



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

December 8th, 2022 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, and K.C. Coultrup.

Staff present: Superintendent Brad VanMalsen, Supt. II Rolf Pridham, Asst. Supt. Eric Schlange, District Engineer Tom Dawes, and District Clerk Chris Montana.

Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the November 10th, 2022 General Meeting of the Board Minutes: After Directors reviewed the Minutes of the November 10th, 2022 General Meeting of the Board, as prepared by the District Clerk, a motion was made and carried as follows:

MOTION: Secretary Woods moved to approve the November 10th, 2022 Minutes of the General Meeting of the Board as prepared. Treasurer Hartmann seconded, and the motion passed unanimously.

Review and Possible Approval of the November 18th, 2022 Special Meeting of the Board Minutes: After Directors reviewed the Minutes of the November 18th, 2022 Special Meeting of the Board, as prepared by the District Clerk, a motion was made and carried as follows:

MOTION: Director Coultrup moved to approve the November 18th, 2022 Minutes of the Special Meeting of the Board as prepared. Secretary Woods seconded, and the motion passed unanimously.

Current Bills: District Clerk Montana presented the December 8th, 2022 Claims Transmitted for Payment in the amount of \$184,854.39. After review and discussion, Treasurer Hartmann moved to approve the current bills and Claims for Payment as prepared for submission to the County Auditor-Controller for payment. Secretary Woods seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of November 30th, 2022 to be \$2,144,192 and signed off on the monthly bank reconciliations.

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Clerk's Report: Clerk Montana reviewed the current month's trial balance with the Board. The District Clerk reviewed attached Resolution No. 2022-12-01, Authorizing the Execution and Delivery of an Installment Sale Agreement in connection with the Broadway Pump Station Bypass Sewer Project, with the Board. A motion was made and carried as follows:

MOTION: Treasurer Hartmann moved to adopt Resolution No. 2022-12-01 authorizing the execution and delivery of an Installment Sale Agreement in connection with the construction of the Broadway Pump Station Bypass Sewer Project. Treasurer Coultrup seconded and the motion passed unanimously.

The District Clerk reviewed Resolution No. 2022-12-02, Authorizing the One-time Deposit of Installment Sale Proceeds in LAIF and Subsequent Project Disbursements for the Broadway Pump Station Bypass Sewer Project, with the Board. A motion was made and carried as follows:

MOTION: Treasurer Hartmann moved to adopt Resolution No. 2022-12-02 authorizing the establishment of a LAIF Project Fund for the Broadway Pump Station Bypass Sewer Project, per above. Secretary Woods seconded and the motion passed unanimously.

Superintendent's Report (see attached): Superintendent VanMalsen reviewed the attached Superintendent's Report and discussed the current month's Flow Report and Staff Training with the Board.

Engineer's Report (see attached): District Engineer Dawes reviewed the attached Engineer's Report with the Board and the status of the Broadway Pump Station Bypass Sewer Project. The District Engineer discussed unanticipated fees associated with the special conditions placed upon the District by the California Coastal Commission's permit issuance. The additional monitoring fees, as detailed in the attached Engineer's Report, will significantly increase the Project Cost.

New Business / Board Member Items: None.

Review of Surfside Colony, Ltd.'s Request for Reimbursement of 11 Private Sewer Lateral Replacements in the Amount of \$33,236.15: Since Director Coultrup had been unable to attend last month's meeting, this Agenda item was reconsidered in order for Director Coultrup to explain to other Board members why prior month's non-approval of the requested reimbursement, or partial reimbursement, was unexpected. Director Coultrup stated that, in light of the District's legal counsel's confidential opinion, approval had been anticipated. President Hoad made clear to Board members and staff present that any payments for private sewer laterals would contradict the District's Ordinance, not be in line with the District's 2019 Agreement with Surfside Colony, and potentially create a special benefit to a small group of taxpayers. Based on President Hoad's and Treasurer Hartmann's explanations of the potential negative consequences to the District if a reimbursement for private sewer laterals were to be made, Director Coultrup agreed not to bring this Agenda item to a vote.

Adjournment: There being no further business to be brought before the Board, a motion was made by Director Coultrup to adjourn the meeting at 7:33 p.m. Secretary Woods seconded, and the motion to adjourn passed unanimously.


Graham Hoad, President


John Woods, Secretary