



Sunset Beach Sanitary District

P.O. Box 1185

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Minutes for the General Meeting of the Board of Directors

January 8th, 2026 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John H. Woods, Treasurer Bernard Hartmann, John Dentzer, and Dave Evans.

Staff present: Supt. Brad VanMalsen, Supt. II Rolf Pridham, District Engineer Mark Lewis, and District Clerk Chris Montana.

Community: None.

President Hoad called the meeting to order at 6:30 p.m. and led all in the Pledge of Allegiance, honoring the life of Paul Mesmer of Surfside Colony Community Services District.

Community Input: None.

Review and Possible Approval of the December 11th, 2025 General Meeting of the Board of Directors Minutes: After Directors and Staff reviewed the minutes of the December 11th, 2025 General Meeting of the Board of Directors, a motion was made and carried as follows:

MOTION: Director Evans moved to approve the minutes of the December 11th, 2025 General Meeting of the Board of Directors as prepared, Treasurer Hartmann seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the January 8th, 2026 Claims Transmitted for Payment for County processing, totaling \$573,420.19. After Board and Staff reviewed, Secretary Woods moved to approve Claims Transmitted for Payment as prepared, Director Dentzer seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported Total Fund Balance as of December 31st, 2025 to be \$3,976,528. The Treasurer also reviewed and signed off on the December 2025 bank account reconciliations.

Clerk's Report and Review of Trial Balance: The Clerk reviewed the December 31st, 2025 trial balance, recent property tax receipts, and projected County cash flows with the Board and Staff.

Superintendent's Report (see attached): Superintendent VanMalsen reviewed the monthly Superintendent's Report and Flow Report with the Board.

Engineer's Report (see attached): District Engineer Lewis discussed the monthly Engineer's Report and the status of the Broadway Pump Station Bypass Sewer Project with the Board.

New Business / Board Member Items: None.

Adjournment: There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 6:45 p.m., Treasurer Hartmann seconded, and the meeting was unanimously adjourned.


Graham Hoad, President

 FOR JOHN WOODS
John Woods, Secretary
Bernard Hartmann