



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

March 15th, 2022 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: Secretary John Woods, Treasurer Bernard Hartmann, Dave Evans, and K.C. Coultrup.
Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, Asst. Superintendent Eric Schlange, District Engineer Tom Dawes, and District Clerk Chris Montana.
Community: None.

In President Hoad's absence, Secretary John Woods called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the February 10th, 2022 General Meeting of the Board Minutes: After Directors reviewed the minutes for February 10th, 2022 General Meeting of the Board as prepared by the District Clerk, a motion was made and carried as follows:

MOTION: Director Evans moved to approve the minutes of the February 10th, 2022 General Meeting of the Board as presented. Director Coultrup seconded, and the motion passed unanimously.

Current Bills: District Clerk Montana presented the March 15th, 2022 Claims Transmitted for Payment in the amount of \$69,543.29. After review and discussion, Treasurer Hartmann moved to approve the Claims as presented, Director Coultrup seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of February 28th, 2022 to be \$2,296,811.

Clerk's Report: Clerk Montana reviewed the current month's trial balance with the Board. Clerk Montana distributed draft Ordinance No. 22-01, to implement and regulate mandatory organic waste disposal in accordance with SB 1383 Organics, for a First Reading. After Board discussion, the first reading was unanimously waived and the scheduling of the second reading and publication of Notice of Adoption was tabled until the District's trash hauler and legal counsel had reviewed and provided input.

Clerk Montana distributed Resolutions No. 2022-03-01 and 2022-03-02 for review and possible adoption. The Resolutions are required by the State Water Resources Control Board's application for a loan from the Clean Water State Revolving Fund. The District's application is for a loan in the amount of \$2,500,000 for the construction of the Broadway Pump Station Bypass Sewer, which is expected to commence in 2023. A motion was made and carried as follows:

**Sunset Beach Sanitary District
Minutes of the March 15th, 2022
General Meeting of the Board**

MOTION: Director Evans moved to adopt Resolutions No. 2022-03-01 and 2022-03-02, as attached, pertaining to the application of funds from the Clean Water State Revolving Fund, not-to-exceed \$2,500,000. Treasurer Hartmann seconded, and the motion passed unanimously.

Superintendent's Report (see attached): Superintendent VanMalsen reviewed the attached Superintendent's Report and Flow Reports with the Board.

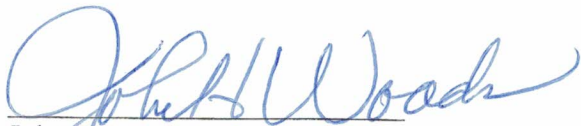

Engineer's Report (see attached): District Engineer Dawes reviewed and discussed the attached Engineer's Report with the Board, including the following recommended actions relating to the planning of the Broadway Pump Station Bypass Sewer Project, which were made and carried as follows:

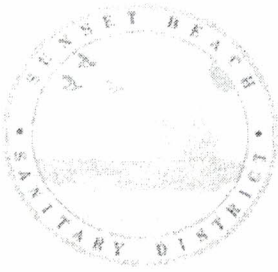
MOTION: Director Evans moved to approve a proposal dated March 11, 2022 for a Geotechnical Investigation including 4 borings in an amount to-to-exceed \$16,420 with Associated Soils Engineering. Director Coultrup seconded, and the motion passed unanimously.

MOTION: Director Evans moved to approve a proposal dated March 11, 2022 for the Collection and Analysis of Soil and Groundwater Samples in an amount not-to-exceed \$19,084 with SCS Engineers. Director Coultrup seconded, and the motion passed unanimously.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Director Coultrup moved to adjourn the meeting at 7:00 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.


John Woods, Secretary
Bernard Hartmann, Treasurer



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
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Superintendent's Report

March 15th, 2022

1. No emergency callouts this period.
2. Review flow reports.
3. Safety Training conducted:
 - a. Water Industry Maintenance on pumps, motors, and circuits.
4. 60 Day Maintenance and safety inspection at Broadway pump station and Electrical switching components at generator building were completed. Also replaced RTU to accommodate the switching to 5G. (**Flow services, Staff**)
5. The next section of the Surfside sewer laterals and street repair will be starting In the beginning of April.
6. Cleared pump station to gravity line (**8 times**)
7. Testing of the 4 inch emergency water pump was completed.

