



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

September 9th, 2021 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods, and Dave Evans.
Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, Asst. Supt. Eric Schlange,
District Engineer Tom Dawes and District Clerk Chris Montana.
Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the August 12th, 2021 General Meeting of the Board Meeting Minutes:
After Directors reviewed prior month's Minutes, a motion was made and carried as follows:

MOTION: Director Evans moved to approve the August 12th, 2021 General Board Meeting Minutes as presented. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the September 9th, 2021 Claims Transmitted for Payment in the amount of \$57,013.30. After review and discussion, Secretary Woods moved to approve as presented, Director Evans seconded, and the motion passed unanimously. The Claims were signed as presented by President Hoad and Secretary Woods.

Fund Balance: In Treasurer Hartmann's absence, President Hoad reported the Fund Balance as of August 31st, 2021 to be \$2,627,341.


Clerk's Report and Review of Trial Balance: Clerk Montana reviewed the August 31st, 2021 trial balance with the Board and reported that the monthly No Spill Report had been submitted. The Clerk also reported on possibly obtaining a waiver regarding SB 1383 organic requirements. The Clerk discussed OCLAFCO's Strategic Planning meeting with the Board as well as the development of an updated safety program for staff.

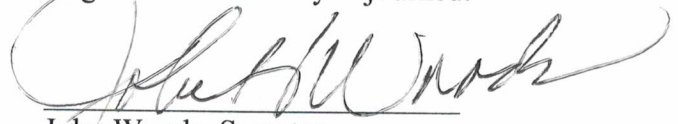
Superintendent's Report (attached): Superintendent Vanmalsen reviewed the attached Superintendent's Report and Flow Report with the Board.

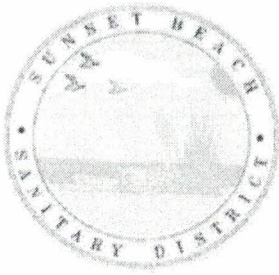
Engineer's Report (attached): Engineer Dawes reviewed the attached Engineer's Report with the Board.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Secretary Woods moved to adjourn the meeting at 6:50 p.m., Director Evans seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John Woods, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report

October 14th, 2021

1. (1) Emergency Call out this period.
 - a. Power Failure
2. Review Flow Report.
3. Smart Cover Failure; MH34, MH25, MHF2, MH1, MH33B. All Repairs under extended warranty **(Smart Cover and Staff).**
4. Quarterly Hotspot Jetting will be performed as soon as the Surfisdie Project is complete (Projected in 2 Weeks).
5. Next Phase of Surfside's street project is underway, and is approximately 15/30 Completed. The laterals will be completed in another week's worth of work.

MEMORANDUM

October 8, 2021

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the October 14th, 2021 Regular Board Meeting.

1. Broadway Sewer Siphon Replacement Project.

All required documents have been approved and a Notice to Proceed was issued dated September 15, 2021. The NTP starts the 100-calendar day contract.

Door hangers were placed on all residences of Sunset Island and on the east side of PCH in the detour area. A pre-construction meeting was held on September 29, attended by the contractor, the driller sub-contractor, and representatives from the City of Huntington Beach and Caltrans.

Prior to the preconstruction meeting, Caltrans indicated they may require K-rail, a major and expensive change that would have required additional equipment to place and remove each day, shortened our daily work period, and in my opinion, made access to PCH from the island more difficult. We mounted a full court press, first consulting our traffic engineer (who knew the Caltrans employee that wants K-rail) and believe we have the change defeated. However, Caltrans has not yet issued the permit to our contractor.

Since the NTP was issued, we have been processing shop-drawings, specified descriptions of every material proposed to be used on the job. We approve them, or approve them with changes in some of the details. The contractor's submittals have been first class. (As an example of the detail of the shop-drawing process, we approved a submittal of the glue used in traffic loops). Rather than install a temporary bypass pump station to pump the sewage from the Island to our collection system, the contractor proposed, and we approved, a change to install a separate gravity bypass using portions of our existing siphon as a carrier pipe.

Construction equipment will begin moving on the job about mid-month.

2. Broadway By-Pass Sewer.

Design and construction of a bypass sewer to allow the abandonment of the Broadway Pump Station appears to be a feasible project, as shown in the study sent to you a couple of weeks ago. If there ever is an infrastructure program passed, this seems to me to be an ideal project to qualify. It appears that the infrastructure money will be given to the State Water Resource Control Board and as yet, we have no word on how they will disperse it.

At the meeting I'll discuss the next steps we could take on this project and seek direction from your Board.