



# Sunset Beach Sanitary District

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**AGENDA FOR THE GENERAL MEETING OF THE BOARD**

**THURSDAY, NOVEMBER 13TH, 2025 6:30 p.m.**

**SUNSET BEACH WOMAN'S CLUB - 16812 Bayview Drive, Sunset Beach CA 90742**

In accordance with the requirements of California Government Code Section 54954.2, this Agenda is posted not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available by contacting the District Clerk. Anyone needing special assistance please contact the District Clerk at the above number so that we may accommodate you.

1. **Community Input** - *Any person may address the Board of Directors at this time upon any subject within the jurisdiction of the Sunset Beach Sanitary District; however, any matter that requires action must be referred to a subsequent Board meeting, at the discretion of the Board.*
2. **Review and Possible Approval of the October 9th, 2025 General Board Meeting Minutes**
3. **Review and Possible Approval of Current Bills**
4. **Treasurer's Report - Fund Balance**
5. **Clerk's Report and Review of Trial Balance**
6. **Review and Possible Approval of 2026 Smart Cover Renewal and Warranty Quote in the amount of \$27,237.60 for 15 manholes**
7. **Superintendent's Report – Attached**
8. **Engineer's Report – Attached**
9. **Review and Possible Approval of LSA Contract Amendment No. 2, in the amount of \$71,159, for Environmental Support for the Broadway Pump Station Bypass Sewer Project, for Construction Phase Work, for a total NTE amount of \$280,589**
10. **Review and Possible Approval of Nuvis Contract Revision No. 1, in the amount of \$14,615 for Landscape Architecture, including Arborist Reports, Construction Support, and Management for the Broadway Pump Station Bypass Sewer Project, for a total NTE amount of \$33,915**

Sunset Beach Sanitary District  
Agenda for General Meeting of the Board  
November 13th, 2025 – continued

11. Discussion and Possible Cancellation of Lee & Ro, Inc. Agreement for Construction Management and Inspection Services dated December 12<sup>th</sup>, 2024 to accept Proposal dated April 5, 2023 in the amount of \$271,896.00, and to cancel the remaining contract amount due of \$178,519.90
12. Review, Discussion, and Possible Acceptance of Lee & Ro, Inc. Construction Phase Engineering Services Proposal in the amount of \$399,448 for the Broadway Pump Station Bypass Sewer Project and to Authorize District Board President and Secretary to Execute Agreement
13. New Business / Board Member Items - *This part of the Agenda is reserved for Board members to discuss issues that are not on the Agenda, and/or to request that specific items be placed on a future Agenda. No Board action may be taken on these items that are not on Agenda.*
14. Adjournment