



# Sunset Beach Sanitary District

**P.O. Box 1185**

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## **Minutes for the General Meeting of the Board of Directors**

**May 8th, 2025 - 6:30 p.m.**

**Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742**

**Directors present:** President Graham Hoad, Secretary John Woods, Treasurer Bernard Hartmann, Dave Evans, and John Dentzer.  
**Staff present:** Supt. Brad VanMalsen, Supt. II Rolf Pridham, Asst. Supt. Eric Schlange, District Clerk Chris Montana, and District Engineer Mark Lewis.  
**Community:** Linda Garofalo of Surfside.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: Linda Garofalo thanked the Board for their feedback at last month's Meeting and stated that she had also reached out to the Surfside Colony, Ltd. Board and the City of Seal Beach regarding drainage pipes located under her residence.

Review and Possible Approval of the April 10<sup>th</sup>, 2025 Minutes of the General Meeting of the Board: After Directors and staff reviewed the minutes of the April 10<sup>th</sup>, 2025 General Meeting of the Board of Directors, a motion was made and carried as follows:

**MOTION:** Secretary Woods moved to approve the minutes of the April 10<sup>th</sup>, 2025 General Meeting of the Board of Directors as prepared, Treasurer Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the May 8th, 2025 Claims Transmitted for Payment for County processing in the amount of \$85,985.41. After Board and Staff reviewed, Secretary Woods moved to approve Claims Transmitted for Payment, Director Evans seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported Total Fund Balance as of April 30th, 2025 to be \$3,952,907 and reviewed and approved April 2025 District bank account reconciliations.

Clerk's Report and Review of Trial Balance and Cash Flow: The Clerk reviewed the April 30th, 2025 trial balance and County Cash Flow reportcard, showing a balance of \$2,745,287 as of April 30, 2025. Reserved Fund Balances in LAIF were also reviewed with the Board.

a) Review and Possible Acceptance of Republic Services, Inc. 2025-26 Rate Adjustment: Clerk Montana distributed Republic Services 2025 Solid Waste Disposal Residential Rate Adjustment Letter, dated May 5, 2025, to Board and Staff for review and discussion. Per the District's Franchise Agreement with Republic Services, the 2025-26 Rate increase is the lesser of the annual increase in the BLS's Water, Sewer and Trash CPI, or 5%. As a result, the 2025-26 residential cost will increase by 4.93% to \$27.21 a month per each unit. After review and discussion, a motion was made as follows:

**Sunset Beach Sanitary District**  
**General Meeting of the Board Minutes**  
**May 8<sup>th</sup>, 2025**

**MOTION:** Treasurer Hartmann moved to accept the 2025-26 Rate Adjustment Letter from Republic Services, Inc., accepting the monthly residential unit rate of \$27.21, and to authorize President Hoad to sign on the Board's behalf. Secretary Woods seconded, and the motion passed unanimously.

**b) Review and Discussion of the 2025-26 Preliminary Operating Budget:** Clerk Montana presented the 1st draft of the 2025-26 Preliminary Operating Budget for review and discussion, in the amount of \$14,372,000, which included \$12,770,000 for construction costs related to the Broadway Pump Station Bypass Sewer Project carried over from the 2024-25 budget. Input was gathered from Board members and Staff, and the Clerk agreed to present the 2<sup>nd</sup> draft at next month's meeting for possible adoption.

**Superintendent's Report (see attached):** Superintendent VanMalsen reviewed the attached report and flows with the Board, including recent pump station and sewer maintenance performed.

**Engineer's Report:** District Engineer Mark Lewis reviewed the attached report and confirmed that construction of the Broadway Pump Station Bypass Sewer Project would not start until after Labor Day, due to permit restrictions.

**New Business / Board Member Items:** Treasurer Hartmann reported on the quarterly Independent Special Districts of Orange County (ISDOC) meeting that he had attended, including on how the OC Fire Authority collaborates with water districts in fire prevention efforts.

**Adjournment:** There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 7:10 p.m., Secretary Woods seconded, and the meeting was unanimously adjourned.

  
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Graham Hoad, President

  
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John Woods, Secretary