



Sunset Beach Sanitary District

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Minutes for the General Meeting of the Board of Directors

September 10th, 2026 - 6:30 p.m.

Sunset Beach Woman's Club - 16812 Bayview Drive, Sunset Beach CA 90742

Directors present: President Graham Hoad, Secretary John H. Woods,
Treasurer Bernard Harmann, and John Dentzer.
Staff present: Superintendent Brad VanMalsen, Supt. II Rolf Pridham,
District Engineer Mark Lewis, and District Clerk Chris Montana.
Community: None.

President Hoad called the meeting to order at 6:30 p.m.

Vote to Add Late Item to Agenda: Clerk Montana explained that the Agenda had been posted one business day earlier than usual due to the Labor Day holiday. The Flo-Services 2026-27 service agreement had been received after the posting of the Agenda. The approval of the agreement is necessary at this time to ensure regular and emergency pump station repairs are performed and paid for.

MOTION: Director Dentzer moved to add the possible approval of the 2026-27 Flo-Services Agreement to tonight's agenda. Secretary Woods seconded, and the motion passed unanimously.

Community Input: None.

Review and Possible Approval of the August 13th, 2026 General Meeting of the Board of Directors Minutes: After Directors and Staff reviewed the minutes of the August 13th, 2026 General Meeting of the Board of Directors, a motion was made and carried as follows:

MOTION: Secretary Woods moved to approve the August 13th, 2026 Board Minutes as prepared, Director Dentzer seconded, and the motion passed unanimously.

Review and Possible Acceptance of the 2026-27 Flo-Services Service Agreement: Clerk Montana reviewed Flo-Services, Inc.'s 2026-27 proposed time-and-material prevailing wage service agreement with Board and Staff. After discussion, a motion to accept the service agreement was made and carried as follows:

MOTION: Treasurer Hartmann moved to accept the Flo-Services, Inc. 2026-27 time and materials Service Agreement as presented. Secretary Woods seconded and the agreement was signed by the Board President accordingly.

Current Bills: Clerk Montana presented the September 10th, 2026 Claims Transmitted for Payment for County processing totaling \$359,698.86. After Board and Staff review and discussion, Director Dentzer moved to approve the Claims for Payment as prepared, Treasurer Hartmann seconded, and the motion passed unanimously.

**Sunset Beach Sanitary District
General Meeting of the Board Minutes
September 10th, 2026**

Fund Balance: Treasurer Hartmann reported Total Fund Balance as of August 31st, 2026 to be \$2,918,383.

Clerk's Report and Review of Trial Balance: The Clerk reviewed the August 31st, 2026 trial balance with the Board and Staff.

a) Distribution and Discussion of 2025 Audited Financial Statements: Clerk Montana distributed the 2024 Financial Statement Audit for review and discussion. The audit included an unqualified opinion, the best opinion available.

b) Review of Updated Cash Reserve Policy: Clerk Montana distributed and reviewed the District's 2026-27 Cash Reserve Policy as previously approved as part of the 2026-27 Budget.

Review, Discussion, and Possible Approval of Contractor Payment from Reserve Funds: Clerk Montana discussed the late status of reimbursement of the Broadway Pump Station Bypass Sewer Project funds from the State of California. A temporary transfer of reserve funds was recommended to pay the contractor's May 2026 invoice in the amount of \$772,872.50. Project reserves would be made whole once State funds are received.

MOTION: Treasurer Hartmann moved to pay the previously approved May 2026 invoice from Vido Arukovich & Son / Vidmar Inc., a JV, the contractor for the Broadway Pump Station Bypass Sewer project in the amount of \$772,872.50 with District's reserve funds. Reserve funds would be reimbursed immediately after payment from State is received.

Superintendent's Report: - Superintendent VanMalsen discussed the attached Report with the Board and recent pump station repairs performed by Flo-Services.

Engineer's Report: - Engineer Lewis discussed the attached Report and the Broadway Pump Station Bypass Sewer Project schedule.

New Business / Board Member Items: None.

Adjournment: There being no other business to be presented to the Board, Director Dentzer moved for adjournment at 7:00 p.m., Secretary Woods seconded, and the meeting was unanimously adjourned.


Graham Hoad, President


John H. Woods, Secretary