



Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

www.sunsetbeachsd.org

Minutes for the General Meeting of the Board of Directors

May 12th, 2022 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods, and K.C. Coultrup.

Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, Asst. Superintendent Eric Schlange, District Engineer Tom Dawes, and District Clerk Chris Montana.

Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the April 21st, 2022 General Meeting of the Board Minutes:

After Directors reviewed the minutes for April 21st, 2022 General Meeting of the Board as prepared by the District Clerk, a motion was made and carried as follows:

MOTION: Secretary Woods moved to approve the minutes of the April 12th, 2022 General Meeting of the Board as presented. Director Coultrup seconded, and the motion passed unanimously.

Current Bills: District Clerk Montana presented the May 12th, 2022 Claims Transmitted for Payment in the amount of \$70,942.88. After review and discussion, Secretary Woods moved to approve the Claims as presented, Director Coultrup seconded, and the motion passed unanimously.

Fund Balance: In Treasurer Hartmann's absence, Secretary Woods reported the Fund Balance as of April 30th, 2022 to be \$2,780,894.

Clerk's Report: Clerk Montana reviewed the current month's trial balance with the Board and presented the 2022 Preliminary Operating Budget, 1st Draft, for review and comment. The Clerk also presented the Notice of Filing Report, establishing the 2022-23 trash and sewerage rates as follows:

MOTION: Director Coultrup to establish and publish the annual trash pick-up charge at \$240.00 (no increase), the annual sewage transport and treatment charge at \$200.00 (no increase), and the annual restaurant sewer cleaning charge at \$475.00 (no increase). In addition,

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the hearing date was set for July 7th, 2022 at 6:30 p.m., at which time public protests may be heard by the Board. Secretary Woods seconded, and the motion passed unanimously. The Clerk agreed to public the Notice of Filing Report in the local newspaper, on the District's website, and at the Sunset and Surfside post offices.


Superintendent's Report (see attached): Superintendent VanMalsen reviewed the attached Superintendent's Report and Flow Reports with the Board.

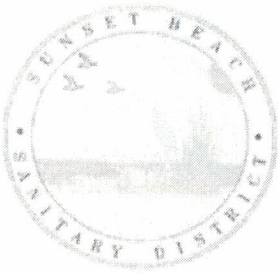
Engineer's Report (see attached): District Engineer Dawes reviewed and discussed the attached Engineer's Report with the Board, as well as the status of the Broadway Pump Station Bypass Sewer Project.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Director Coultrup moved to adjourn the meeting at 7:00 p.m., Secretary Woods seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John Woods, Secretary



Sunset Beach Sanitary District
Of Orange County
P.O. Box 1185
Sunset Beach, CA 90742

Superintendent's Report

May 12th, 2022

1. No Emergency Call-outs
2. Review Flow reports
3. Monthly training
 - a. "Drug free workplace"
4. Cleaned pump station valve to gravity line **(6 times)**
5. Quarterly "Hot spot" cleaning and jetting completed

(Performance Pipeline, Staff)

6. Next month i will be surveying of the Main line to locate all new connection points of the last two sections of sewer replacement in surfside, as well as the new scheduled area for fall.

MEMORANDUM

May 6, 2022

To: Board of Directors of the Sunset Beach Sanitary District
District Counsel
Superintendent
District Clerk

From: Tom Dawes

SUBJECT: Engineer's Report for the May 12, 2022 Regular Board Meeting.

1. Broadway Pump Station Bypass Sewer.

We were unable to take the soil borings on May 2 & 3 as previously planned. We were unable to obtain the City permit in time because the boring contractor's insurance carrier hasn't responded with the necessary liability waiver. We are now tentatively scheduled for May 16 & 17 and it's now doubtful that we will make that date.

Our surveyor shot the sewer inlets to the pump station wet well on May 3. We are planning to shoot the City's sewer in PCH at Warner on May 12th, the day of the meeting (we have permits from both the City of HB and Caltrans).

We are nearly done with the development of the recommended alignment. It's the center one of the 5 alignments I reviewed with you at the last meeting. We have made additions and changes to it as it was studied in depth, and I'll review those with you at the meeting.

The project report is nearly completed and is in a condition that we can submit it to the state to complete our financial application. It will lack things such as the soil borings and groundwater quality analysis, but I don't think the state will care about and I think we should get the application complete as soon as possible. At the meeting I'll review the progress with you.

2. June 9th Board Meeting.

I must miss this Board Meeting.

3. Invoice for Professional Services.

I have submitted an Invoice for \$3,813.40 for professional services and expenses at cost for the month of April, 2022. The largest work item was the Broadway Pump Station Bypass Sewer. If you have any questions, please give me a call.