MEMORANDUM

March 11, 2022

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the March 15, 2022 Regular Board Meeting.

1. Broadway Pump Station Bypass Sewer.

FUNDING

In the last month progress has been made with the start of the new surveys, and the beginning of CEQA/NEPA compliance. The District Clerk and I have started working on the loan application. I intend to file as quickly as possible to get on the funding list, hoping they will accept our application even though it will be incomplete. I expect we will complete the application by the Board meeting and will update you then.

GEOTECHNICAL INVESTIGATION

You will recall that our contract with Lee & Ro requires them to solicit and manage our soils investigation and that we issue the contract for the work. They are recommending that we engage Associated Soils Engineering (ASE) for the geotechnical investigation. Lee & Ro determined that we need 4 borings along the 3,300-foot route. ASE is the firm we used on the Broadway Sewer Siphon Replacement and you will recall they said we would not have much groundwater and they were right. (That call saved us several thousand dollars since we did not apply for a dewatering permit; The two borings for the siphon project cost just under \$12,000.)

Without a doubt we will need to obtain a dewatering permit from the RWQCB #8 for this project, so our work scope includes determining the quality of the dewatering effluent. On the City of Huntington Beach WAGS project (of which we were a partner) the ground water had to be treated before discharge to remove both silt and hydrocarbons (from old gas station leaks).

The water quality is a big job. Our project is in a 'Zone of Required Investigation' as defined by the state. We have to test and quantify petroleum hydrocarbons, volatile and semi-volatile organic compounds, and many metals in order to obtain a discharge permit from the RWQCB #8. There is a possibility that the dewatering effluent may not meet the standards for direct discharge at all, or that the treatment cost to meet the standards would be excessive. In that case, we could discharge to the sewer, but OCSD requires additional testing primarily for metals (their charges are based in part on the constituents in the water).

I believe that discharge to the OCSD is an extremely remote alternative; however, I'm recommending we preform the testing for both cases now, since retesting at a later date would require more sampling and analysis and much higher cost.

I have reviewed our plan of action with the RWQCB and we have a list of contaminants of concern from that agency and from OCSD. Lee & Ro has recommended we use SCS Engineers for the water quality, and I checked with AES who said they had done many jobs with SCS and worked well with them. AES and SCS must work hand and glove with each other to take the required soil and water samples while the boring is in progress.

- RECOMMENDED ACTIONS:**
- 1. Approve a proposal dated March 11, 2022 for a Geotechnical Investigation including 4 borings in an amount not to exceed \$16,420 with Associated Soils Engineering.**
 - 2. Approve a proposal dated March 11, 2022 for the Collection and Analysis of Soil and Groundwater Samples in an amount not to exceed \$19,084 with SCS Engineers.**

PROGRESS

The project is proceeding as planned. In two weeks, we plan to have an internal meeting to review alignment alternatives in preparation for a second meeting with the City of Huntington Beach. We plan to talk to the Department of Public Works and The Community Development Department (the greenbelt) and present our preliminary findings and seek direction or approval. At the April Board Meeting, I'll review our work with your Board and have an updated cost estimate.

2. New Statewide General Waste Discharge Requirements

I have continued to review the new, draft WDR that we discussed at the last meeting and have attended a virtual workshop that included a review of previously submitted comments by local agencies, and believe that there will be few significant changes to this draft when the final order is adopted. It also became obvious that the new SSMP will follow the same format as the existing order, that is, the chapters will be the same, only additional items to cover in each chapter. For our District, the changes will not be terribly dramatic.

3. Invoice for Professional Services.

I have submitted an Invoice for \$6,409.31 for professional services and expenses at cost for the month of February, 2022. The largest work item was the Broadway Pump Station Bypass Sewer. If you have any questions, please give me a call.