



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

August 14th, 2025 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John Woods, and John Dentzer.
Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, District Engineer Mark Lewis, and District Clerk Chris Montana..
Community: Gayle Winnen of Las Damas.

President Hoad called the meeting to order at 6:30 p.m.

Community Input: Gayle Winnen of Las Damas reviewed the proposed tree re-planting plan associated with the Broadway Pump Station Bypass Sewer Project, due to possible effects of tree placement to location of annual Art Festival booths. District Engineer Lewis agreed to discuss in the future as the project progresses.

Review and Possible Approval of the July 10th, 2025 General Meeting of the Board of Directors and Annual Board of Equalization Minutes: After Directors and Staff reviewed the minutes of the July 10th, 2025 General Meeting of the Board of Directors and Annual Board of Equalization Minutes, a motion was made and carried as follows:

MOTION: Director Dentzer moved to approve the minutes of the July 10th, 2025 General Meeting of the Board of Directors and Annual Board of Equalization Minutes as prepared, Secretary Woods seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the August 14th, 2025 Claims Transmitted for Payment for County processing in the amount of \$89,310.40. After Board and Staff reviewed, Secretary Woods moved to approve Claims Transmitted for Payment, Director Dentzer, seconded, and the motion passed unanimously.

Fund Balance: Secretary Woods reported Total Fund Balance as of July 31st, 2025 to be \$3,972,527.

Clerk's Report and Review of Trial Balance: Clerk Montana reported that CalRecycle approved the District's SB1383 Low Population Waiver through December 1, 2028, meaning that the District was not required to provide a 3-Container Organic Waste Collection Service. The Clerk reviewed the final June 30, 2025 and July 31, 2025 trial balances with Board members. Also reviewed and discussed was the updated Broadway Pump Station Bypass Sewer Project Cost Update and the related Schedule of Contracts.

a) Review and Possible Adoption of Resolution No. 2025-08-01 to Approve and Adopt the 2025-26 County of Orange Special District Budget, Reserves, and Investment Policies (attached): Clerk Montana presented Resolution No. 2025-08-01 and the Orange County Auditor-Controller 2025-26 Special District Budget in the amount of \$14,830,012, as well as the 2025-26 Reserve and Investment Policies. After review and discussion, a motion was made and carried as follows:

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MOTION: Secretary Woods moved to adopt Resolution No. 2025-08-01 to approve the Orange County Auditor-Controller 2025-26 Special District Budget in the amount of \$14,830,012, as well as the 2025-26 Cash Reserve and Investment Policies as presented. Director Dentzer seconded, and the motion passed unanimously.

Superintendent's Report (see attached): Superintendent VanMalsen reviewed the monthly Superintendent's Report and Flow Report with the Board. Superintendent VanMalsen also discussed the recent pipeline jetting performed.

Engineer's Report (see attached): District Engineer Lewis reviewed and discussed the August Engineer's Report, including the status of the Broadway Pump Station Bypass Sewer Project.

Review, Discussion and Possible Approval of Tribal Monitoring, Treatment and Disposition Agreement - Amendment No. 1: As the Tribal Monitoring agreements associated with the Broadway Pump Station Bypass Sewer Project had expired July 31, 2025, Amendment No. 1 Extending the Term through June 30, 2026 were presented to the Board for each of the following three Tribes: i) Westerners First People of Earth Mother, Payómkawichum Kaamalam; ii) Gabrieleno/Tongva San Gabriel Band of Mission Indians; and iii) Gabrielino Tongva Indians of California Tribal Council. A motion was made and carried as follows:

MOTION: Director Dentzer moved to approve Tribal Monitoring Agreement - Amendment No. 1, Extending the Term through June 30, 2026, for each of the three above Tribes. Secretary Woods seconded, and the motion passed unanimously.

New Business / Board Member Items: None.

Adjournment: There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 7:05 p.m., Secretary Woods seconded, and the meeting was unanimously adjourned.



Graham Hoad, President

 for 11/5/25

John Woods, Secretary