moved to approve the February 11th, 2021 General Board Meeting minutes as presented. Director Regnier seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the March 11th, 2021 Claims Transmitted for Payment in the amount of \$68,781.39. After review and discussion, Secretary Woods moved to approve as presented, Treasurer Hartmann seconded, and the motion passed unanimously. The Claims were signed as presented by President Hoad and Secretary Woods.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of February 28th, 2021 to be \$2,444,989.


Clerk's Report and Review of Trial Balance: Clerk Montana reviewed the trial balance and discussed the status of the financial statement audit. The Clerk reported that the monthly No Spill Report, the annual Bureau of Labor Statistics and State Compensation reports, and Form 700's had been completed and electronically filed.

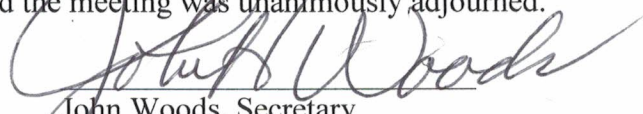
Superintendent's Report (attached): Superintendent Van Malsen reviewed the Superintendent's Report and Monthly Flow Report with the Board.

Engineer's Report (attached): Engineer Dawes reviewed the attached Engineer's Report with Board and Staff.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Treasurer Hartmann moved to adjourn the meeting at 7:00 p.m., Director Woods seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John Woods, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report
March 11th, 2021

1. No emergency Call outs this period
2. Monthly training conducted:
 - a. Slips Trips and Falls
3. All District Fire Extinguishers Serviced.
4. All equipment service and tested at the shop, no issues. (**Staff**)
5. View Flow Reports
6. Update Emergency resource list.
7. Replaced Lamp Holes handboxes on All 3 of the new alleys under construction in Sunset.
8. Cleared Pump Station Valve to Gravity Line (**8 times**).

MEMORANDUM
March 5, 2021

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the March 11th, 2021 Regular Board Meeting.

1. Broadway Sewer Siphon Replacement Project.

Permits

Here is the current status of the permit process:

- Corps of Engineers: Application finally under review by C of E.
- SARWQCB #8. Application not submitted. We do not plan to request a dewatering permit based on our decision to limit the construction technique to directional drilling, which does not require as deep an excavation as the other methods. Our soil borings show that we should not hit groundwater at these depths.
- Coastal Commission. We have an approved permit.
- City of HB & Caltrans. We have submitted to both agencies. We need to close Bayview at Broadway, and close the No. 2 northbound lane of PCH. Both will be a hard sell. Caltrans is going to charge a deposit fee. We won't know how much until they do an initial review.

Utilities

We are concerned about conflicts with existing underground utilities, particularly in front of Captain Jacks. We have contacted SCE and Charter about relocations, and I'm meeting with both firms next week. I'll update you at the Board meeting.

Contract Documents

We have sent the first draft of the contract documents to district Counsel for review.

2. Statewide Waste Discharge Requirements.

Recently the State Water Resources Control Board issued an 'Informal Staff Draft' of revised Statewide Waste Discharge Requirements (2021WDR). The current and only, WDR was issued in 2006, and is the Order that requires, among other items, our SSMP. We have been expecting this revision for about 5 years.

The 2021WDR draft order is 85 pages long; the 2006WDR order is 20 pages long.

If this draft is adopted, it changes a lot. We still need a SSMP, but it differs so much that it will almost be like starting from scratch. The draft order gives more enforcement authority to the regional boards, requires system resiliency through 'proactive' planning including the effects of

climate change, infrastructure age population changes etc. (our Broadway Siphon Replacement is exactly the kind of project they want us to do).

It revises monitoring and reporting requires and pressures agencies to have certified operators. It also allows regional to require private systems to be included in the order.

As I stated, it took about 5 years to get the draft out. I suspect it will take at least a year to be approved and issued. The draft had 2 virtual public workshops scheduled for March; those have already been postponed to April. I'll keep you posted on this item.

3. California Waste Discharge Requirement Committee.

This is a group of local waste dischargers that try to make sense of the state's WDR and other sewer problems and issues. It meets quarterly, now virtually. I attended the last meeting which was largely devoted to talking about the new draft 2021 WDR. Another subject was how to deal with protruding sewer laterals, particularly after the lateral is lined. It seems most agencies cut them off and don't try to recover costs.

4. Use of Jones-Cahl for Survey Work.

In December, your Board approved rates for 2021 for incidental work on District projects. In my report I said I would report any use under this authority to you. I plan to have survey work at the Broadway Pump station and on the sewers south of it and estimate the cost will be around \$2,500. The work is needed to do studies on the pump station and to determine the exact elevations of the sewers that flow into it.

5. Invoice for Professional Services.

I have submitted an invoice in the amount \$2,780.17 for professional services and expenses at cost for February, 2021.