



# Sunset Beach Sanitary District

**P.O. Box 1185**

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## **Minutes for the Annual Meeting of the Board of Equalization**

**July 7th, 2022 - 6:30 p.m.**

**Sunset Beach Woman's Club**

The Annual Meeting of the Sunset Beach Sanitary District Board of Equalization was held at the Sunset Beach Woman's Club, on Thursday, July 7th, 2022, at 6:30 p.m.

**Directors present:** President Graham Hoad, Secretary John Woods,  
Treasurer Bernard Hartmann, and Dave Evans.  
**Staff present:** Engineer Tom Dawes, Supt. Brad VanMalsen, Supt. II Rolf Pridham,  
Asst. Supt. Eric Schlange, Clerk Chris Montana, and Assessor Tony  
Thrasher of Willdan Financial Services.  
**Community:** None.

President Hoad called the meeting to order at 6:30 p.m.

### **Presentation of 2022-23 Preliminary Assessment Roll**

Willdan Financial Services representative, Tony Thrasher (Assessor), presented the Sunset Beach Sanitary District Fiscal Year 2022-23 Preliminary Assessment Roll to the Board of Directors for their review, discussion and possible approval. The Assessor confirmed that a Notice of Filing Report had been published pursuant to California Health and Safety code 5473.1. Such published Notice established charges, elected for the collection of charges to be via the property tax roll, and also advertised the date, time and place of this hearing for the purpose of considering any public input or protests.

**Board Hearing of Public Input and Protests:** No persons had attended the meeting to provide input or to protest charges. The Clerk presented an email from a resident requesting a refund of prior year assessments. The Board discussed the action that had been taken at the prior month's meeting to address the request and the District's Assessment Policy. No further Board action was taken. The Clerk was authorized to ask District counsel to draft a letter to the resident to restate the Board's offer that had been approved at the June 9th meeting.

**Review and Discussion:** Tony Thrasher of Willdan Financial Services summarized the assessment totals and the public notification process that took place. It was confirmed that total commercial sewer unit count was a preliminary figure that was expected to change after all water consumption records had been obtained. In addition, a walk-through of the District conducted by District staff resulted in a list of proposed unit count changes which required further review before the Assessment Roll would be finalized by Willdan Financial.

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Resolution No. 2022-07-01 To Accept Assessment Roll: Secretary Woods moved to adopt Resolution No. 2022-07-01 to examine, rectify, equalize, and approve the 2022-23 Assessment Roll as presented, with any minor adjustments deemed necessary after the 2022-23 Secured Roll from the County of Orange has been received, a final review of proposed unit changes was performed, and water records necessary for commercial unit calculations were obtained. Director Evans seconded, and the motion passed unanimously.

The 2022-23 Preliminary Assessment Roll was summarized as follows:


991.00 Residential Sewage Units	@ \$200.00 per unit	\$ 198,200.00
226.00 Commercial Sewage Units	@ \$200.00 per unit	45,200.00
12.00 Sewer Cleaning Units	@ \$475.00 per unit	5,700.00
1,008.00 Trash units	@ \$240.00 per unit	<u>241,920.00</u>
		\$ 491,020.00
40.00 City Sewage Units	@ \$200.00 per unit	<u>8,000.00</u>
<b>Total</b>		<b>\$ <u>499,020.00</u></b>

The Clerk agreed to separately invoice the city sewage fees to the City of Huntington Beach for a total amount of \$8,000 (\$200 x 8 x 5).

The Clerk also agreed to contact Republic Services after the final trash count is determined to ensure that future invoices reflect the current unit count.

Adjournment: There being no further business to come before the Board, Secretary Woods moved to adjourn the meeting. Treasurer Hartmann seconded, and the meeting was unanimously adjourned at 6:55 p.m.

  
Graham Hoad, President

  
John H. Woods, Secretary