



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

April 10th, 2025 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, Dave Evans, and John Dentzer.

Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, District Clerk Chris Montana, and District Engineer Mark Lewis.

Community: Gayle Winnen and Karen Raugh of Las Damas, Jim Fisler of LAFCO, Stacy Taylor of Mesa Water District, Paul Mesmer of ISOC, and Linda Garofalo of Surfside.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: Jim Fisler updated the Board on the recent resignation of the LAFO executive officer and hiring plans. Paul Mesmer discussed ISDOC resources available to special districts and invited Board members to future meetings. Gayle Winnen discussed the upcoming Art Festival and correspondence received from Republic Services stating that they would no longer sponsor the event by supplying trash receptacles at no charge. Linda Garofalo discussed problems with pipes at her personal residence in Surfside. Stacy Taylor stated her support of local control.

Review and Possible Approval of the March 13th, 2025 Minutes of the General Meeting of the Board: After Directors and staff reviewed the minutes of the March 13th, 2025 General Meeting of the Board of Directors, a motion was made and carried as follows:

MOTION: Treasurer Hartmann moved to approve the minutes of the March 13th, 2025 General Meeting of the Board of Directors as prepared, Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the April 10th, 2025 Claims Transmitted for Payment for County processing in the amount of \$203,677.34. After Board and Staff reviewed, Director Evans moved to approve Claims Transmitted for Payment, Secretary Woods seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported Total Fund Balance as of March 31st, 2025 to be \$3,617,212 and reviewed and approved March 2025 District bank account reconciliations.

Clerk's Report and Review of Trial Balance: The Clerk reviewed the March 31st, 2025 trial balance and County Cash Flow report with the Board and reported that the 1st Quarter payroll tax returns had been filed and that the transfer from the District's checking account to LAIF in the amount of \$329,650 (approved at last month's meeting) had been completed and was earning approximately 4% in interest.

Sunset Beach Sanitary District
General Meeting of the Board Minutes
April 10th, 2025

Trash/Sewer Updates: Clerk Montana reported that Republic Services had reached out to the District regarding significant County landfill cost increases in the works and recommended amendments to the District's current franchise agreement. The Clerk reported that cities and special districts are currently in negotiations with OC Waste & Recycling with the goal of establishing rates by September 30, 2025 to go into effect July 1, 2026. No action was required at this time. In regards to the Sewer Project, the Clerk reported that Disbursement Reimbursement request No. 2 had been prepared and will be submitted to CWSRF tomorrow.

Discussion and Possible Approval of Reimbursing Las Damas for Art Festival Trash Fees: Clerk Montana reviewed recent correspondence received from Republic Services stating that they would no longer donate trash services to the Las Damas Art Festival charity event. The Art Festival spans several blocks of the District during Mother's Day weekend with proceeds being donated to local schools and charities. A motion to reimburse Las Damas for amounts invoiced by Republic Services was made and carried as follows:

MOTION: Director Evans moved to reimburse Las Damas for Republic Services invoice for trash pick-up during the Art Festival event. Director Dentzer seconded, and the motion passed unanimously.

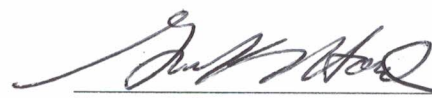
Superintendent's Report (see attached): Superintendent VanMalsen reviewed the attached report and flows with the Board, and upcoming scheduled pump station and sewer maintenance.

Engineer's Report: District Engineer Mark Lewis reported on the status of the Broadway Pump Station Bypass Sewer Project (see attached). Potholing had been completed without any significant underground complications being identified. The Contractor is currently exploring the possibility of micro-tunneling under PCH as a means to mitigate interference with Jack-in-the-Box business operations during sewer construction. Given City of HB's and Calif Coastal Commission's requirement that construction does not occur during the summer months, the construction start date probably will not be until after Labor Day.

New Business / Board Member Items: None.

Adjournment: There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 7:05 p.m., Director Evans seconded, and the meeting was unanimously adjourned.


John Woods, Secretary


~~Bernard Hartmann, Treasurer~~
Graham Hood, President