



Sunset Beach Sanitary District

P.O. Box 1185

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Minutes for the General Meeting of the Board of Directors

August 11th, 2022 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods,
Treasurer Bernard Hartmann, and Dave Evans.
Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham,
Asst. Supt. Eric Schlange, District Engineer Tom Dawes, and
District Clerk Chris Montana.
Community: Chris Herrington.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: Chris Herrington of Sunset Beach introduced himself to the Board.

Review and Possible Approval of the July 7th, 2022 Annual Board of Equalization Meeting Minutes: After Directors reviewed the minutes of the July 7th, 2022 Annual Board of Equalization Minutes as prepared by the District Clerk, a motion was made and carried as follows:

MOTION: Secretary Woods moved to approve the July 7th, 2022 Annual Board of Equalization Minutes as prepared. Treasurer Hartmann seconded, and the motion passed unanimously.

Review and Possible Approval of the July 7th, 2022 General Meeting of the Board Minutes: After Directors reviewed the minutes for July 7th, 2022 General Meeting of the Board Minutes as prepared by the District Clerk, a motion was made and carried as follows:

MOTION: Treasurer Hartmann moved to approve the July 7th, 2022 Minutes of the General Meeting of the Board as prepared. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: District Clerk Montana presented the August 11th, 2022 Claims Transmitted for Payment in the amount of \$132,315.05. After review, Supt. VanMalsen stated that the Performance Pipeline Invoice in the amount of \$5,736.96 appeared to have been billed in error. After discussion, Clerk Montana agreed to resolve and Treasurer Hartmann moved to approve the Claims in an amended amount of \$126,578.09. Secretary Woods seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of July 31st, 2022 to be \$2,450,808.

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Clerk's Report: Clerk Montana reviewed the year end and current month's trial balances with the Board and presented the CLA Management Representation Letter for signature, as the 2021 audit was complete and no adjustments to the District's financial statements had been made. The Clerk also reported that the 2nd Quarter Payroll Tax Returns had been timely filed.

Review and Possible Adoption of Resolution No. 2022-08-01 to Approve and Adopt the 2022-23 County of Orange Special District Budget, Reserves, and Investment Policies (attached): Clerk Montana presented Resolution No. 2022-08-01 and the Orange County Auditor-Controller 2022-23 Special District Budget in the amount of \$2,129,556, as well as the 2022-23 Reserve and Investment Policies. After review and discussion, a motion was made and carried as follows:

MOTION: Director Evans moved to adopt Resolution No. 2022-08-01 to approve the Orange County Auditor-Controller 2022-23 Special District Budget in the amount of \$2,129,556, and the 2022-23 Reserve and Investment Policies as presented. Secretary Woods seconded and the motion passed unanimously.

Public Hearing, Second Reading, and Possible Adoption of Ordinance No. 22-01: President Hoad opened the Public Hearing and second reading of Ordinance No. 22-01, Regulating Mandatory Organic Waste Disposal in Accordance with SB 1383. The Clerk reported that a Notice of Public Hearing to Discuss the Proposed Adoption of this Ordinance had been published multiple times and publicly posted. No input was provided by the public. After discussion and review, the following motion was made and carried to adopt the ordinance:

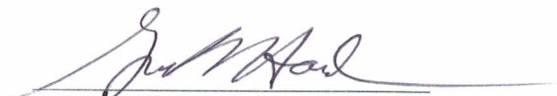
MOTION: Director Evans moved to adopt Ordinance No. 22-01, Regulating Mandatory Organic Waste Disposal in Accordance with SB 1383 and to authorize the District's Board Secretary to sign. Secretary Woods seconded and the motion passed unanimously.

Superintendent's Report (see attached): Superintendent VanMalsen reviewed the attached Superintendent's Report and discussed the current month's Flow Report with the Board.

Engineer's Report (see attached): District Engineer Dawes reviewed and discussed the attached Engineer's Report.

New Business/Board Member Items: None.

Adjournment: There being no new business to come before the Board, Director Evans moved to adjourn the meeting at 7:20 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John Woods, Secretary