



# Sunset Beach Sanitary District

P.O. Box 1185

Sunset Beach, CA 90742

(562) 493-9932

[www.sunsetbeachsd.org](http://www.sunsetbeachsd.org)

Minutes for the General Meeting of the Board of Directors

June 15th, 2023 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

**Directors present:** President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, K.C. Coultrup, and Dave Evans.

**Staff present:** Superintendent Brad VanMalsen, Supt. II Rolf Pridham, Asst. Supt. Eric Schlange, District Engineer Tom Dawes, and District Clerk Chris Montana.

**Community:** Debbie Killey, Municipal Sales Manager of Republic Services.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the May 16th, 2023 General Meeting of the Board Minutes: After Directors and staff reviewed the May 16<sup>th</sup>, 2023 Minutes of the General Meeting of the Board, a motion was made and carried to approve the minutes as follows:

**MOTION:** Secretary Woods moved to approve the May 16<sup>th</sup>, 2023 General Meeting of the Board Minutes as prepared. Treasurer Hartmann seconded, and the motion passed unanimously.

Current Bills: District Clerk Montana presented the May 16th, 2023 Claims Transmitted for Payment in the amount of \$96,919.29. After review and discussion, Treasurer Hartmann moved to approve the current bills for payment as prepared, Secretary Woods seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported the Fund Balance as of May 31st, 2023 to be \$2,726,126 and approved the May 2023 bank and investment account reconciliations.

Clerk's Report: Clerk Montana reviewed the May 31, 2023 Trial Balance with the Board and reported that the District's Broadway Pump Station Bypass Sewer Project had not been included on the CWSRF 2023-24 Fundable List. The Clerk submitted a Comment Letter to the SWRCB to request that the Project be added to the Fundable List and would attend the virtual meeting. The Clerk also reported that the SSMP had been uploaded and certified with CIWQS and that the generator emissions report had been electronically filed. The LAIF transfer approved at last month's meeting was initiated four different times, but was unable to be completed due to Bank of America's poor service. The Clerk received Board permission to investigate banking alternatives.

Update of SB1383 Implementation: Debbie Killey reported that while Republic Services is agreeing to the 5% rate increase per their signed Rate Letter for FY 2023-24 residential rates, they want to further discuss a Rate Adjustment for future years. Board members communicated that they were strongly opposed to conversations regarding rate increases outside of the contract which does not expire until May 2030. Debbie Killey stated that Republic Services will be working with CalRecycle to obtain a SB1383 exemption for the District, the penalty imposition start date was being extended from January 1, 2024 to March 1, 2024, and therefore implementing SB1383 July 1, 2024 (if an exemption is not granted) was a possibility.

Review, Discussion, and Possible Adoption of 2023-24 Preliminary Operating Budget, Reserve and Investment Policies: Clerk Montana presented the 2nd Draft of the Preliminary 2023-24 budget (attached) for review and

**Sunset Beach Sanitary District**  
**General Meeting of the Board Minutes**  
**June 15<sup>th</sup>, 2023**

discussion in the amount of \$1,982,000. The Clerk stated if funding for the Broadway Pump Station Bypass Sewer project was received, it would be incorporated into the Final 2023-24 Budget. A motion was made and carried as follows:

**MOTION:** After review and discussion, Treasurer Hartmann moved to approve the 2023-24 Preliminary Operating Budget in the amount of \$1,982,000. There were no changes made to the Reserve and Investment Policies. Secretary Woods seconded and the motion passed unanimously.

**Review, Discussion, and Possible Adoption of 2023-24 Trash and Sewerage Fees for Publication:** Clerk Montana reviewed the draft Notice of Filing Report publication to notify the public of trash pick-up, sewage transport and treatment, and sewer cleaning charges to be assessed for fiscal year 2023-24. After review and discussion, the following motions were passed:

**MOTION:** Treasurer Hartmann moved to adopt and publish the attached Notice of Filing report which establishes the 2023-24 annual residential service charges as follows: trash pick-up charge at \$240.00 per unit, sewage transport and treatment charge at \$200.00 per unit, and restaurant sewer cleaning charge at \$475.00 per unit. No increases were adopted. The hearing date for public protests was set for July 27, 2023 at 6:30 p.m., and the Clerk was directed to post the Notice of Filing Report in the local newspaper, on the District's website, and at the Sunset and Surfside post offices. Secretary Woods seconded and the motion passed unanimously.

The Clerk noted the current trash unit rate to be charged of \$20 per month was less than the \$24.70 that Republic will be charging the District, as a result of Republic's delays in providing a SB1383 rate quote.

**Review, Discussion and Vote for Candidate for CSDA – Seat C:** Clerk Montana distributed a candidate nomination letter and resume to the Board for review and discussion. A motion was made and carried as follows:

**MOTION:** President Graham moved to vote for Al Nederhood for the CSDA Board of Directors, Seat C. Treasurer Hartmann seconded, the motion passed unanimously.

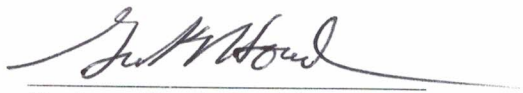
**Superintendent's Report (see attached):** Superintendent VanMalsen discussed the attached report.

**Engineer's Report (see attached):** District Engineer Dawes discussed the attached Engineer's Report.

**New Business / Board Member Items:** None.

**Adjournment to Closed Session:** Director Coultrup moved to adjourn the meeting into Closed Session under both the Legal Matters Exception Pursuant to Government Code Section 54956.9(d)(2) and under the Personnel Exception Pursuant to Govt Code Sec. 54957.6 and 54957(b). Treasurer Hartmann seconded, and the motion to adjourn to Closed Session passed unanimously.

**Reconvene to Open Session, Report of Action, and Adjournment:** President Hoad reconvened to Open Session. Treasurer Hartmann reported that the Board had unanimously voted to increase all employees' salaries and hourly rates by 5%. Director Coultrup moved to adjourn the meeting at 7:50 p.m., Director Evans seconded, and the meeting was unanimously adjourned.

  
Graham Hoad, President

  
John Woods, Secretary