



# Sunset Beach Sanitary District

**P.O. Box 1185**

**Sunset Beach, CA 90742**

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**Minutes for the General Meeting of the Board of Directors**

**February 12th, 2026 - 6:30 p.m.**

**Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742**

**Directors present:** President Graham Hoad, Treasurer Bernard Hartmann, John Dentzer, and Dave Evans.

**Staff present:** Supt. Brad VanMalsen, Supt. II Rolf Pridham, Asst. Supt. Eric Schlange  
District Engineer Mark Lewis, and District Clerk Chris Montana.

**Community:** Linda Garofalo, Surfside resident.

President Hoad called the meeting to order at 6:32 p.m.

Community Input: Linda Garofalo of Surfside, stated that her request to Surfside Colony, Ltd. for a review of her private lateral had been denied on the basis that inspection at time of installation had been conducted by the District. Superintendent VanMalsen confirmed that every lateral was inspected at time of installation by Surfside Colony, Ltd. Superintendent Van Malsen also stated that a review of recent video footage from Ms. Garofalo's plumber, did not indicate any problems with the sewer lateral, in his opinion.

Review and Possible Approval of the January 8<sup>th</sup>, 2026 General Meeting of the Board of Directors Minutes: After Directors and Staff reviewed the minutes of the January 8<sup>th</sup>, 2026 General Meeting of the Board of Directors, a motion was made and carried as follows:

**MOTION:** Director Dentzer moved to approve the minutes of the January 8<sup>th</sup>, 2026 General Meeting of the Board of Directors as prepared, Director Evans seconded, and the motion passed unanimously.

Current Bills: Clerk Montana presented the February 12th, 2026 Claims Transmitted for Payment for County processing, totaling \$160,009.54, as well as an invoice from Vido Artukovich & Sons, Inc./Vidmar Inc., a JV, in the amount of \$1,231,200, for a total of \$1,391,209.54, for construction of the Broadway Pump Station Bypass Sewer Project. Clerk Montana stated that the construction invoice would be paid from State loan proceeds. After Board and Staff reviewed, Director Dentzer moved to approve the current months bills as presented, Director Evans seconded, and the motion passed unanimously.

Fund Balance: Treasurer Hartmann reported Total Fund Balance as of January 31st, 2026 to be \$3,911,454. The Treasurer also reviewed and signed off on the January 2026 bank account reconciliations.

Clerk's Report and Review of Trial Balance: The Clerk reviewed the January 31st, 2026 trial balance and projected County cash flows with the Board.

a. 2025 State Controller's Office (SCO) Financial Transaction Report (FTR): The Clerk presented and discussed the 2025 SCO FTR, by Service type and a schedule of capital expenses reclassified to fixed assets. A motion was made and carried as follows:

**MOTION:** Treasurer Hartmann moved to approve the 2025 State Controller's Office Financial Transaction Report as presented, and authorized filing. Director Dentzer seconded, and the motion passed unanimously.

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b. Annual Forms 700 – Statement of Economic Interests: Clerk Montana presented to Board members and Staff draft Forms 700 for review, possible modification, and sign-off. Forms were initialed and returned to the Clerk for electronic filing.

c. Review and Possible Approval of CliftonLarsonAllen (CLA) Audit Statement of Work in an amount NTE \$18,900: Clerk Montana presented to the Board CLA's Audit Statement of Work in an amount of \$18,900 to perform the 2025 Financial Statement Audit. A motion was made and carried as follows:

**MOTION:** Treasurer Hartmann moved to approve CLA's Statement of Work in an amount NTE \$18,900, Director Dentzer seconded, and the motion passed unanimously.

d. Trash Update re: OCWR Gate Fees Approved, starting FY 2026-27: Clerk Montana reported that after cities and special districts completed negotiations with OC Waste & Recycling, the County Board of Supervisors approved the new WISE agreement which substantially increases landfill gate fees from \$43.76/per ton to \$81/per ton over a period of 4 years. The Clerk presented an analysis of the cost-per-unit effect of the WISE agreement rates, and stated that Republic Services was in the process of providing their calculations to the Board. New landfill rates are to go into effect July 1, 2026. No action was required at this time.


Superintendent's Report (see attached): Superintendent VanMalsen reviewed the monthly Superintendent's Report and Flow Report with the Board.

Engineer's Report (see attached): District Engineer Lewis discussed the monthly Engineer's Report and the status of the Broadway Pump Station Bypass Sewer Project with the Board.

New Business / Board Member Items: President Hoad stated that he reported to the Sunset Beach Woman's Club on the status of the Broadway Pump Station Bypass Sewer Project at their monthly meeting, as well as the history of the District, and was well-received.

Adjournment: There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 7:25 p.m., Director Evans seconded, and the meeting was unanimously adjourned.

  
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Graham Hoad, President

  
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Bernard Hartmann, Treasurer