



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

March 13th, 2025 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: Secretary John Woods, Treasurer Bernard Hartmann, Dave Evans, and John Dentzer.

Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, Asst. Supt. Eric Schlange, District Clerk Chris Montana, and District Engineer Mark Lewis.

Community: None.

Secretary Woods called the meeting to order at 6:30 p.m.

Community Input: None.

Review and Possible Approval of the February 13th, 2025 Minutes of the General Meeting of the Board: After Directors and staff reviewed the minutes of the February 13th General Meeting of the Board of Directors, a motion was made and carried as follows:

MOTION: Treasurer Hartmann moved to approve the minutes of the February 13th, 2025 General Meeting of the Board of Directors as prepared, Director Dentzer seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the March 13th, 2025 Claims Transmitted for Payment for County processing in the amount of \$79,352.84. After Board and Staff reviewed, Secretary Woods moved to approve Claims Transmitted for Payment, Treasurer Hartmann seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported Total Fund Balance as of February 28th, 2025 to be \$3,556,286 and reviewed and approved February 2025 District bank account reconciliations.

Clerk's Report and Review of Trial Balance: The Clerk reviewed the February 28th, 2025 trial balance and County Cash Flow report with the Board.

a. Review and Possible Approval of Transfer of CWSRF Loan Funds in the amount of \$329,650 to District's LAIF account: The Clerk recommended transferring \$329,650 loan proceeds received for construction of Broadway Pump Station Bypass Sewer Project to the District's LAIF account for the purpose of earning interest income. Funds would remain liquid.

MOTION: Treasurer Hartmann moved to approve the transfer of \$329,650 to the District's LAIF account, Director Evans seconded, and the motion passed unanimously.

b. Review and Possible Approval of CliftonLarsonAllen (CLA) Audit Statement of Work in an amount NTE \$18,000: Clerk Montana presented to the Board CLA's Audit Statement of Work in an amount of \$18,000 to perform the 2024 Financial Statement Audit and recommended

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approval. A motion was made and carried as follows:

MOTION: Treasurer Hartmann moved to approve CLA's Statement of Work in an amount NTE \$18,000, Director Dentzer seconded, and the motion passed unanimously.

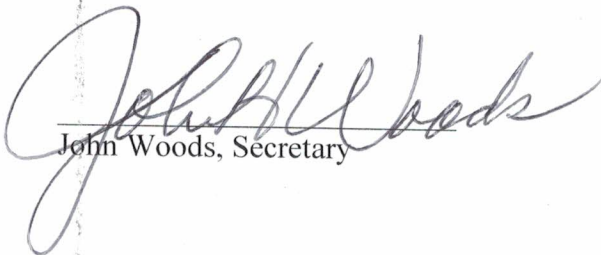
c. CalRecycle Update: Clerk Montana reported that meetings had occurred between CalRecycle, District, and Republic Services representatives to discuss SB 1383 implementation and reporting. Recycling options for hazardous waste and composting were communicated to residents at a recent community meeting. A Low-Population Waiver Application was resubmitted to CalRecycle, based on new data, which if approved would waive most SB1383 requirements at the State level. Route reviews were also discussed.

Superintendent's Report (see attached): Superintendent VanMalsen reviewed the attached report and flows with the Board, and upcoming scheduled pump station maintenance.

Engineer's Report: District Engineer Mark Lewis reported on the status of the Broadway Pump Station Bypass Sewer Project (see attached). Potholing was scheduled to start on Monday, weather permitting, and would last for approximately 2 weeks. A bird survey was recently conducted and no nesting was reported that would affect potholing. A permit package was being assembled to present to the City of Huntington Beach to secure construction permit. Engineer Lewis, along with President Hoad, delivered a community presentation regarding the Broadway Pump Station Bypass Sewer Construction Project which seemed to be well-received by the public. The current estimated construction start date is mid-April, allowing for approximately 5 weeks of work before required stoppage between Memorial Day and Labor Day. Construction would primarily be at P.C.H. and Warner and not affect the Mother's Day weekend Art Festival.

New Business / Board Member Items: None.

Adjournment: There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 7:05 p.m., Director Evans seconded, and the meeting was unanimously adjourned.


John Woods, Secretary


Bernard Hartmann, Treasurer